

**AGENDA**  
**COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**September 13, 2022 6:00 pm**  
**Council Chambers**

- A. ADOPTION OF AGENDA
- B. DELEGATION
- C. MINUTES/NOTES
  - 1. Committee Meeting Minutes
    - August 23, 2022
  - 2. Council Meeting Minutes
    - August 23, 2022
- D. BUSINESS ARISING FROM THE MINUTES
  - a) Rescind resolution 22/330 regarding Joint Funding and Joint Budget - Process Improvement
  - b) Delegations August 23, 2022
    - Chinook Arch Library
    - Beaver Mines Community Association
    - South Canadian Rockies Tourism Association Advisors
- E. UNFINISHED BUSINESS
  - a) July 12, 2022 - Cowley Lions Club (Request for Funding)
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
  - 1. Councillor Tony Bruder – Division 1
  - 2. Reeve Rick Lemire – Division 2
  - 3. Councillor Dave Cox– Division 3
    - ASB Minutes July 6, 2022
  - 4. Councillor Harold Hollingshead - Division 4
  - 5. Councillor John MacGarva – Division 5
- G. ADMINISTRATION REPORTS
  - 1. Operations
    - a) Operations Report
      - Report from Public Works dated September 1, 2022
      - Public Works Call Log
    - b) Capital Request – RR 1-1 (Boat Club)
      - Report from Public Works dated September 8, 2022
  - 2. Finance
    - a) Request to Waive Utility Fees – Utility Account 215.00
      - Report from Director of Finance dated August 31, 2022
  - 3. Planning and Community Services
    - a) AES Activity Reports
      - Report from AES for September, 2022
    - b) Bylaw 1337-22 Land Use Bylaw Amendment - Agriculture to Rural Recreation 1
      - Being Presented for Second/Third Reading
    - c) Bylaw 1338-22 Land Use Bylaw Amendment - Agriculture to Rural Recreation 1
      - Report from Planning and Development dated September 8, 2022
    - d) Bylaw 1340-22 Land Use Bylaw Amendment - Agriculture to Rural Recreation 2 (First Reading)
      - Report from Planning and Development dated September 8, 2022
    - e) Bylaw 1342-22 Land Use Bylaw Amendment - Agriculture to Direct Control
      - Report from Planning and Development dated September 8, 2022
  - 4. Municipal

- a) Chief Administrative Officer Report
  - Report from CAO, dated September 8, 2022
- b) Draft Bylaw Clean Energy Improvement Program Bylaw 1343-22
  - Being presented for first reading
- c) Request to Approve PCREMO 2023 Draft Budget
  - Report from CAO, dated September 8, 2022
- d) Chief Mountain Gas Co-op Ltd. – Request for Support
  - Report from CAO, dated September 8, 2022
- e) Request to Connect to Water Transmission Line Servicing Beaver Mines
  - Report from Utilities & Infrastructure Supervisor, dated September 8, 2022

H. POLICY REVIEW

I. CORRESPONDENCE

1. For Action

- a) 2022 RMA Fall Convention
  - Draft agenda/discussion on who is attending
- b) Engagement Opportunity Provincial Police Service
  - Lethbridge September 27, 2022 – various times available
- c) Invitation to attend Lebel Gallery
  - September 16, 2022
- d) Proclamation – Alberta Development Officers Week
  - Week is September 18 to 24, 2022
- e) Request for Sponsorship – Annual Awards of Excellence
  - Request from Pincher Creek & District Chamber
- f) Alberta’s provincial policing future is evolving
  - “An Opportunity for Evolution in Alberta’s Policing” [www.futureofabpolicing.ca](http://www.futureofabpolicing.ca)
- g) Highway 3 Twinning Development Association Meeting Information
  - Virtual Meeting September 15, 2022 (who will attend?)
- h) Regular Fall Meeting of Foothills Little Bow Municipal Association
  - Meeting September 16, 2022

2. For Information

- a) Tabling of the Park Management Plan for Waterton Lakes National Park
  - <https://www.pc.gc.ca/en/pn-np/ab/waterton/info/index/directeur-management>
- b) Building the relationship between RDAR (Results Driven Agriculture Research) and ASB’s
  - Information from Agriculture Service Boards
- c) Victim Services Redesign
  - Letter from Town of Tofield
  - Response from Honourable Tyler Shandro
- d) Thank you email
  - CWR Board of Directors
- e) Community Organization Meeting
  - Letter from Town of Pincher Creek

J. NEW BUSINESS

K. CLOSED MEETING SESSION

- a) MD Land Lease Review - FOIP Section 24

L. ADJOURNMENT

MINUTES  
REGULAR COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
Tuesday, August 23, 2022 2:00 pm  
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, Harold Hollingshead, and John MacGarva

Staff: CAO Roland Milligan, Director of Finance Meghan Dobie, David Desabrais Utilities & Infrastructure Supervisor, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 2:00 pm.

1. Approval of Agenda

Councillor Dave Cox

Moved that the agenda for Council Committee Meeting on Reeve Rick Lemire be amended with the following changes:

- Closed session:
  - Beaver Mines Lot Servicing (FOIP Sec. 23)

AND THAT the agenda be approved as amended.

Carried

2. Delegations

a) Chinook Arch Regional Library

Robin Hepher, CEO with Chinook Arch Regional Library, attended the meeting at this time to present to Council the history of the regional library board, funding and budget updates, as well as future plans for the library. The new 4 year budget and levy is scheduled for 2023-2026 and will be forwarded to the MD for approval in the fall.

Robin Hepher left the meeting at this time, the time being 2:24 pm.

b) Beaver Mines Community Association (Pathway project)

Lynn Calder, President for the Beaver Mines Community Association, attended the meeting at this time to discuss with Council the proposed pathway project for the hamlet of Beaver Mines. The community association is looking for approval and support from the MD for a community walkway for safety and recreation for its residents.

Mary May, resident and member of community association, provided some history of the hamlet and the community association.

The committee for the pathway project feels that the work on a pathway should be occurring now that the water/wastewater land is already mid construction. Currently there is no funding in place for this project. For phase 1 of the project, estimated costs for phase

REGULAR COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
TUESDAY, AUGUST 23, 2022

1 are around \$100,000, with a total of roughly \$350,000 for the entire walkway. The community association is willing to do fund raising but unsure to what amount at this time. Members of the Beaver Mines Community Association left the meeting at this time, the time being 3:18 pm.

c) South Canadian Rockies Tourism Association (Destination Management Organization)

Members of the South Canadian Rockies Tourism Association, Sasha Anderson, Marie Everts and Brandy Fehr, attending the meeting at this time to discuss with Council the history of the association as well as future plans. Currently the association is working with several local businesses to assist operators in the region with data collection, social marketing and training to increase tourism in the area. Members of the South Canadian Rockies Tourism Association left the meeting at this time, the time being 3:50 pm.

3. Round Table

4. Joint Funding and Joint Budget - Process Improvement

Report will be brought to evening meeting for official resolution.

5. Closed Session

Councillor Tony Bruder

Moved that Council move into closed session to discuss the following, the time being 4:11 pm:

- a) Amendment to Policy C-HR-002 Leave With and Without Pay – FOIP Sec. 24
- b) Draft Policies – Road Maintenance – FOIP Sec. 24
- c) EMS Funding Discussion Update – FOIP Sec. 24
- d) Beaver Mines Lot Servicing - FOIP Sec. 23

Councillor Dave Cox

Moved that Council move out of closed session, the time being 5:20 pm.

Carried

6. Adjournment

Councillor John MacGarva

Moved that the Committee Meeting adjourn, the time being 5:20 pm.

Carried

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**REGULAR COUNCIL MEETING**  
**AUGUST 23, 2022**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, August 23, 2022, at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

**PRESENT** Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Harold Hollingshead and John MacGarva

**STAFF** CAO Roland Milligan, Director of Finance Meghan Dobie, Public Works Superintendent Eric Blanchard, David Desabrais Utilities & Infrastructure Supervisor, Assistant Planning and Development Officer Laura McKinnon, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 6:00 pm.

**Ba. PUBLIC HEARING BYLAW 1337-22**

Planner Gavin Scott attended virtually.

**1. Call Public Hearing to Order**

Reeve Rick Lemire called the public hearing to order at 6:00 pm.

**2. Advertising requirement**

Reeve Rick Lemire stated that the Public Hearing has been advertised in accordance with Section 606 of the Municipal Government Act. This Public Hearing was advertised in the Shootin the Breeze and Pincher Creek Echo on August 10 and August 17, 2022, as well as the MD website and MD Social Media pages.

**3. Purpose of the hearing**

Reeve Rick Lemire started that the purpose of Bylaw No. 1337-22 being the bylaw to amend being an amendment to Bylaw No. 1289-18, being the Land Use Bylaw, change the land use designation of lands legally described as SE 15-4-30 W4M from "Agriculture - A" to "Rural Recreation 1 – RR1"; and whereas the purpose of the proposed amendment is to allow for the development of a campground.

Planner Gavin Scott attended virtually and provided an overview of the proposed bylaw.

**4. Presentations:**

**VERBAL:**

Reeve Rick Lemire asked if anyone in the audience wishes to make a statement. The following people in attendance spoke:

Nancy Barrios

- Questioned if Shell doesn't have an issue with the development of a campground that close, why not? (It was explained that Shell being an adjacent landowner wrote a letter stating they had no issue to the change in land use)

Leanne Riviere

- Questioned how will the campground be managed? (It was explained that this was a public hearing for the land change usage and specifics to the campground would be part of the development permit stage)

Val Carlson

- Concerns about the impact to adjacent landowners

Kim Hardy

- Stated the proposed plan doesn't seem to cover all the concerns of neighbors

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Barrie Clayton

- Proposed campground is an intrusion to the area
- MD should designate it Direct Control
- He doesn't live in area, but has seen too much development in other areas around cities

Heidi Matheson

- Lives on Hardy farm
- Feels that there isn't enough farm land in the area as is

Lisa Hardy

- Stated there should be a way to make it work for everyone

Michael Olsen (Developer)

- Trying to provide a get-away in a quiet place
- Leasing the land from the Kirby's
- Wanting to provide a place of wellness or a retreat
- Marketing to people to come and detach
- Location was chosen for the minimal impact to the area

Nancy Barrios

- Questioned it being a place of wellness as it is a mile down the road from a large gas plant
- Concerns over gas leaking and flaring from the plant

Ron Mantle

- Spent ½ million dollars to have seclusion, doesn't want more people in area
- Questioned how Shell can approve of this
- People diversified with wildlife ranching and it caused issues

Ethan Hardy

- Stated the campground would fail
  - Cows are in the area and smell
  - Trains and fairing from Shell plant is a nuisance
  - No one would want to stay there
  - Its loud and not an enjoyable place to live

Darryl Carlson

- Feels that if Council approves this redesignation it will open the flood gates to more problems and more rezoning
- Developments may end up like the orphaned wells
- Will cause "people pollution"

Kim Hardy

- Stated that the submitted letter was from the entire family
- Questioned if this is the best place for this type of development

Michael Olsen (Developer)

- He is a business owner in Waterton who has enjoyed the area most of his life
- Hoping to set a standard on how to build a business like this without taking away from agriculture
- Looking at this as an opportunity to change how people tour
- In all the years in the area, he hasn't noticed excess noise and finds the area relaxing

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- Hoping to provide an opportunity for others to enjoy the area

Murray Kirby

- Stated that all his friends and neighbors are in the room
- Suzanne and him didn't enter into this idea lightly and has been working with Mike for 2 years
- Stated that when people think campground, they think quads and recreation, that isn't what this proposal is
- There is a 1 year contract with the developer, if it isn't working the land would be put back into agriculture

Kathy Day

- Has been approached by people outside of the area for development of her property and found they were not in the best interest of the community
- Feels that since Castle has been developed, it is not accessible to locals
- There are developments such as Cowley Boat Club and Three Rivers Campsite that were agriculture land and are no longer
- Challenges Council to establish a committee to discuss what is good for the community with regards to development
- The wind mill by Lundbreck Falls is an eyesore
- Hopes Council thinks long and hard before making a decision

Pauline Zukiwsky

- Doesn't live in area but would love to visit and stay at a place that is being proposed
- Saddened at the negativity in the room

Heidi Matheson

- Concerned that the 12 domes could house 40 people that would be across from her house
- Campers leave gates open
- People will want to swim in her pond and tease her bulls

Ron Mantle

- States that Government already set aside public lands for these type of developments
- No one should be coming out and enjoying private lands

Tracy Delay

- Concerns
  - With people comes lights and noises
  - Should be built in Waterton
  - Will drive up land prices
  - Visitors buy up land and take away from agriculture
  - Council should be more concerned with protecting the environment

Michael Olsen (Developer)

- Stated that sustainable growth is needed
  - Growth can be done properly
  - This is less impactful than some proposals

WRITTEN:

Reeve Rick Lemire stated that 7 written presentations were received and are part of the Council package,

- Nancy Barrios
- Clayton Farms
- KPM Farm

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- Richard Hardy
- Anne Stevick
- Carlson Ranches/Delay Ranches
- Southern Alberta Land Trust

Reeve Rick Lemire asked if any other submissions have been received, Roland Milligan read in the late submission from Shell Canada which stated “Murray and Suzanne Kirby outlined the proposal to me last week and we have discussed this internally at Shell. The application as explained and has the support of Shell Canada Limited, and we are happy to work with the Kirby’s and the MD throughout this process, should we be needed.”

5. Closing Comments

Reeve Rick Lemire asked if Council has any further questions, Council had no further questions.

6. Adjournment from Public Hearing

Councillor Tony Bruder adjourned the Public Hearing, the time being 7:00 pm.

Gavin Scott and members of the public left at this time.

Bb. PUBLIC HEARING 1339-22

1. Call Public Hearing to Order

Reeve Rick Lemire called the public hearing to order, the time being 7:06 pm.

2. Advertising requirement

Reeve Rick Lemire stated that the Public Hearing has been advertised in accordance with Section 606 of the Municipal Government Act. This Public Hearing was advertised in the Shootin the Breeze and Pincher Creek Echo on August 10 and August 17, 2022, as well as the MD website and MD Social Media pages.

3. Purpose of the hearing

Reeve Rick Lemire stated that the purpose of Bylaw No. 1339-22 being a bylaw for the purpose of closing to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation:

ALL THAT PORTION OF GOVERNMENT ROAD ALLOWANCE EAST OF SE 4-7-2-5 AND FORMING PART OF LOT 1, BLOCK 1, DESCRIPTIVE PLAN \_\_\_\_\_ CONTAINING 1.50 HECTARES (3.71 ACRES) MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS

4. Presentations:

VERBAL:

Reeve Rick Lemire asked if anyone in the audience wishes to make a statement. No one wished to speak.

WRITTEN:

Reeve Rick Lemire stated that the following submissions were received and are a part of the Council package:

- Ken Croteau
- AZ Lawyers (on behalf of Michael Monaghan)

And questioned if any other submissions had been received, no other submissions were received.



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5. Closing Comments

Reeve Rick Lemire ask if Council had any questions. There was discussion on access to other sections of land, maps were displayed showing access points to other areas.

6. Adjournment from Public Hearing

Councillor Harold Hollingshead adjourned the public hearing, the time being 7:18 pm.

A. ADOPTION OF AGENDA

Councillor Dave Cox 22/321

Moved that the Council Agenda for August 23, 2022 be amended to include:

- o Finance
  - Joint Funding and Joint Budget Process

And that the agenda be approved as amended.

Carried

C. DELEGATION

D. MINUTES

a) Committee Meeting Minutes – July 12, 2022

Councillor John MacGarva 22/322

Moved that the Council Meeting Minutes of July 12, 2022 be approved as presented.

Carried

2. Council Meeting Minutes – July 12, 2022

Councillor Tony Bruder 22/323

Moved that the Council Meeting Minutes of July 12, 2022 be approved as presented.

Carried

E. BUSINESS ARISING FROM THE MINUTES

F. UNFINISHED BUSINESS

a) Delegations July 12, 2022

Councillor Tony Bruder 22/324

Moved that the request for funding from the Cowley Lions club be tabled pending further funding information from the grant writer;

AND THAT the Crowsnest Pincher Creek Waste & Recycle Centre and SASCI presentations be received as information.

Carried

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
2. Reeve Rick Lemire – Division 2
  - a) Shindig at Kootenai Brown Pioneer Village

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- b) Emergency Services Commission
- c) Fair and Rodeo Parade
- 3. Councillor Dave Cox– Division 3
  - a) Castle Mountain Community Association
  - b) Beaver Mines Community Association
  - c) Family and Community Services
  - d) Chinook Arch Regional Library
  - e) Pincher Creek Foundation
- 4. Councillor Harold Hollingshead - Division 4
- 5. Councillor John MacGarva – Division 5
  - a) Fair and Rodeo Parade
  - b) Provincial Police
  - c) Joint Health and Safety
  - d) Public Works Safety
  - e) Crowsnest/Pincher Creek Landfill

Councillor Harold Hollingshead 22/325

Moved to accept the Committee Reports as information.

Carried

H. ADMINISTRATION REPORTS

1. Operations

- a) Operations Report

Councillor John MacGarva 22/326

Moved that Council receive the Operations report, which includes the call log, for the period July 7, 2022 to August 17, 2022 as information.

Carried

2. Finance

- a) 2022 Mileage Rate Change

Councillor John MacGarva 22/327

Moved that as of September 1, 2022 Council approve a mileage rate change to \$0.61/km and that administration be directed to draft a mileage policy.

Carried

- b) Waste Management and Recycling Fee on Utilities Invoice

Councillor Harold Hollingshead 22/328

Moved that Council direct Administration to write a letter to the Town of Pincher Creek, requesting that waste management and recycling charges, should be removed on utilities invoices to the MD as of September 1, 2022.

Carried

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c) Request to Waive Tax Penalty – Tax Roll 6091.630

Councillor Harold Hollingshead 22/329

Moved that the request to waive tax penalties on roll 6091.630 be authorized with the following conditions:

- The current penalty of \$703.29 remain on account 6091.630,
- AND THAT Council will stay the November 1, 2022 penalty of an additional 4% provided that account 6091.630 be made current by end of 2022,
- AND FURTHER THAT should tax account 6091.630 not be paid in full by end of 2022, the January 12% penalty (and subsequent penalties) be placed on the account as per the MD's Tax Penalty Bylaw 1264-15.

Carried

d) Joint Funding and Joint Budget - Process Improvement

Councillor Tony Bruder 22/330

Moved that Council move the Oldman River Antique Equipment and Threshing Club (Heritage Acres Farm Museum), Pincher Creek and District Historical Society (Kootenai Brown Pioneer Village) and the Grant Specialist from the joint funding process to the joint budget process;

AND THAT Council request a four year budget (including financial ask) as part of all joint budget presentations;

AND THAT in an effort to provide stable and predictable funding to all parties involved in the joint budget process, Council may agree in principal to fund joint budgets for their current term or require a presentation annually.

Carried

3. Development and Community Services

a) AES June/July Activity Report

Councillor Tony Bruder 22/331

Moved that Council accept for information AES August Activity Report.

Carried

b) Bylaw 1340-22 Land Use Bylaw Amendment - Agriculture to Rural Recreation 1

Councillor Tony Bruder 22/332

Moved that Bylaw 1340-22 Land Use Bylaw Amendment - Agriculture to Rural Recreation 1, be tabled pending further information from the applicant regarding zoning and size of development.

Carried

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c) Bylaw 1341-22 Land Use Bylaw Amendment – Group Country Residential to Agriculture

Councillor Dave Cox 22/333

Moved that Council give first reading to Bylaw No. 1341-22, being a bylaw to amend Land Use Bylaw No. 1289-19, and the required Public Hearing be scheduled for September 27, 2022 at 6:00 pm.

Carried

d) Bylaw 1338-22 Land Use Bylaw Amendment – Agriculture A to Rural Recreation 1 – RR1 (Dam Campground)

Councillor Harold Hollingshead 22/334

Moved that Council give Bylaw 1338-22 Land Use Bylaw Amendment – Agriculture A to Rural Recreation 1 – RR1 (Dam Campground) second reading,

AND THAT Council direct that the portion of land to be redesignated be reduced to the satisfaction of the Council and the map corrected prior to third reading

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor John MacGarva 22/335

Moved that Council receive for information, the Chief Administrative Officer's report for the period of July 8, 2022 to August 18, 2022.

Carried

b) Grant Specialist Report

Councillor Tony Bruder 22/336

Moved that Council receive for information the Grant Specialist report for June 2022.

Carried

I. POLICY REVIEW

J. CORRESPONDENCE

1. For Action

a) 100th Anniversary of Pincher Creek Co-op Luncheon - Invitation to lunch on September 17, 2022

Administration to place in Council calendar

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- b) Intermunicipal Collaboration Framework Committee - Request from Town of Pincher Creek dated July 28, 2022

Councillor Dave Cox

22/337

Moved that Council budget \$5,000 for the 2023 operating budget to engage a facilitator for a regional facilities/capital structures planning session,

AND THAT prior to a facilitator being hired there be a Joint Council meeting discussion to outline what both Councils' goals are with respect to the facilitator,

AND FINALLY THAT the Humane Society Operating Agreement and the ICF discussion be tabled to the September 13, 2022 Council meeting.

Carried

- c) Nominations for the Queen Elizabeth II's Platinum Jubilee Medal (Alberta) - Nominations accepted until November 1, 2022

Council requested Administration post on social media for nominations from the community.

- d) Castle Mountain Community Association – Letter of Support for Forest Resource Improvement Grant

Council directed that Administration suggest Castle Mountain Community Association collaborate with Pincher Creek Emergency Services in a joint effort to apply for the Forest Resource Improvement Grant.

- e) Request for Member on Board - Request from Heritage Acres dated August 18, 2022

Councillor Harold Hollingshead

22/338

Council moved that the request for a board member from Heritage Acres be deferred to the joint budget meeting on October 5, 2022 for further discussion with Heritage Acres.

Carried

2. For Information

Councillor Harold Hollingshead

22/339

Moved that the following be received as information:

- a) Follow up to Nature Positive presentations by Yellowstone to Yukon'
  - Nature-Positive Economic Development for Southwest Alberta Executive Summary
- b) Ukrainian Independence Day 2022
  - Request to display Ukrainian Flag August 24 and September 7, 2022
- c) Police Advisory Committee: Crime Stats and September meeting date
  - Request for Preferred Meeting Dates
- d) Government of Alberta (GoA) Mobile Wireless Services Contract and Procurement
  - Letter from Alberta Municipal Affairs dated July 18, 2022
- e) What We Heard - Conversation about Healthcare in Alberta – Lethbridge
  - Report from Alberta Health Services dated July 19, 2022
- f) Orphan Well Association Annual Report
  - Annual Reports - Orphan Well Association
- g) Strategic Transportation Infrastructure Program (STIP) Funding Approval
  - Letter from Alberta Transportation dated July 19, 2022
- h) Unsafe Intersection on Highway 22 at Willow Valley Road
  - Letter from Livingstone Range Recreation Park Society to Minister of Transportation dated July 25, 2022
- i) STARS Thank you letter
  - Letter dated July 25, 2022
- j) Alberta Air Tour; Southern Leg, Claresholm Airport
  - Invitation to attend August 27th

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- k) Indigenous Cultural Awareness Training
  - Information from South Canadian Rockies
- l) Chief Mountain Gas Staff Appreciation Golf Day
  - Invitation to August 25, 2022 Golf Day
- m) New Website on the Future of Provincial Policing
  - Information from Ministry of Justice
- n) Alberta Police Service: Detachment Deployment Model
  - Information from Minister of Justice and Solicitor General

Carried

K. NEW BUSINESS

L. CLOSED SESSION

M. ADJOURNMENT

Councillor John MacGarva

22/340

Moved that Council adjourn the meeting, the time being 9:07 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

Cowley Lions Club  
PO Box 53  
COWLEY, Alberta  
T0K 0P0

June 2, 2022

MD of Pincher Creek #9  
PINCHER CREEK, Alberta  
T0K 1W0

To Whom It May Concern:


The Cowley Lions Club would like to inform the MD of Pincher Creek that approximately 60% of the large cottonwood trees from the Castle River Rodeo and Campground area have been removed. The remainder of the cottonwood trees will be removed in the next year or two,.

Please see the attached copies of the invoices that the Cowley Lions Club have paid for the removal of the trees. The total cost of the removal is \$28,173.70 . There has also been volunteer hours from our club members that amount to approximately 320 hours.

The Cowley Lions Club is requesting that the MD look at these invoices and if they could help with any financial assistance.

Thank you in advance.

Ken Clinton  
Chairman, Campground Committee





P.O. Box 265  
Lundbreck, Alberta  
T0K 1H0

# Invoice

403 627-8955

Date	Invoice #
4/28/2022	1614

<b>Invoice To</b>
Castle River Rodeo Campground C/O Cowley Lions Club Ken Clinton Lundbreck, AB T0K 1H0 403-627-7539

<b>Ship To</b>
Castle River Rodeo Campground C/O Cowley Lions Club Ken Clinton Lundbreck, AB T0K 1H0 403-627-7539

P.O. No.	Terms	Rep	Ship	Via	F.O.B.	Project
			4/28/2022			

Quantity	Item	Description	Price Each	Amount
		Clean up branches and wood from roadways and piles throughout camground.		
1	3000	April 25/22 - Labor x 4 guys /day	1,500.00	1,500.00
7	3017	April 26/22 Skid Steer with grapple / hr.	125.00	875.00
1	3000	April 26/22 - Labor x 4 guys /day	1,500.00	1,500.00
1	3000	April 27/22 - Labor x 4 guys /day	1,500.00	1,500.00
6	3017	April 27/22 Skid Steer with grapple / hr.	125.00	750.00
1	3000	April 28/22 - Labor x 4 guys /day	1,500.00	1,500.00
6	3017	April 28/22 Skid Steer with grapple / hr.	0.00	0.00

*Delivered Apr 28/22*

<b>E-mail</b>
realmssoftheunknown@hotmail.com

### Sales Tax Summary

GST (1) On Sales@5.0% 381.25  
Total Tax 381.25

Please Make all checks payable to: Kerry Smyke	<b>Total</b>	\$8,006.25
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GST/HST No. 830321741

*381.25*  
*6 25 00*





PO Box 2431  
 Pincher Creek, AB  
 T0K 1W0  
 403-627-4832

# Invoice

Invoice Date	Invoice #
2022-04-13	2501

<b>Invoice To</b>
Cowley Lions Club PO Box 53 Cowley, AB T0K 0P0 Canada

<b>P.O. Number</b>	<b>Terms</b>	<b>Due Date</b>
Castle River Camp...	Net 30	2022-05-13

Description	Quantity	Rate	Amount
April 7, 2022			
Supply 80 Ton Crane, Operator & Rigging: Travel & Set-up	2.5	345.00	862.50
Supply Rigger/Swamper: Travel & Set-up	2.5	60.00	150.00
April 8, 2022			
Supply 80 Ton Crane, Operator & Rigging: Tree Clean-up	7.5	345.00	2,587.50
Supply Rigger/Swamper: Tree Clean-up	7.5	60.00	450.00
Supply Rigger/Swamper: Tree Clean-up	7.5	60.00	450.00
April 11, 2022			
Supply 80 Ton Crane, Operator & Rigging: Tree Clean-up	10.5	345.00	3,622.50
Supply Rigger/Swamper: Tree Clean-up	10.5	60.00	630.00
Supply Rigger/Swamper: Tree Clean-up	10.5	60.00	630.00
April 12, 2022			
Supply 80 Ton Crane, Operator & Rigging: Tree Clean-up	9.5	345.00	3,277.50
Supply Rigger/Swamper: Tree Clean-up	9.5	60.00	570.00
Supply Rigger/Swamper: Tree Clean-up	9.5	60.00	570.00
April 13, 2022			
Supply 80 Ton Crane, Operator & Rigging: Tree Clean-up	7	345.00	2,415.00
Supply Rigger/Swamper: Tree Clean-up	7	60.00	420.00
Supply Rigger/Swamper: Tree Clean-up	7	60.00	420.00
GST on sales		5.00%	852.75

*#555 Apr 29/22*

Thank you for your business.	<b>Total</b>	\$17,907.75
.ll Invoices 30 days past due are subject to a 1.75% Service Charge. Credit Card & E-transfer accepted at: admin@jbeeztruckandcrane.ca	<b>Balance Due</b>	\$17,907.75

*85275*  
*1705500*



P.O. Box 2302  
 Pincher Creek, AB T0K-1W0  
 403-627-2854 phone  
 403-627-3424 fax

**Status: Closed**

Invoice #: 38873  
 Invoice Date: 4/14/2022  
 Date Out: Wed 4/ 6/2022 04:00 PM

Operator: JORDAN GERVAIS  
 Terms: On Account

Cowley Lions  
 General Delivery  
 box 53  
 cowley, AB T0K 0P0

Customer# 165  
 403 627-5428

**DELIVERY**

Delivery Date: Wed 4/6/22 8:06 AM

Contact: ken  
 Phone: 403 627-7539

Address: ;  
 cowley lions campground

Qty	Key	Items Rented	Status	Returned Date	Price
1	0809	LIFT, BOOM, S65, 4WD, DIESEL, 07 Meter out: 3702.0 Meter in: 3727.0 Total hours on meter: 25.0 1Day \$550.00 1Week \$1,675.00 4Wks \$5,050.00 +4Wks \$5,050.00 OPERATION AND SAFETY MANUAL ARE WITH THE MACHINE - READ THEM	Returned	04/13/2022 3:35:00PM	\$1,675.00
Qty	Key	Items Sold	Status	Each	Price
1	DELPERHRHB35c	DELIVERY PER HOUR SEMI	Delivery	\$150.00	\$150.00
1	PICKPERHRHB57	PICK UP PER HOUR SEMI	Delivery	\$150.00	\$150.00
77	DIES	DIESEL, PER LITER	Pulled	\$2.30	\$177.10

**Thank you for your business.**

**RENTAL CONTRACT**

This is a contract. The back of this contract contains important terms and conditions including lessor's disclaimer from all liability for injury or damage and details of customer's obligations. These terms and conditions are a part of this contract - READ THEM!

If equipment does not function properly notify lessor within 30 minutes of occurrence or no refund or allowance will be made. If this is a reservation, a reservation cancellation fee up to 1/2 of the total amount may be charged if reservation is cancelled within 72 hours of the scheduled "time and date out".

I certify that I have read and agree to all terms of this contract.

Rental:	\$1,675.00
Damage Waiver:	\$0.00
Sales:	\$177.10
Delivery Charge:	\$300.00
Misc. Charges:	\$0.00
<b>Subtotal:</b>	<b>\$2,152.10</b>
GST #R101413060:	\$107.60
<b>TOTAL:</b>	<b>\$2,259.70</b>
<b>PAID:</b>	<b>\$0.00</b>
<b>AMOUNT DUE:</b>	<b>\$2,259.70</b>

SIGNATURE:

Cowley Lions

Meeting Minutes  
of the  
Agricultural Service Board – Municipal District of Pincher Creek No. 9  
July 6, 2022 – MD Council Chambers

Present: Chair Frank Welsch, Vice Chair Martin Puch, Councillor Harold Hollingshead, Councillor Tony Bruder, as well as Members Anna Welsch, David Robbins.

Also Present: CAO Roland Milligan, Agricultural Fieldman Shane Poulson, and Executive Assistant Jessica McClelland.

Chair Frank Welsch opened the meeting at 1:30 pm.

A. ADOPTION OF AGENDA

Councillor Harold Hollingshead 22/047

Moved that agenda for July 6, 2022 be approved as presented.

Carried

B. DELEGATION

a) ALUS Update

Kelly Cooley attended the meeting to update the board on the ALUS project. Currently the MD of Pincher Creek has been approved to be an official municipality for ALUS. Kelly will continue to update as the program continues.

b) Wild Boar Program

Perry Abramenko with Alberta Agriculture attended the meeting at this time to discuss the Wild Bore Program with the ASB. Every municipality can participate in the Wild Boar Control Program by extending information to their rate payers about the impacts of Wild Boar at large, and making landowners aware of the control programs and compensation available for damage to crops through the Wildlife Damage Compensation Program run by AFSC.

Kelly Cooley and Perry Abramenko left the meeting at this time, the time being 2:47.

C. MINUTES

Anna Welsch 22/048

Moved that the minutes of June 1, 2022 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

F. 2022 AES DEPARTMENT REPORT

David Robbins 22/049

Moved to accept for information the departmental reports from the Agricultural Fieldman for June and July 2022.

Carried

G. CORRESPONDENCE

1. For Action

- a) AAAF Extension Survey - Deadline July 10, 2022

ASB members were encouraged to fill out the AAAF extension survey.

2. For Information

Martin Puch 22/050

Moved that the following be received as information:

- a) Municipal Agriculture Disasters
  - Information from Agricultural Service Boards
- b) Agriculture Disaster Declarations 2022
  - List of South Region Disaster Declarations to Date
- c) Input into Federal Regulations re: Farming and Pesticide Use
  - Information from Agricultural Service Boards
- d) Local State of Agriculture Disaster
  - Letter from Cypress County, dated June 10, 2022

Carried

H. NEW BUSINESS

- a) ASB Terms of Reference – for review

Councillor Tony Bruder 22/051

Moved to table the discussion on the ASB Terms of Reference, until the meeting in September to allow members time to review and bring back suggested changes.

Carried

- b) Discussion on Number of ASB Meetings

Further discussion on number of ASB meetings will take place in September.

I. CLOSED SESSION

J. NEXT MEETING – September 7, 2022

K. ADJOURNMENT

Martin Puch

22/052

Moved to adjourn the meeting, the time being 2:52 pm.

Carried

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ASB Chairperson

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ASB Secretary



## M.D. OF PINCHER CREEK NO. 9 OPERATIONS REPORT

### Current Public Works Activity

- Road Maintenance – Public Works has Six (5) graders out on the roads doing road maintenance.
- Spot Graveling in progress Throughout the MD with our own gravel trucks.
- Repair and Guard rail cleaning for Summerview road has been completed August 24<sup>th</sup> 2022.
- Improvement work in progress on Carbondale un-improved section of road up to the forestry boundary. Gravel left at Carbondale pit to be applied to the road before the pit is reclaim.
- Reclamation on-going at the old drain pit in Division 5. Work should be completed September 15, 2022.
- Guard rail and Bridge whipping 90% completed throughout the MD.
- Road side mowing in progress with 2 crews (4 mowers). Mowing started in division 2. Division 4 and 5 100% completed. +- 50% completed to date.
- More drainage improvement required along Breckenridge Avenue in Lundbreck in the next few weeks.
- Texas gate and road alignment to be change at the end of the Chalet Road by the end of September.
- Permanent snow fence repair and installation in progress.
- Planning and First call are starting to be send out for the Temporary snow fence installation.
- Gravel crushing schedule to start mid-September at the summerview pit moving to Livingstone Pit and Vantol Pit afterward.
- Road rehabilitation, Reshape Road surface and create drainage on Twp road 7-4 (Boat Club). ISL engineering has been hire to perform a full geotechnical assessment between the Alberta transportation gravel pit and the CWP boat club. Geotechnical assessment has been completed August 9 and ISL submitted another proposal based on the finding for the next step of a resolution. 3 Sink holes has been identified along the shoulder of the road in the past month.
- MD has retained the service of CPP to provide environmental and engineering services for the reclamation of Carbondale pit and Castle fall pit within the park boundaries. Pit assessment has been completed and CPP is finalizing reclamation plan for both pits. Work expected to start at the end of September.
- Working on Budget preparation for Capital equipment purchase/upgrade and Capital Road improvement.
- Traffic counters are out and collecting data on Maycroft and Christie Mine Road.
- Garbage, Recycling, water to the airport... being done weekly by PW crew.
- Working on call log items daily.

## Capital Projects Update - Bridges

- **Bridge File 75377 – Local Road over Screwdriver Creek, NW-08-06-02-W5M**
  - Construction awarded to 2<sup>nd</sup> lowest bidder
    - East Butte: **\$306,011 (Eng. Est./Don Boyce \$309,044)**
    - Option Excavating Inc. \$287,675.00
    - Elite Site Services \$320,605.00
    - DeGraaf Excavating Ltd.: \$378,125
    - JA Building Services \$407,046.89
    - Usurpassable Construction Ltd. \$567,625.00
    - Low bidder did not have a history of completing culvert projects. Disqualified due to lack of relevant work.
  - Project has gone back to Council and is deferred until Aug. of 2022. MD has issued payment to Armtec for the culvert. The culvert will stay in the PW yard until installed in the Summer of '22.
  - Culvert was damaged in 2022, needs to be replaced
  - Replacement culvert ordered, in PW yard.
  - Don Boyce chose to retire prior to contract award. Project re-tendered, bids received Aug 9<sup>th</sup>.
  - Anticipating construction start mid to late September, 2022
  
- **Bridge File 75265 – Local Road over Heath Creek, NE-11-10-01-W5M**
  - Tender awarded for engineering in 2021
    - Roseke Engineering at **\$52,162.00 (Budget \$53,000.00)**
  - Tender cancelled for construction in 2022
    - Low Bid at **\$491,297 (Eng. Estimate \$384,700)**
  - Construction set to commence in 2022
  - Roseke Engineering has been instructed to complete the bridge design detail as well as provide engineering and construction estimates for an adjacent stream bank protection work.
  - Survey has determined that the whole bridge and road is off the road right of way. Roseke Engineering will provide the MD with a survey plan to use for land negotiations.
  - The Historical Resources Application for this project has been approved.
  - Land is purchased and agreements are signed. Title registration may take a few months
  - Tender opening on the 26<sup>th</sup>/27<sup>th</sup> was significantly over budget & STIP funding has not been received. Tender cancelled, to be retendered this Winter for 2023 construction, apply for STIP
  
- **Bridge File 7743 – Local Road over Gladstone Creek, SW-23-05-02-W5M**
  - Tender awarded for engineering in 2021
    - Roseke Engineering at **\$45,015.00 (Budget \$46,000.00)**
  - Tender awarded for construction in 2022
    - Volker Stevin at **\$267,700 (Budget \$280,500)**
  - The contractor has indicated that work is underway.
    - Construction set to commence in 2022

- Coring has been scheduled following changes to Alberta Transportation changes to inspector ratings.
    - Coring has been completed with favourable results.
  - A tender package is to be completed by the end of November for Budgeting and allocation of Gas Tax Funds. AT has confirmed this bridge is not eligible for STIP-LRB funding given its current condition rating.
    - Preliminary report & design review received December 6.
    - Council approval of increased scope January 11, 2022.
    - All affected landowners/stakeholders contacted regarding anticipated 3 day closure.
    - Council approved \$79,000 in additional 2022 funds for full strip-deck replacement on this bridge April 21, 2022.
  - Tender released April 29<sup>th</sup>, 2022. Tenders opened May 26<sup>th</sup>, 2022. Tender awarded to low bidder
  - Contractor planning to start work mid-October with staged construction approach, minimizing closure to less than an hour.
  - Calls completed & letters sent to effected landowners & businesses Sep 1<sup>st</sup> indicating change in schedule and closure plan
- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
  - Engineering to be completed in 2021 due to change in rating since first inspected
  - Construction/replacement/removal options to be presented to Council for action in 2022
  - The STIP-LRB grant application for this project has been submitted.
  - Pending AT Grant and Council approval this bridge can be built outside of the Restricted Activity Period (RAP) as no contact with the water is needed
  - STIP funding has been approved (was submitted by ISL Engineering). Revised proposal, schedule, & estimate received from ISL. Within budget & STIP grant funding allotment
  - ISL awarded Supply-Build Engineering contract
    - Design, Supply, & Fabrication of Prefabricated Bridge awarded to Algonquin Bridge (**Cost: \$458,040. Eng. Est: \$638,000**).
    - RFPQ (Request for Contractor Pre-Qualification) for Installation has been sent out and closed July 26<sup>th</sup>. Installation RFQ pending supply drawings (expected Aug 19<sup>th</sup>), expected release week of council meeting to qualified contractors released August 24<sup>th</sup>, bids due back September 14<sup>th</sup>, 2022.
- **Bridge File 74260– Tributary to Foothills Creek, SW 13-05-029-W4M**
  - Budgeted for engineering completion in 2022 with construction in 2023
  - Proposal received from Roseke Engineering June 21<sup>st</sup>, 2022 to complete initial design services. Preliminary Engineering & Design Awarded to Roseke July 14, 2022.
  - Preliminary survey & drafting complete, Preliminary Engineering & Design expected to be complete by Council meeting. Likely a replacement will be recommended path forward
- **Bridge File 76294– 2<sup>nd</sup> Tributary to Castle River, SW 32-006-01 W5M**
  - Approved for engineering completion in 2022 with expected construction in 2023 by council July 12<sup>th</sup>, 2022



- Preliminary Engineering & Design awarded to Roseke July 14, 2022.
- Preliminary survey & drafting complete, Preliminary Engineering & Design ~30% complete as of Sep 1, QAES Complete, fish passage likely not a concern
- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
  - \$150,000 in grant funding awarded for Year 1 of this program
  - **Fintegrate** awarded initial contract to assess all MD crossings, prioritize for remediation, & perform detailed regulatory authorizations
  - Alignment with 10 year bridge study to be completed where feasible
  - Work has begun on prioritization & initial assessment, 000 175+ crossings reviewed
  - 4-5 crossings have been identified to date that are in poor structural condition and have serious fish passage concerns
  - Contractor has completed initial assessments for priority areas. Top 25 crossings identified. Awaiting Alberta Environment input prior to completing one or two detailed assessments to feed into additional funding asks
  - Meeting held Sep. 1<sup>st</sup> with AEP and Fintegrate to discuss prioritization & path forward for full assessment. Fintegrate working to finalize prioritization prior to bringing in Roseke to finalize prioritization based on solution cost
  - Application deadline for next year funding is Sep 30, 2022

## Roads

- **Range Road 1-2 (Bitango Road) - Engineering 2022 – Budget \$40,000 - Const. 2023**

*Replace 64m of culvert 24" culverts with a 36" diameters culvert. Repair slides and sink holes on side slope.*

- Engineering Proposals have been submitted by 3 different firms and is under review by Public Work. Engineering contract will be awarded in 2022.
- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23<sup>rd</sup> 2022.
- Geotechnical Boring scheduled for April 05, 2022.
- Site Visit was held April 21<sup>st</sup> 2022.
- Environmental Scientist was on site June 29, 2022 to begin the environmental review.
- Design Brief meeting was held August 23, 2022

- **Station Street (Pincher Station) - Engineering 2022 – Budget \$40,000 - Const. 2023**

*Repair subgrade and install new asphalt on approximately 70m on intersection of 3<sup>rd</sup> avenue and Station Street and approximately 360m on Station Street going east to seed cleaning plant. Install culvert across 3<sup>rd</sup> avenue to drain water from North side of Station Street.*

- Engineering Proposals have been submitted by 3 different firms and is under review by Public Work. Engineering contract will be awarded in 2022.
- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23<sup>rd</sup> 2022.
- Geotechnical Boring scheduled for April 05, 2022.

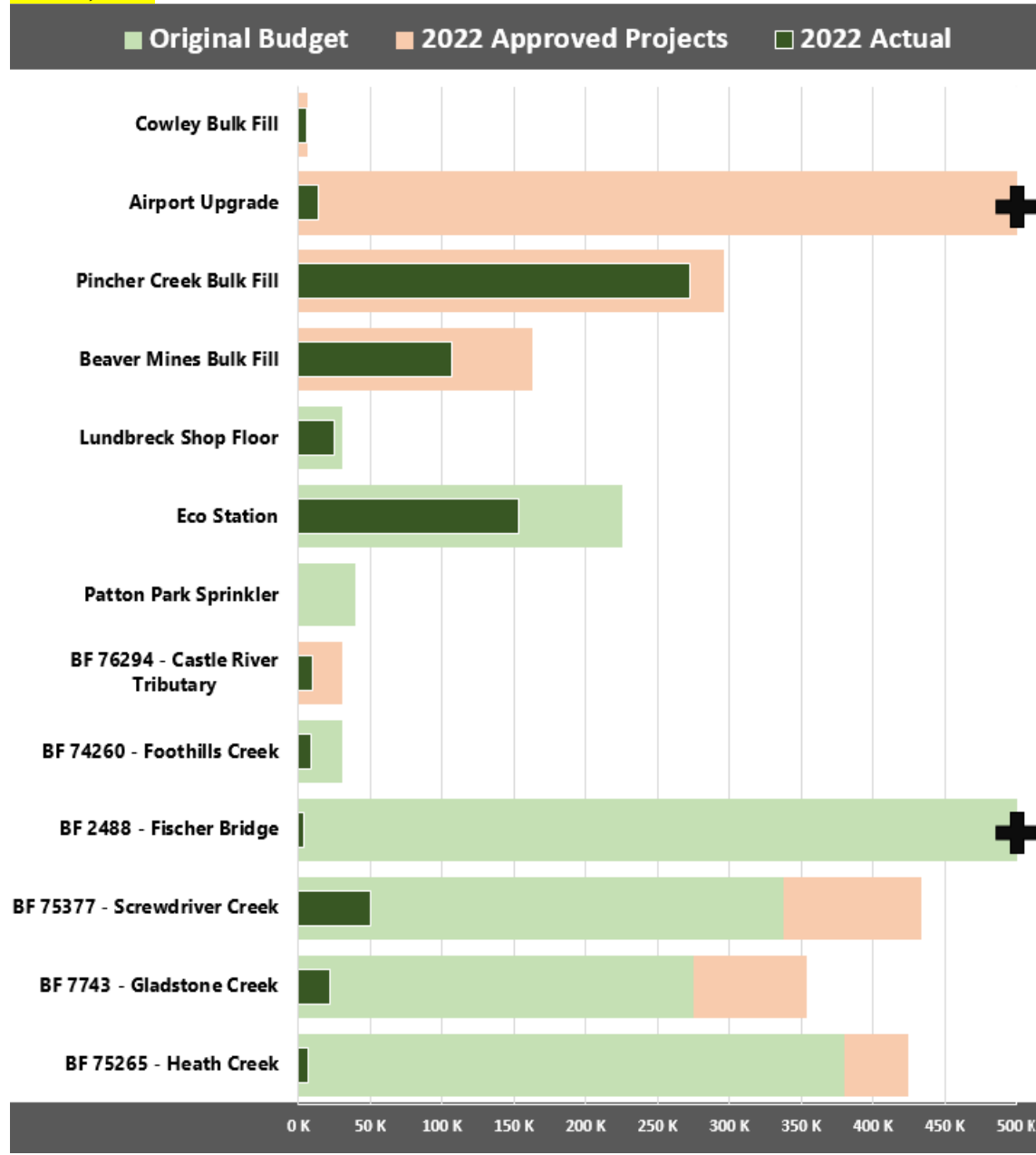
- Site Visit was held April 21<sup>st</sup> 2022
- Scope Change 1 (Utilities coordination, Hydrovac and Processing) has been approved July 18, 2022.
- Utility Crossing agreements signed Aug 03, 2022.
- Utility locating and surveying has been completed August 22, 2022

- **Cabin Hill Road - *Engineering 2021 , Construction moved to 2023***

- Wood Engineering to design the Local Road - Design option have been reviewed.
- I approved SC#2 to include post construction legal survey. Topographic survey was completed April 8-9 and Geotechnical drilling was completed April 15-16
- Detailed design and C-estimate has been received June 23<sup>rd</sup> 2021.
- Preliminary design drawing have been reviewed and accepted September 27, 2021
- Council approved a motion to move the construction to 2023.

## Large Capital and other Water Projects

Total Approved Budget: \$4,270,700. Spend as of Aug 22: \$653,653  
\$572,101



- **Airport Lighting – Construction 2022 - Budget \$917,000**

*Install Airport Airfield Lighting Replacement, with portion of funds from STIP*

- Design-build contract awarded to Black & McDonald (**Cost: \$979,600, Original Budget: \$867,000**)
- Contractor (Leo Reedyk) engaged to manage tendering, project award, construction, commissioning, etc.
- Tendered, site visit complete with prospective bidders. Bids due back June 30<sup>th</sup>. Recommendation expected by July 8<sup>th</sup>

- Tenders received and qualification completed. Tender higher than original budget. Council approved \$125,000 in additional funding during July 12<sup>th</sup> meeting

Tristar Electric Inc	Mississauga, ON	\$1,577,136.00
Signal Electric Ltd.	Sidney, BC	\$1,412,133.60
Western Pacific Enterprises Ltd.	Nisku, AB	\$1,648,590.09
Black and McDonald Ltd.	Ottawa, ON	\$979,600.00
SVEMY Construction Ltd.	Calgary, AB	\$1,983,600.00

- Planning underway. Awaiting recommendation on full length runway, draft report expected prior to end of August received Aug 26<sup>th</sup>. Comments on draft report sent back and under finalization in consultation with charting prior to proceeding with recommendation for Engineered Design.
- It is expected that increasing the runway length will provide benefit in terms of classes of aircraft the airport could support

- **Lundbreck Shop Floor - Construction 2022 – Budget \$30,000**

*Install concrete floor and sumps into the Lundbreck shop.*

- Quotes and estimates from local contractor are being requested, and review for construction to begin Spring of 2022.
- Work has been completed August 14, 2022

- **Patton Park Sprinkler System - Construction 2022 – Budget \$40,000**

*Connect the Patton Park Sprinkler and drip system to the Municipal Water distribution line.*

- Construction awarded to Scenic Landscaping at **\$37,105 (Budget \$40,000)**
- Construction to begin Summer of 2022.
- Construction expected to be complete by Sep 2<sup>nd</sup>, 2022.

- **Eco Centre ~~ECO~~ Station**

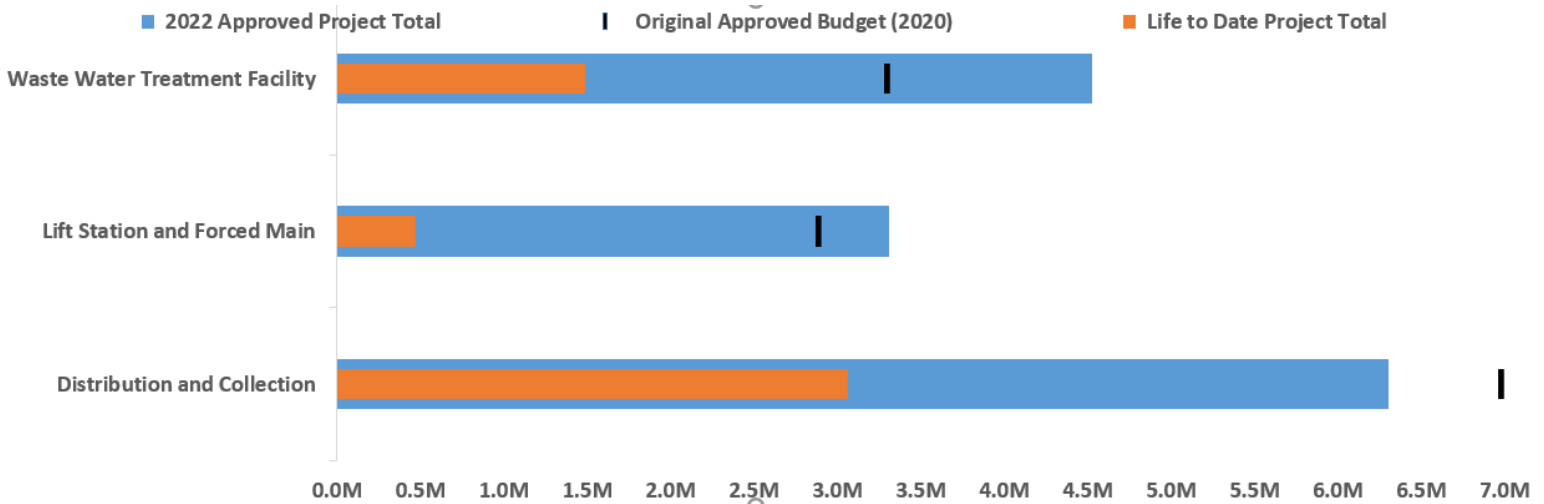
- IMDP Committee passed a resolution stating they have no concerns with this development.
- Continued work with AEP for approval process and issuing of MD Development Permit
- September 17, 2021, project information sent to Alberta Health Services for comment.
- September 22, 2021, letters requesting consent to vary the *Subdivision and Development Regulation*'s 300m setback requirement from a Storage Site were sent via registered mail

to all landowners within the 300m radius of the site. Many have been returned with positive endorsement of this project and agreement to the waiver.

- AEP information circulation process completed.
- Direction from MDPC to submit to AEP for variance on development permit on Dec 08. Submission currently being worked on by Director Milligan. Construction in Spring 2022
- Pronghorn standpipe operational as of May 2<sup>nd</sup>, 2022. Construction underway
- Concrete work delayed due to contamination found at site. Testing & excavation of contamination complete per direction by Environmental Consultant. Final clearance report received
- Site office purchased, delivered, & landed
- Grading, Fencing & Electrical work complete with exception of lighting and camera installations.
- Site has been operating since August 18<sup>th</sup>. ~~is occupant ready~~. Minor work remaining (solar, lights, camera, as-built engineering).

# BEAVER MINES

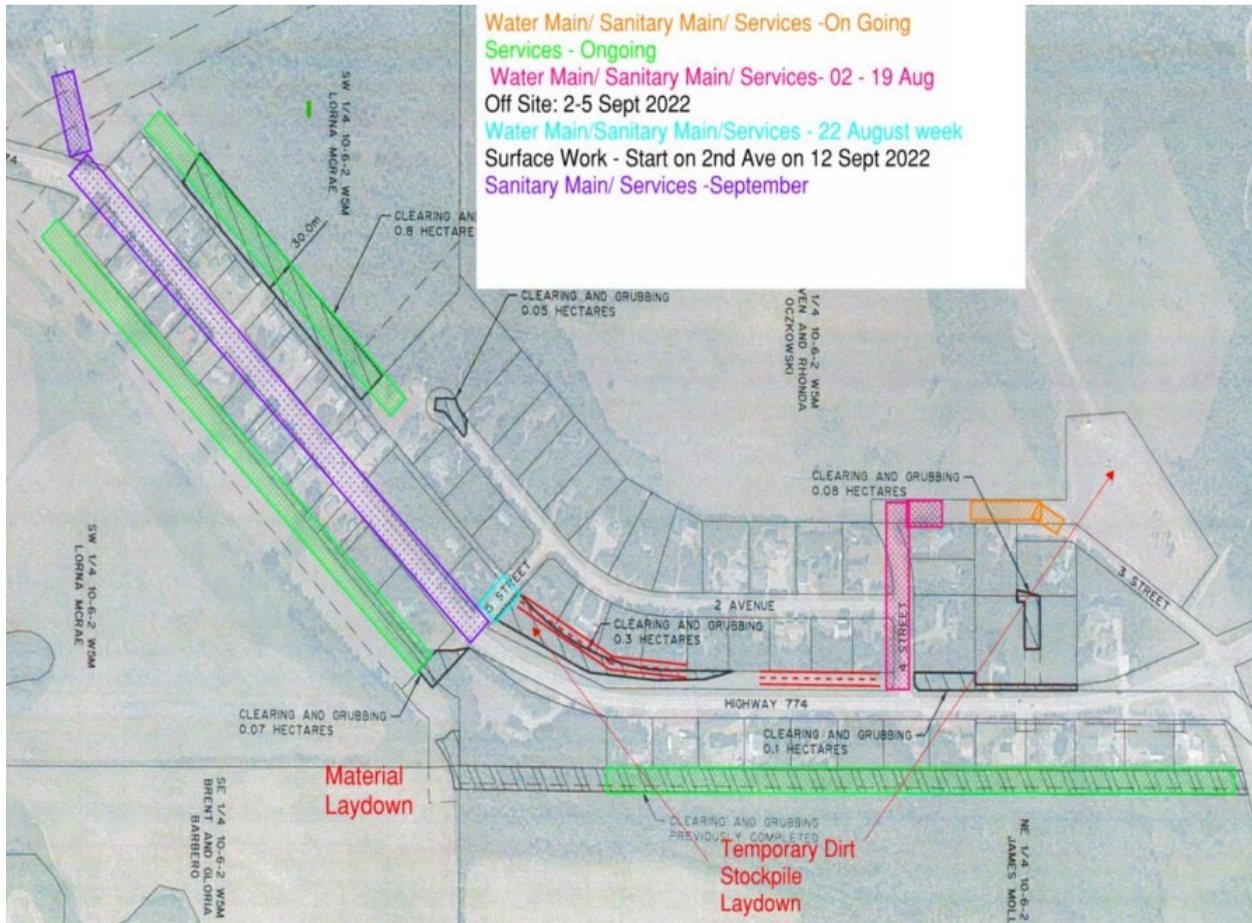
Total Appr. Budget: \$14,133,352. Spend as of **Aug 1522: \$5,011,904**  
**\$4,547,500**



- **Beaver Mines Water Distribution, Collection System.**

- Tender was awarded to BYZ on July 21, 2021.
  1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
- Virtual discussion meeting held with BMCA & Beaver Mines residences May 18<sup>th</sup> with good attendance and many takeaways

- Bi-weekly construction updates ongoing



- ATCO gas line strike occurred June 16<sup>th</sup>. Locates were completed and did not identify gas line as the machine did not pickup tracer wire
- Continued engagement from Beaver Mines Community
- Majority of servicing work along 2<sup>nd</sup> Avenue completed. BYZ to start on highway work in September. Contractual date for underground completion is September 30<sup>th</sup>, 2022, this date is at risk. **Expected completion for U/G currently mid to late October.**
- **Beaver Mines Waste Facility/System**
  - Tender was awarded to BYZ on May 31, 2022  
BYZ Enterprises **\$2,338,309.00 (Original Budget \$2,076,999)**
  - Anticipating minor changes post-Tender regarding control system integration with WTP and building envelope
  - Waste System will not be ready until 2023 at the earliest to allow for the AEP Approval Process to run its course
  - Tender opening and contract signing completed
  - Construction kickoff completed June 17<sup>th</sup> with Banner, BYZ, & Parcon (mechanical contractor). Mobilization delayed due to weather & material
  - Mobilization **not expected until September** began week of Aug 29<sup>th</sup> for road and **forcemain work**. Drawing approval and preliminary work underway
- **Beaver Mines Forcemain & Lift Station**

- Tender was awarded to Parcon for Lift Station June 15<sup>th</sup> **\$2,326,091 (Original Budget: \$2,220,000)**
- Construction awarded to low bidder for forcemain work:
  - TA Excavating: **\$386,925 (Eng. Est. \$600,000)**
  - LW Dennis: \$588,000
  - BYZ: \$630,000
  - Syn Core: N/A
- The tender package for the forcemain work was sent out
  - Bids received, ~~expected to be awarded by council meeting (awaiting recommendation letter).~~ Expected to be under budget.
- Pre-construction kickoff completed June 23<sup>rd</sup>, 2022 for Lift Station
- Site mobilization for lift station expected mid July. Long lead generator could be of concern, working with contractor on solution
- Lift Station excavation complete, dry/wet well & foundation construction **continues**
  - Scope change approved to ensure wet well is not filling with groundwater & additional contingency added to ensure storm water drainage not added to neighboring properties

*24 August, 2021 – Appellants withdraw their request for “a stay” in regards to our construction based upon the proposed build schedule. Where the Force Main and Waste Water Facility will be later in 2022 and 2023, it is felt that there is enough time for the Appeal to run its natural course without impacting our proposed construction schedule. This approach by the Appellants was very much appreciated by the MD.*

*Our first pre-meeting with the Board was Dec 8<sup>th</sup>, 2021*

*Our first Mediated Meeting with the Board and the Appellants is Dec 15<sup>th</sup>, 2021. (Calgary)*

*First meeting was held and follow up meeting is slated for February 23, 2022. Meeting with the Board was on Feb 23<sup>rd</sup>*

*Second mediation took place August 10<sup>th</sup>, 2022. **Legal/MD response complete, path forward to be determined.***

This is a multi-month process, so it is hoped our Appeal process will conclude within this timeframe and any direction by the Appeal Board in the manner of additions to our project, can be treated as change orders.

- **Standpipes (Cowley, PC and new site in BM)**

- BM standpipe coin & credit is fully operational.
  - Work remains to extend/grade corners and install bollards
- PC standpipe coin & credit is fully operational.
- Cowley interface upgrade has been completed. Coin and credit/debit cards accepted.
- Complaints have been received regarding inaccurate volumes at Pincher fill station. The site has been calibrated various times. Cost effective solution awarded to Flowpoint, awaiting material arrival for installation in PC and BM's
- BM and Cowley sites had multiple operational issues in late July and early August. No complaints received regarding implemented fixes since August 4<sup>th</sup>, 2022. All sites fully operational



- August credit/tap revenue exceeded July by ~25%

**Recommendation:**

That the Operations report for the period August 18<sup>th</sup>-September 1<sup>st</sup> is received as information.

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Prepared by: Roland/Eric/David

Date: September 1<sup>st</sup>, 2022

Submitted to: Council




Date: September 13<sup>th</sup>, 2022

	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3138	Div 1	SW4 T4 R29 W4	Re wanting to clean ditch for drainage to direct water from his property to drain into the culvert	Jonathan	-	August 30, 2021	Meet with him, might have to wait till spring 2022	-
3233	Div 1	SE27 T5 R30 W4	Permanent snow fence is in bad condition due to the wind	Eric	Complete	November 29, 2021	Fence removed and disposed by MD crew. Wont be rebuilt before we try a few winter without it.	September 1, 2022
2022-58	Div 1	SE19 3 29 W4	Old Snow Fence falling/inquiring about rebuild	Don J	-	January 26, 2022	Old snow fence have been cleaned up. First call has been submitted for the rebuild. Will be looked after when gravel program is completed.	-
2022-156	Div 1	NE10-4-29-W4	North end of snow fence broken	Tony N	-	May 25, 2022	Will be look after when Gravel program is completed	-
2022-201	Div 4	1017 TWP 9-3	Old snow fence / debris still left in field and would like cleaned up.	Tony N	Complete	June 27, 2022	-	August 30, 2022
2022-231	Div 2	SE 12-6-28 W4	Snow Fence put up by MD is down, needs replacing or removal	Tony N	-	July 20, 2022		
2022-234	Div 4	Pincher Station	Station Street has cold mix on it but has major potholes on it that need filling with gravel or mix asap	Eric/Jon	Complete	July 21, 2022	Hydrovac work to take place in August. Will be temporarily repair when completed. Holes have been filled after Hydrovac was completed	August 22, 2022
2022-242	Div 1	SE10-5-29-W4	Wind Fence Down at property and needs fixing. Few hundred feet on top of hill.	Tony N	-	July 29, 2022	-	-
2022-243	Div 4	SW7-8-1-W5	Request Driveway Grading	Tony T	Complete	August 3, 2022	form never received, Request removed from W.O. list	September 7, 2022
2022-246	Div 1	Twin Butte	East of Twin Butte still very dusty for 1st approach on Left. Dust Control applied July 25, 2022. (Note: Verna is VERY hard of hearing.) Is it possible to put some water down in front of her place?	Eric	Complete	August 5, 2022	-	August 5, 2022
2022-247	Div 3	Gladstone	Requesting brush cutting. Please return call.	Jon	-	August 10, 2022	John called on Aug 16, they just need mowing and have their form in already	-
2022-248	Div 4	NW 01-07-30 W4	Driveway Grading Request	Shawn D	Complete	August 15, 2022	Tony N talked to him and explain we couldn't do anything before he put gravel and mowe the side of the road	August 23, 2022
2022-251	Div 2	RR 29-3	Few concern on the road. Requested meeting	Eric	-	August 15, 2022	Met with him August 16, 2022. Work will need to be done on the road when the grass has been mowed in the fall or early spring.	-
2022-252	Div 5	Willow Valley	Wire fence broken last winter need repair	jon	Complete	August 15, 2022	M. Sekella repaired the fence himself and billed the MD. PW approved the bill.	August 25, 2022
2022-253	Div 2	-	Requested gravel on an undevelop road allowance	Eric	Complete	August 15, 2022	-	August 17, 2022
2022-255	Div 5	Lundbreck Playground	Admin received a call about a birthday party that took place at playground and multiple children received slivers from playground equipment.	Eric/Jon	Complete	August 16, 2022	Inspection completed August 23rd. Some equipment would have to be painted in the spring.	August 23, 2022
2022-256	Div 3	SE 26-5-2 W5	Would like 30 yards of crush gravel when we are loading and hopes we could deliver or suggest a private truck to deliver. I don't know when or if we will be in that vantol or mcRae pit. Please call ahead to advise of hauling costs. He knows gravel is \$11. 50 / yd. (Mike K)	Jon/Tony	-	August 16, 2022	Will contact when we are at the vantol pit	-
2022-257	Div 1	off TWP RD 4-0	Road Sign TWP RD 4-0 is missing on the #6 and ratepayer is having difficulty with clients locating his home business.	James/Cass	Complete	August 22, 2022	Road on side, put back up	September 1, 2022
2022-258	Div 4	NW 5-8-29 W4	Requesting road grading. Was requested and completed a month ago but grader operator didn't blade deep enough and road went strait back to washboard. Also asking cold mix to be torn up and road put back to gravel in front of his dad's place on the North end.	Tony N (Shawn)	Complete	August 23, 2022	-	August 24, 2022
2022-259	Div 4	-	Cabin Creek Hill Washing Out. Driveway Grading Request.	-	-	August 25, 2022	Waiting for form.	-
2022-260	-	439 Patton Ave.	Roland received a call concerning about the drainage of a new driveway construction (owner: William Cail). Draining into storm drain / not sure if it was good/not? Please report back to Roland.	-	Complete	August 26, 2022	PW went to look at it. Roland to reach out to let them know everything is fine.	August 29, 2022
2022-261	-	Water Standpipe	Annick called and requested specific hours for commercial trucks to be able to use Standpipes. Long delay's when waiting for them to fill.	David D.	Complete	August 26, 2022	David returned her call and said it wasn't possible.	August 26, 2022
2022-262	Div 3	Beavermines Campground	Road into Beavermines campground has washboard to bad for motorhome and will have to cancel reservations if not graded before Sept. 23, 2022.	Eric	Complete	August 29, 2022	Road is inside campground and maintained by Volker Steven	August 29, 2022
2022-263	-	N Burmis Road	Called to thank the MD for work done on North Burmis Road.	-	Complete	August 29, 2022	-	August 29, 2022
2022-264	-	Boat Club	Came in to thank Public Works for work done on the Boat Club Road.	-	Complete	August 29, 2022	-	August 29, 2022
2022-265	Div 4	SE 18-8-29 W4	Requested private drive mowing. Also gave a shout out to the job done last year. (Shawn - unit 57)	-	-	August 29, 2022	-	-

	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
2022-266	Div 2	Springridge Area	Requesting a change in policy, ditches are incredibly dangerous at night and if deer would jump out - drivers would have no chance. Would like ditches mowed twice a year.	Eric	Complete	August 30, 2022	Had a conversation with Rocky and suggested to write a letter of concern to council or call his counsellor.	August 30, 2022
2022-267	Div 1	3A From SW4-3-29W4 to NW	RR 29-3A Hasn't been graded in years. Needs attention and may need some gravel.	Brian L.	Complete	August 30, 2022	-	September 1, 2022
2022-268	-	-	Called in to say what a pleasure it was dealing with the MD / Mike K and how helpful he was in her search for culverts.	-	Complete	August 30, 2022	-	August 30, 2022
2022-269	Div 1	SE19 3 29 W4	Looking at building an approach	Eric	Complete	August 29, 2022	Met with him August 30, 2022 and approved location	August 30, 2022
2022-270	Div 4	7-8-29 W4	Looking at re-locating an approach	Eric	Complete	August 29, 2022	Met with him August 30, 2022 and approved location	August 30, 2022
2022-271	Div 3	NW 12-6-1 W5	The hill by her place is a mess from the last rain and needs attention.	Glen	Complete	August 31, 2022	-	August 31, 2022
2022-272	Div 2	SW 29-6-4 W4	Requested road grading.	Kent	-	August 31, 2022	-	September 1, 2022
2022-273	Div 5	Lundbreck	Leaky water main since instalation.	Randy M.	Complete	September 1, 2022	Information forwarded to David and Randy	September 7, 2022
2022-274	Div 4	Beaver Creek Rd	Beaver Creek road (from Welch's feedlot towards Cambells) needs grading. Logging trucks are making road very rough.	-	-	September 2, 2022	-	-
2022-275	Div 5	Lundbreck	Inquiring about PPM of Chlorine and Floride in Lundbrecks town water.	Randy M.	Complete	September 6, 2022	Called back with info. (No Floride added, naturally occuring at less than 10ppm and Chlorine is around .7-.8 mg/litre or ppm)	September 6, 2022
2022-277	Div 3	Gladstone Road	Received few calls about rough road surface over the weekend	Eric	-	September 6, 2022	-	-
2022-278	Div 4	TWR 7-4	Requested grading on the road. Bus driver mentioned it was a little rough	Eric/Jon	Complete	September 6, 2022		September 7, 2022

# Recommendation to Council

G1b

<b>TITLE: Range Road 1-1 (Boat Club)</b>			
<b>PREPARED BY: Eric Blanchard</b>		<b>DATE: September 07, 2022</b>	
<b>DEPARTMENT: Public Works</b>			
		<b>ATTACHMENTS:</b>	
<b>Department Supervisor</b>	<b>Date</b>	<b>1. Engineering Agreement</b>	
<b>APPROVALS:</b>			
			
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**  
**That Council approve \$20,000 for preliminary capital work on Range Road 1-1 (Boat Club Road) with said funds coming from the Road Infrastructure Reserve; and further;**  
  
**That Council direct Administration to explore cost recovery options with the Boat Club and Alberta Transportation.**

**BACKGROUND:**

- On August 4, 2022, the MD's Public Works (PW) department was notified by the Boat Club that there is a sink hole on the East side of the road, just before the Boat Club gate. After an investigation PW identified three more sink holes along the shoulder/ditch of the road, between Alberta Transportation gravel pit and the Boat Club gate.
- ISL Engineering and their geotechnical engineering firm, BDT Engineering LTD, were contacted immediately for a site meeting. ISL provided the MD with a fee proposal for the geotechnical assessment, this was approved by the Public Works Superintendent. This assessment was performed on August 17, 2022, and provided recommendations on how best to proceed.
- ISL Engineering has recommended the MD proceed with the following work:
  - Topographic survey and base plan preparation
  - Environmental review (wetland assessment)
  - Ditch design and drawing preparation
  - Quantity calculations and cost estimate
  - Stakeholder communications with Alberta Transportation

**FINANCIAL IMPLICATIONS:**  
 \$20,000 for preliminary capital work. Construction estimates will be recommended as part of the 2023 Capital Budget.



416B Stafford Drive South, Lethbridge AB T1J 2L2, T: 403.327.3755 F: 403.327.3454

Client: **M.D. of Pincher Creek** Date Issued: **August 31, 2022**  
Project Name: **Range Road 1-1 (Boat Club Road)** ISL Project No.: **28151**  
Scope Change No.: **01**

Following the completion of the geotechnical evaluation on Boat Club Road, the MD has requested ISL to provide a drainage design for the reestablishment of the ditch on the west side of the road for approximately 350m between the Alberta Transportation (AT) gravel pit at the south to the storage pond near the Boat Club entrance at the north. ISL is requesting an increase to the engineering resource budget for effort required to complete the ditch design for the drainage ditch. The following is our understanding of the scope of work and associated fees as discussed with the MD on August 25 and 31, 2022:

## Scope of Work

### Ditch Design

**Topographic Survey and Base Plan Preparation** – a topographic GPS survey of the area will be completed. Upon completion of the survey, ISL will process the survey data and create base plans for use in the design.

**Environmental Review (Wetland Assessment)** – ISL's environmental team will complete a site visit and wetland assessment to determine if a Wetland Assessment Impact Form (WAIF) and a Water Act Application will be required for the ditch construction. Fees have not been included for the completion of a WAIF or Water Act Application.

**Ditch Design and Drawing Preparation** – ISL will complete design of the drainage ditch from the AT pit at the south to the storage pond located on AT land near the boat club. ISL will prepare exhibit plan and profile drawings for the MD's information and use.

**Quantity Calculations and Cost Estimate** – ISL will determine design quantities and prepare an opinion of probable cost for the MD.

**Stakeholder Communications with Alberta Transportation (AT)** – As the land adjacent to Range Road 1-1 is owned by Alberta Transportation, ISL will coordinate meetings with the MD and AT following the ditch design to determine if any land impacts and/or agreements are required.

### Assumptions

- Aerial Imagery will be provided by the MD
- Digital Parcel Mapping will be provided by the MD

### Exclusions

- Utility Coordination and/or Agreements
- Environmental Approvals (WAIF and/or Water Act Application)



# Client/Engineering Agreement Scope Change



When authorized by the Client, this Change Order modifies the above noted Consulting Agreement as follows:

ITEM	DESCRIPTION OF CHANGE	COST OF CHANGE (Excluding G.S.T.)
1	Design	\$12,986.00 (lump sum)
<b>Total Value Of This Change Order</b>		<b>\$ 12,986.00</b>
Total of all Previous Change Orders (if any)		\$ 0.00
Total of all Change Orders to Date		\$ 12,986.00
Original Agreement Budget		\$ 4,663.00
<b>Revised Consulting Agreement Budget (Excluding GST)</b>		<b>\$ 17,649.00</b>

### Issued by the Consultant

Jared Hirsche _____ ISL Engineering and Land Services Representative	 _____ Signature	August 31, 2022 _____ Date
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### Authorized/Accepted by Client

_____ Name	_____ Signature	_____ Date
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Tasks	ISL Engineering and Land Services							Total ISL Hours	Total ISL Fees (\$)	ISL Disbursements	Total Fees (\$) Fees+Disb.
	Kyle Tait Corporate Support	Jared Hirsche Project Manager	Jason Warkentin Drainage Design Review	Ryan Schultz Design Lead	Ryden Rempel Drafting Support	Robyn Gamber, B.Sc., P.Biol. Environmental Scientist	One-Person Survey Crew				
Design	\$189	\$152	\$149	\$141	\$99	\$159	\$155				
Topographic Survey and Base Plan Preparation		1			4		10	15	\$ 2,098	\$ 126	\$ 2,224
Environmental Review (Wetland Assessment)		1				16		17	\$ 2,696	\$ 162	\$ 2,858
Ditch Design and Drawing Preparation	1	2	2	4	16			25	\$ 2,939	\$ 176	\$ 3,115
Quantity Calculations and Cost Estimate	1	2		4	8			15	\$ 1,849	\$ 111	\$ 1,960
Utility Coordination and Agreement		1		4	4			9	\$ 1,112	\$ 67	\$ 1,179
Stakeholder Communications (Alberta Transportation)	1	8						9	\$ 1,405	\$ 84	\$ 1,489
Project Management		1						1	\$ 152	\$ 9	\$ 161
<b>Subtotal Hours</b>	<b>3</b>	<b>16</b>	<b>2</b>	<b>12</b>	<b>32</b>	<b>16</b>	<b>10</b>	<b>91</b>			
<b>Subtotal Amount</b>	<b>\$ 567</b>	<b>\$ 2,432</b>	<b>\$ 298</b>	<b>\$ 1,692</b>	<b>\$ 3,168</b>	<b>\$ 2,544</b>	<b>\$ 1,550</b>		<b>\$ 12,251</b>	<b>\$ 735</b>	<b>\$ 12,986</b>
<b>Total Hours</b>	<b>3</b>	<b>16</b>	<b>2</b>	<b>12</b>	<b>32</b>	<b>16</b>	<b>10</b>	<b>91</b>			
<b>Total (\$)</b>	<b>\$ 567</b>	<b>\$ 2,432</b>	<b>\$ 298</b>	<b>\$ 1,692</b>	<b>\$ 3,168</b>	<b>\$ 2,544</b>	<b>\$ 1,550</b>		<b>\$ 12,251</b>	<b>\$ 735</b>	<b>\$ 12,986</b>



# Administration Guidance Request



**TITLE: Request to Waive Utility Fees – Utility Account 215.00**

**PREPARED BY: Meghan Dobie**

**DATE: August 31, 2022**

**DEPARTMENT: Finance**

		<b>ATTACHMENTS:</b> 1. Letter – J.Etzkorn
<b>Department Supervisor</b>	<b>Date</b>	

**APPROVALS:**

	Sept 1, 2022		2022/09/01
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**REQUEST:**

That Council consider adjusting the utility fee applied on utility account 215.00.

**BACKGROUND:**

- As per the letter, J.Etzkorn is asking the MD to amend the utility fee applied to his account on the basis that he was unaware his occupants left a toilet running for two weeks. The landowner became aware of the issue by a phone call from the MD questioning the high consumption rate.
- Per MD Bylaw 1320-20, Schedule E, utilities are billed at base rate plus consumption. During the months of May and June, the household used 397m<sup>3</sup> (\$456) of water. Prior to this, consumption ranged was between 15m<sup>3</sup> to 20m<sup>3</sup> (approximately \$20) bi-monthly, a difference of \$436.

**FINANCIAL IMPLICATIONS:**

TBD

Jefferey Etkorn

August 30, 2022

MD of Pincher Creek Council

Dear Council;

Re: Water Bill Reduction

I received a call from the MD to ask why my water consumption was so high, I really appreciate the phone call to let me know that something could be wrong.

I met a man and his son cycling through Alberta. It was a rainy day and they were wet and cold. I offered them my furnished rental house at no charge so they could have a shower, do laundry and have a dry place to stay overnight. Unfortunately they accidentally left the toilet running and I didn't find it until two weeks later.

I received a water bill in the amount of \$456.55. My normal water bill is approximately \$22 per 2 month period. I am requesting a one time reduction in my water bill to bring it down to a more reasonable and fair amount (perhaps the amount of my average usage over the last year), given the circumstances of the high consumption.

Best regards,

Jeff Etkorn



Aug 30 22

### AES, September, 2022

- September 1 – 30, Fall Weed Program continued. Drought conditions were such that some plants were stressed and started fall growth in August and that is continuing on into this month. Crops in the area will be largely harvested by mid-month and bushel numbers were very good with one of the few complaints being that seed weights were a little light in barley (nothing in on wheat and Canola yet). Pasture and hay are looking pretty brown and everything could use a good rain...just wait until harvest is over and it'll be perfect!
  - Hoary Cress, fall spraying especially on Parks, OMRD patches
  - Wild Caraway, blanket spray of a couple miles of problem roads, recommend fall spraying for large patches for landowners
  - Dame's Rocket, none
  - Spotted Knapweed, one large Parks patch and some others in areas that are only accessible in dry years
  - Hawkweed, will use extensive fall spraying in Forestry areas
  - Scentless Chamomile, one landowner patch being encouraged to get done
  - Field Scabious, Waterton River area road and one patch in Willow Valley
  - Oxeye Daisy, fall spraying, largely in Forestry areas
  - Tall Buttercup, it's a good year to get areas in field that are known and dry for the first time in awhile
  - Perennial Sowthistle, mostly on Provincial Highways, will spray with every opportunity this fall
  - Canada Thistle, will be spraying with every opportunity (weather permitting)
  - Dalmatian Toadflax, was showing a lot this year but still recommending that we use just biocontrol, very few patches that don't have feeding damage
  - Common Mullein, re-visit and spray fall growth especially in Forestry and along rivers
  - Field Bindweed, one patch that flowered very late
  - Common Tansy, deadheading and spraying
  - Queen Annes Lace, picking and spraying (still flowering in some cases)
  - Blueweed, all patches revisited and sprayed
  - Nodding Thistle, Plumeless Thistle, check for late flowering and for any germination after spraying or picking, spraying out Canada Thistle cover plants when able
- September 1 – 30, Roadside Spraying, Canada Thistle, Perennial Sow Thistle
- September 1 – 30, Alberta Parks fall spraying
- September 1 – 30, SRD-VPL fall spraying (if budget allows)
- September 1 – 30, Gravel Pits with Blueweed revisited
- September 1 – 30, **SKW**, **BW**, **CM** sites revisited
- September 1, Premix, reporting, budget, Clubroot & Blackleg Survey, AES site safety inspection
- September 5, STAT
- September 6, Crop Report (crops good across the board), budget templates, starting fall spraying in Forestry
- September 7, PW Safety Meeting, ASB Meeting
- September 8, COR Audit (safety) meeting, Premix, items arising from ASB meeting, roadside Hwy #6, forestry spraying
- September 12, gravel pit sweeps, mostly for BW but also Common Mullein (**CM**), **CT**, **PS**
- September 13, AES Safety Meeting, Field Scabious spraying (testing Lontrel around Cottonwood trees to gauge efficacy)

- September 14, Joint Health & Safety Committee Meeting, reporting, grass seeding (all week)
- September 15, last ten hour day (too dark in morning), dams (work and reporting)
- September 19, eight hour days/five day weeks start
- September 19 – 23, grass seeding (several spots in MD)
- September 20, South Region AAAF Meeting, Lethbridge
- September 21, reporting, rental equipment, billing, Parks report, Safety Binder
- September 22, 23, MD spot spraying areas focus
- September 26, resolution due to South Region ASB Committee Secretary, Canada Thistle infestation spraying on unused ROW's
- September 27 – 30, Alberta Parks and VPL final billing
- September 27, Safety Binder, work on resolution
- September 28, ASB October package, Safety documentation
- September 29, Premix, grass mowing, fall work around admin building
- September 30, Downy Brome areas with Esplanade and Focus herbicides
- **October 25, South Region ASB Conference, Crowsnest Pass Golf Club**

Sincerely,

Shane Poulsen,  
Agricultural Services Manager

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
BYLAW NO. 1337-22**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1289-18, being the Land Use Bylaw.

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**WHEREAS** Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw;

**WHEREAS** The Municipal District of Pincher Creek No. 9 is in receipt of a request to change the land use designation of lands legally described as:

SE 15-4-30 W4M

And as shown on Schedule ‘A’ attached hereto, from “Agriculture - A” to “Rural Recreation 1 – RR1”; and

**WHEREAS** The purpose of the proposed amendment is to allow for the development of a campground;

**NOW THEREFORE**, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. This bylaw shall be cited as “Land Use Bylaw Amendment No. 1337-22”.
2. Amendments to Land Use Bylaw No. 1289-18 as per “Schedule A” attached.
3. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this 28 day of June, 2022.

A PUBLIC HEARING was held this 23 day of August, 2022.

READ a second time this      day of                     , 2022.

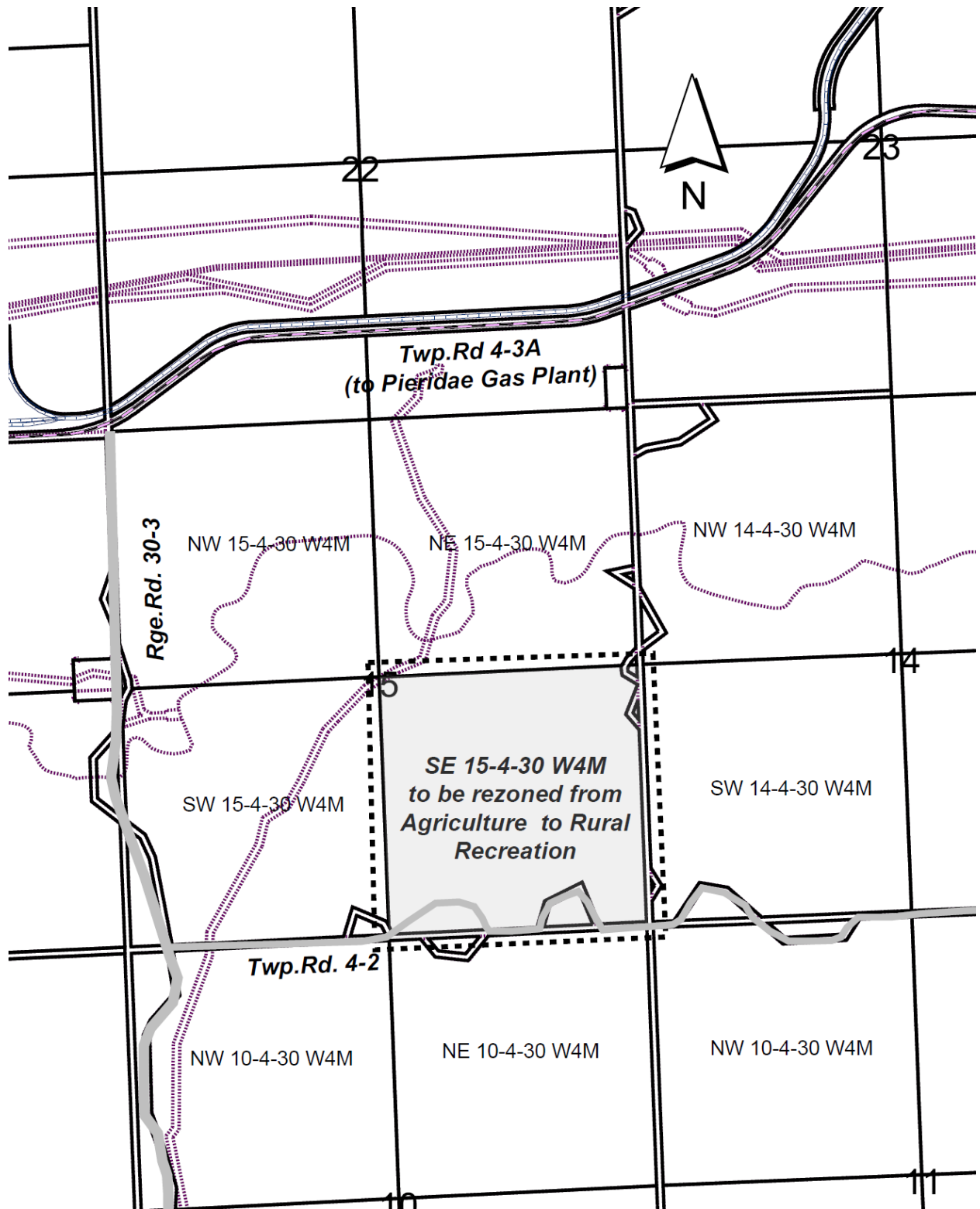
READ a third time and finally PASSED this      day of                     , 2022.

---

*Reeve*  
*Rick Lemire*

---

*Chief Administrative Officer*  
*Roland Milligan*



**Twp. Rd. 4-3A**  
**(to Pieridae Gas Plant)**

**Rge. Rd. 30-3**

**Twp. Rd. 4-2**

**SE 15-4-30 W4M**  
**to be rezoned from**  
**Agriculture to Rural**  
**Recreation**

NW 15-4-30 W4M

NE 15-4-30 W4M

NW 14-4-30 W4M

SW 15-4-30 W4M

SW 14-4-30 W4M

NW 10-4-30 W4M

NE 10-4-30 W4M

NW 10-4-30 W4M

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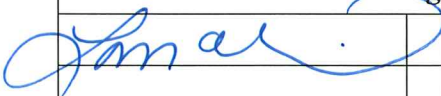

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## Recommendation to Council

<b>TITLE: LAND USE BYLAW AMENDMENT</b> <b>BYLAW No. 1338-22</b> <b>Within Portion NE 27-4-28 W4M</b>			
<b>PREPARED BY: Laura McKinnon</b>		<b>DATE: September 8, 2022</b>	
<b>DEPARTMENT: Planning and Development</b>			
 Department Supervisor	Date Sept 8 2022	<b>ATTACHMENTS:</b> 1. Applicant's Proposal 2. Bylaw No. 1338-22 3. Amended Bylaw No. 1338-22	
<b>APPROVALS:</b>			
_____ Department Director	_____ Date	 _____ CAO	_____ Date 2022/09/08

**RECOMMENDATION:**

**That Council give third reading to Bylaw No. 1338-22, being a bylaw to amend Land Use Bylaw No. 1289-19.**

**BACKGROUND:**

In May 2022, the MD received an application to amend Land Use Bylaw 1289-18 for the development of a Seasonal Campground within a portion of Block OT, Plan 2420JK within NE 27-4-28 W4. The lands are located adjacent to Waterton Reservoir, directly adjacent to the existing Provincial Recreation Area (*Attachment No. 1*).

On June 14, 2022, Bylaw 1338-22 received first reading and a public hearing was set for July 12 2022. When Bylaw 1338-22 came before Council for second reading, the redesignated zone included the whole parcel (*Attachment No. 2*).

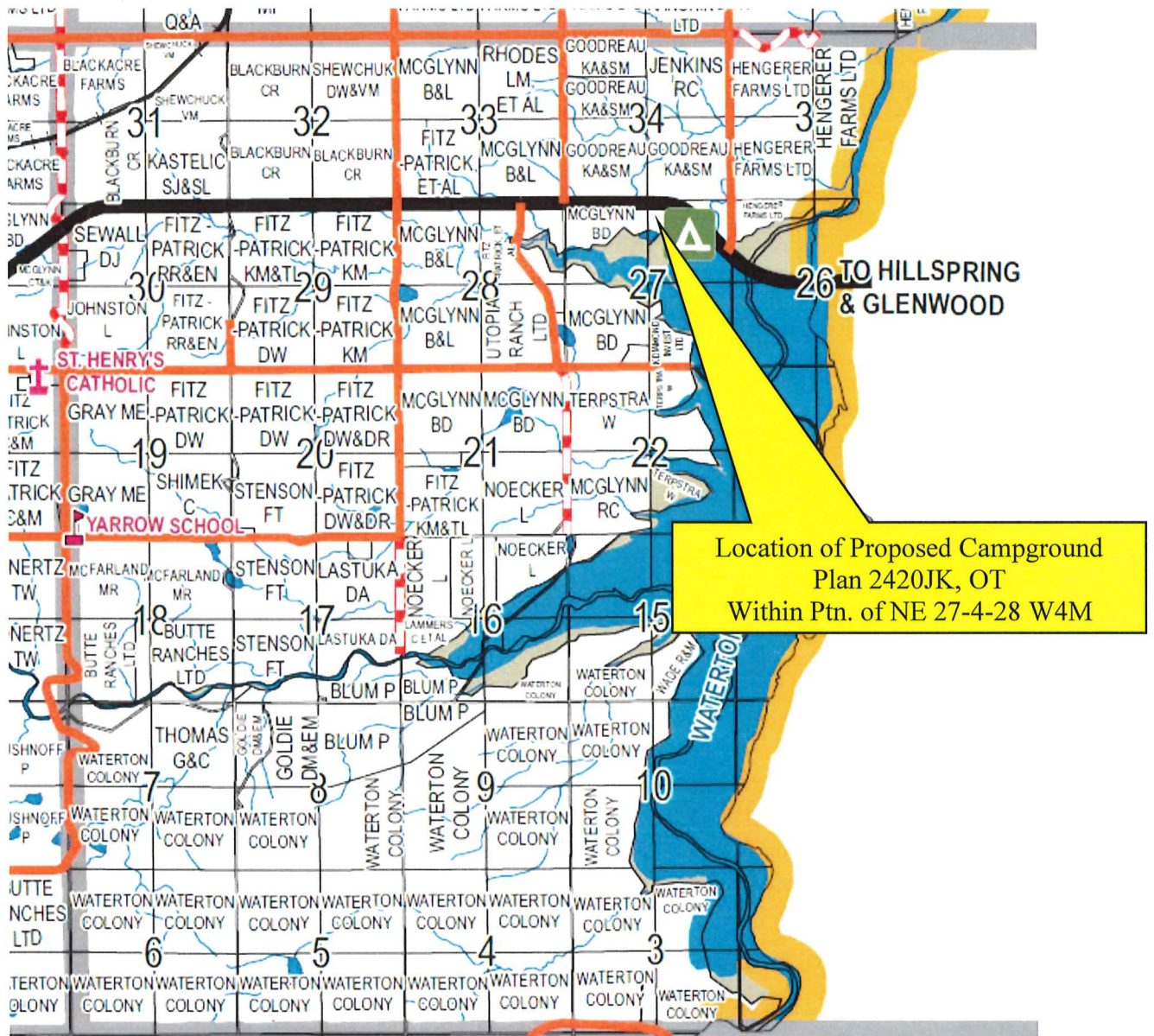
An amended parcel has been prepared for Council's consideration. Bylaw 1338-22 will reflect the reduced parcel to include only the required space for camping spots (*Attachment No. 3*).

**FINANCIAL IMPLICATIONS:**

None at this time.

# Recommendation to Council

## Location





# PLAN

Application For  
Glenda Kettles

NE28-04-27-W4 containing 31.97 acres in the  
MD of Pincher Creek,  
Alberta

May 2022

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## **1. Introduction**

This plan is to accompany an application to re-zone this property from Agg to Rec-1.

### 1.1 Location

NE28-04-27-W4 located on the north shore of The Waterton Reservoir adjacent to the Waterton Reservoir Provincial Campground and Recreation Area, South East of Pincher Creek off Hwy 6.

### 1.2 Conceptual Design

The land encompasses approximately 31 acres. The land use change is intended for a seasonal campground development comprised of 10-12 large (100' X 100') private lots

## **2. Current Conditions and Land Use**

### 2.1 Current Land Use

Currently the land is unused.

Land use in the immediate area include:

- Provincial campground/recreation area, day use beach, boat launch, and dock.
- Agriculture usage in the surrounding areas

Campground usage in this specific location is complimentary to the immediate area. There will be a minimal effect on the development of existing or potential recreation amenities in the area. Due to the proximity with the Provincial campground and rec area this should create minimal impact to the existing agriculture operations in the area.

### 2.2 Site Opportunities

This site is remarkably scenic and easily accessible to water sport and activity with no investment from the MD. Lots created on this site will highly desirable, quality development can be achieved.

### 2.3 Landscape and vegetation

The land is stable and mostly level with a slight slope to the Waterton Reservoir. See attached map. The Current berm is in place to protect against spring runoff. Vegetation consists mainly grasses.

## 2.4 Drainage

There will be a minimal amount of alteration to the current landscape that will affect existing drainage. Minimal amount of the development will be made through roadways and buildings that will not have a negative effect on surrounding areas.

## 3. Planning and Polices.

### 3.1 Plan Concept

The intent of this plan is to provide a seasonal campground that allows for the enjoyment of water sports/activities of Waterton Reservoir, fishing in Cameron Creek and the beautiful prairies to Rockies landscape.

### 3.2 Roads

The safe and efficient use of the nearby highway provides excellent and easy access to the area.

### 3.3 Plan Standards

- a. Site envelope: No permanent structures
- b. Roads: Dirt roads with addition of gravel will be used to outline campsite roadways. They will be maintained to ensure safe and easy access to lots and highway.
- c. Proper security measures and environmental conditions will be taken into consideration.
- d. Pets: Non-Aggressive dogs are welcome providing they are always tethered and Attended to. Failure to comply will result in eviction from the campground.

## 4. Servicing Requirements

### 4.1 Lot access

Access to the campground will be obtained from the existing highway.

### 4.2 Sewage disposal

Sewage (black and grey water) will be taken off site to a permitted dumping station.

### 4.3 Water

Water storage will be internal tanks located in campers, and rain collection tanks. Potable water will also be available via water truck on a weekly basis to meet the demands and provide enough for campers during their stay. Water rights will be applied for. For irrigation, basic cleaning and emergency services via ground water well.

### 4.4 Electrical services

Electrical services will be provided by Fortis.

#### 4.5 Garbage storage and disposal

Garbage will be stored on site within bear proof containers. Garbage will be disposed offsite at an approved dumping station as needed.

#### 4.6 Fire and Flood Protection

The campground will adopt the "FireSmart Manual" supplied through Alberta Sustainable Resource Development, and the current flood response plan developed for the Waterton Reservoir Provincial Campground.

#### 4.7 Communications

There are several cell towers within range of this site and provide excellent cell service.

#### 4.8 Bear Smart

There are ongoing bear smart programs in the adjacent areas. It is proposed to adopt similar practices from information available through Alberta Fish and Wildlife.

### **5, Development Plan**

#### 5.1 Objectives

The Dam Campground will give the opportunity of camping and boating that is in high demand in the area.

- Promotes a family friendly, out environment, with access to water sports.
- Spacious annual campsites
- Has low impact on sensitive areas of the property.
- Helps support local business by promoting their products and services.

#### 5.2 Land use and population

The estimated population of the campground would 30-40 people. Based on an average of 3 people per lot at full capacity.

#### 5.3 Site layout

Subject to amendments the attached map is the site layout.

- Proposed campsites.
- Garbage bin and porta potty locations
- Roadway and paths
- Recreation and Green space areas
- Future tree and vegetation placement

### **6. Conclusion**

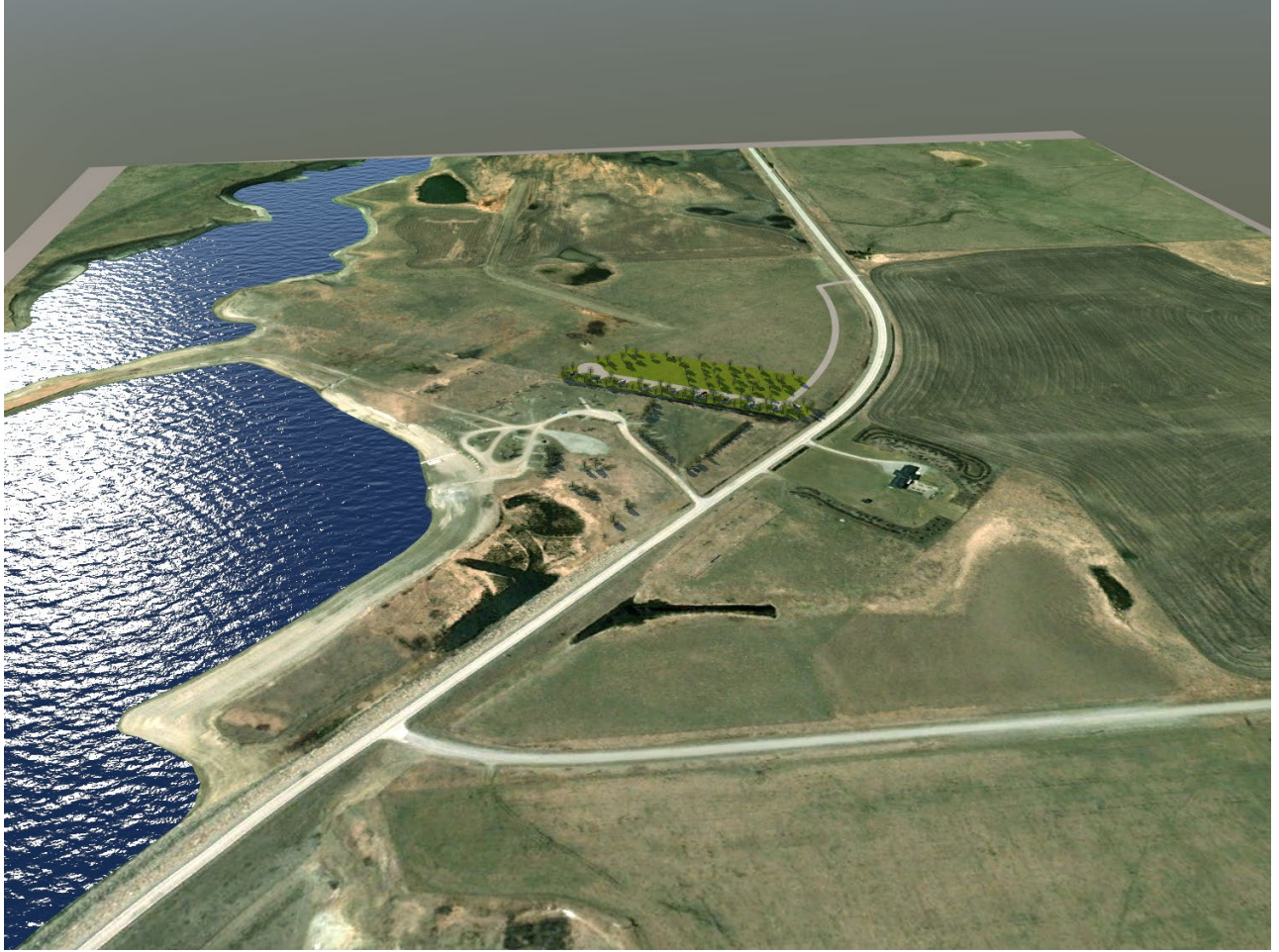
The Dam Campground will be a positive and beneficial addition to the MD of Pincher Creek.



# CAMPSITE MAP



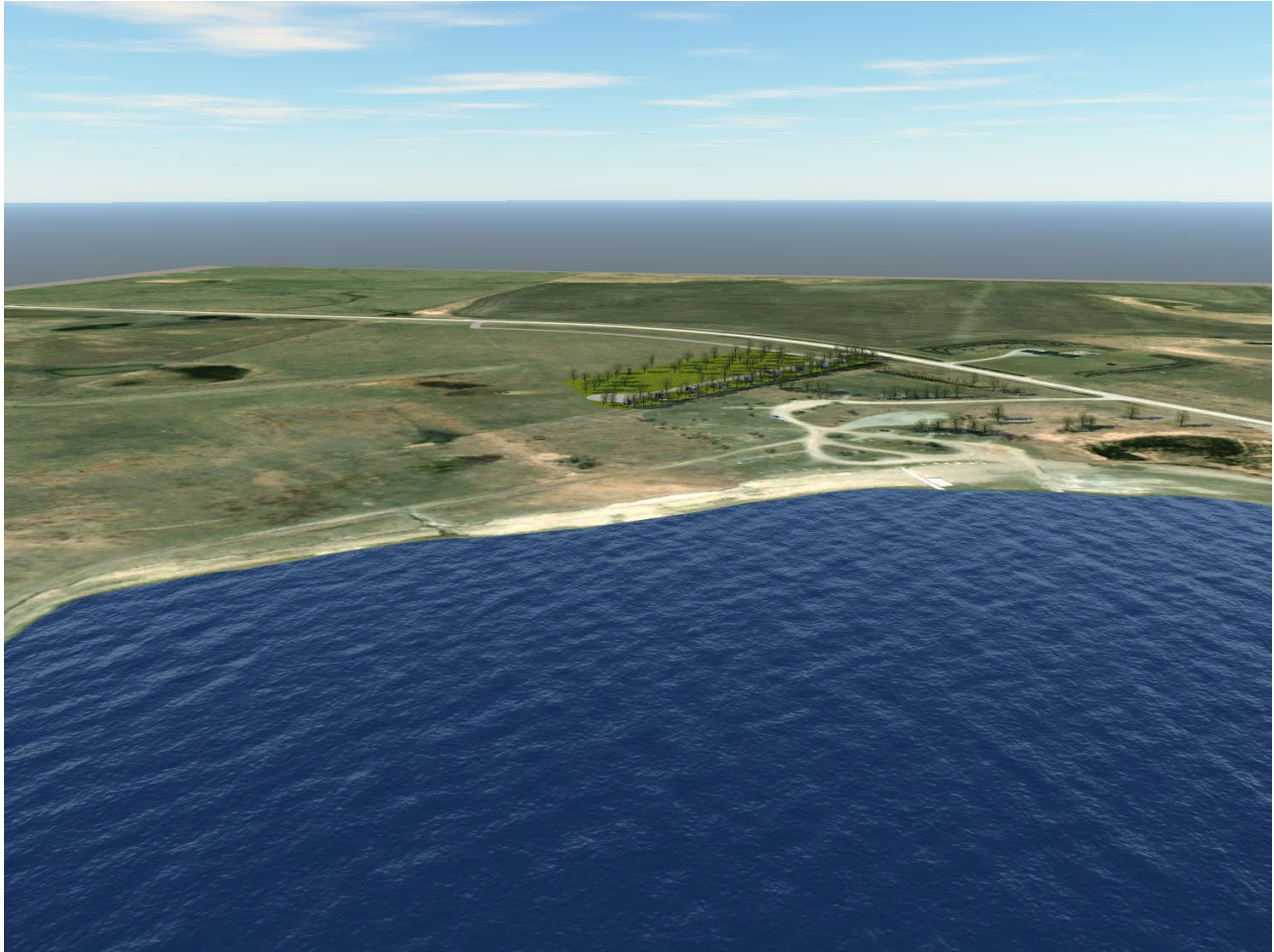












MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
BYLAW NO. 1338-22

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1289-18, being the Land Use Bylaw.

---

**WHEREAS** Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw; and

**WHEREAS** The Municipal District of Pincher Creek No. 9 is in receipt of a request to change the land use designation of lands legally described as:

A portion of Block OT, Plan 2420JK within NE 27-4-28 W4M

And as shown on Schedule ‘A’ attached hereto, from “Agriculture - A” to “Rural Recreation 1 – RR1”; and

**WHEREAS** The purpose of the proposed amendment is to allow for the development of a campground;

**NOW THEREFORE**, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. This bylaw shall be cited as “Land Use Bylaw Amendment No. 1338-22”.
2. Amendments to Land Use Bylaw No. 1289-18 as per “Schedule A” attached.
3. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

A PUBLIC HEARING was held this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

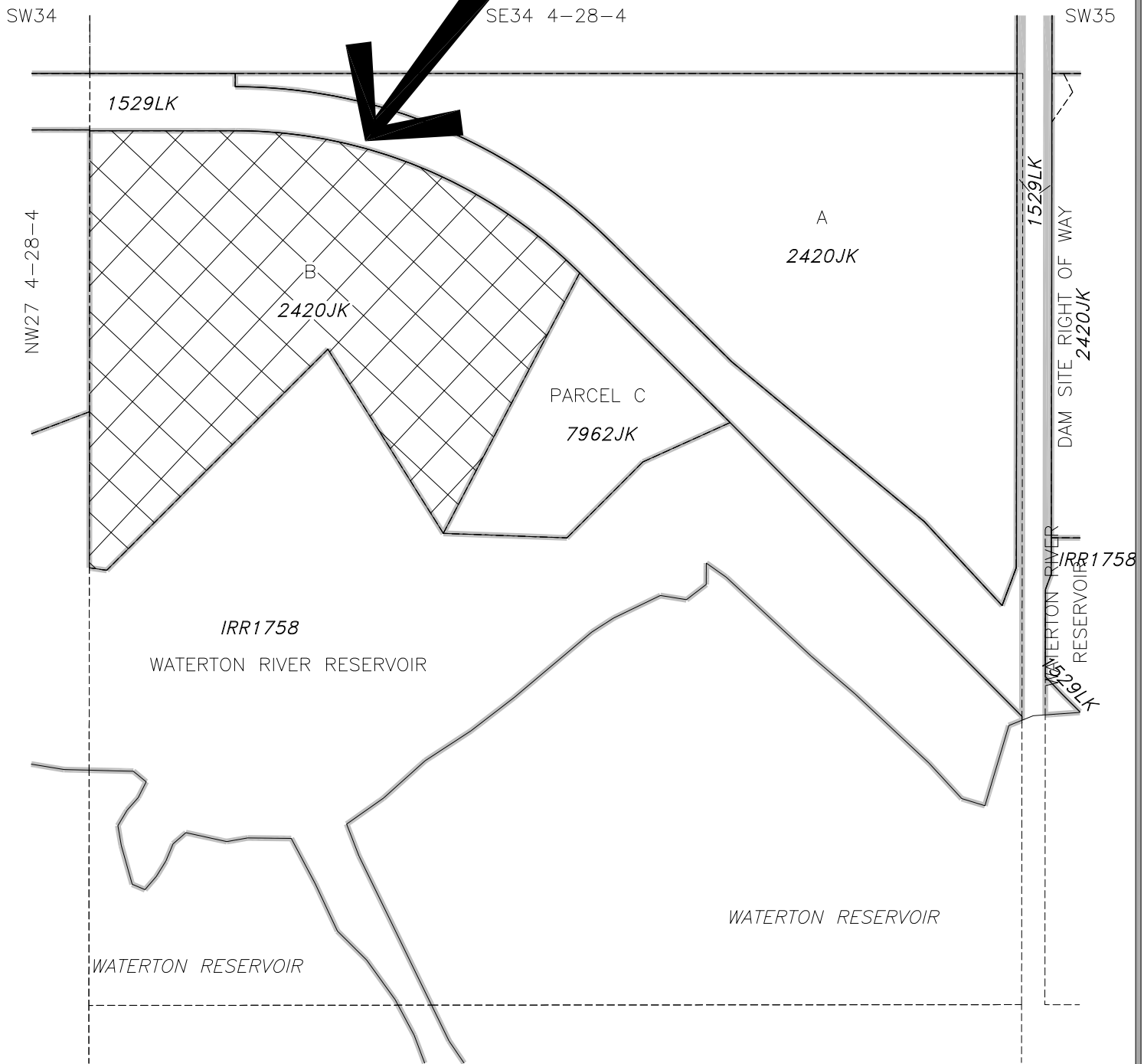
READ a third time and finally PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

---

*Reeve*  
*Rick Lemire*

---

*(Interim) Chief Administrative Officer*  
*Roland Milligan*



## LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: Agriculture 'A'  
TO: Rural Recreation 1 'RR-1'

DAM SITE B, PLAN 2420JK WITHIN  
NE 1/4 SEC 27, TWP 4, RGE 28, W4 M  
MUNICIPALITY: MUNICIPAL DISTRICT OF PINCHER CREEK  
DATE: JUNE 14, 2022

Bylaw #: **1338-22**  
Date: \_\_\_\_\_



0 Metres 100 200 300 400



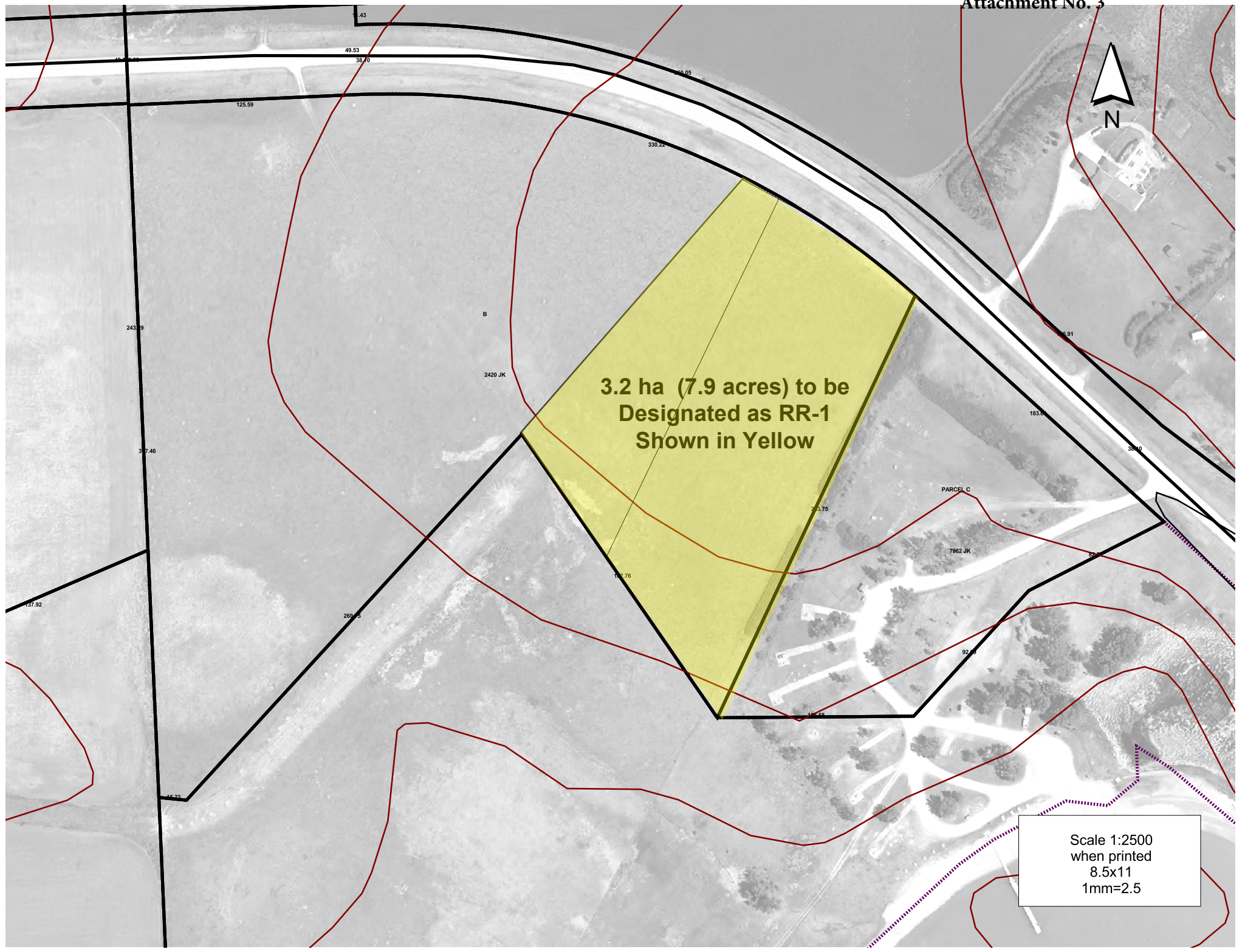
MAP PREPARED BY:  
OLDMAN RIVER REGIONAL SERVICES COMMISSION  
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8  
TEL. 403-329-1344

"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"




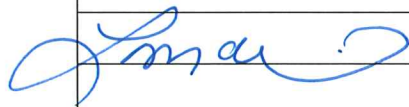



**3.2 ha (7.9 acres) to be  
Designated as RR-1  
Shown in Yellow**

Scale 1:2500  
when printed  
8.5x11  
1mm=2.5





## Recommendation to Council

<b>TITLE: LAND USE BYLAW AMENDMENT</b> <b>BYLAW No. 1340-22</b> <b>SW 16-3-29 W4M</b>			
<b>PREPARED BY: Laura McKinnon</b>		<b>DATE: September 8, 2022</b>	
<b>DEPARTMENT: Planning and Development</b>			
 <b>Department Supervisor</b>	 <b>Date</b>	<b>ATTACHMENTS:</b> <b>1. Application for Amendment to the Land Use Bylaw</b> <b>2. Applicant's Proposal</b> <b>3. Bylaw No. 1340-22</b>	
<b>APPROVALS:</b>			
<hr style="border: 0; border-top: 1px solid black;"/>	<hr style="border: 0; border-top: 1px solid black;"/>	 <hr style="border: 0; border-top: 1px solid black;"/>	 <hr style="border: 0; border-top: 1px solid black;"/>
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

### RECOMMENDATION:

**That Council give first reading to Bylaw No. 1340-22, being a bylaw to amend Land Use Bylaw No. 1289-19, and set the time and date for the required Public Hearing.**

### BACKGROUND:

On August 15, 2022, the MD received an application for an amendment to the Land Use Bylaw from the Spearpoint Cattle Company Ltd. The proposed amendment is for the change in land use designation of a portion of the SW 16-3-29 W4M from Agriculture – A to Rural Recreation 2 – RR2 (*Attachment No. 1*).

The purpose of the proposed amendment is to allow for the development of three recreational accommodations within a portion of SW 16-4-30 W4. The lands are located adjacent to the east side of Highway No. 6, approximately 5.6 km (3.5 miles) south of the Hamlet of Twin Butte (*See Figure 1*).

The parcel is currently designated as Agriculture – A within the LUB. To accommodate the proposed recreational accommodation area, the lands will have to first be redesignated to Rural Recreation 2 – RR2. The parcel to be redesignated has been scaled back to a smaller 11.25 ha (27.8 acre) parcel (*Attachment No. 2*).

An amending bylaw, Bylaw No. 1340-22 has been prepared for Council's consideration (*Attachment No. 3*). If council gives First Reading of the bylaw, the date for the required public hearing can be set.

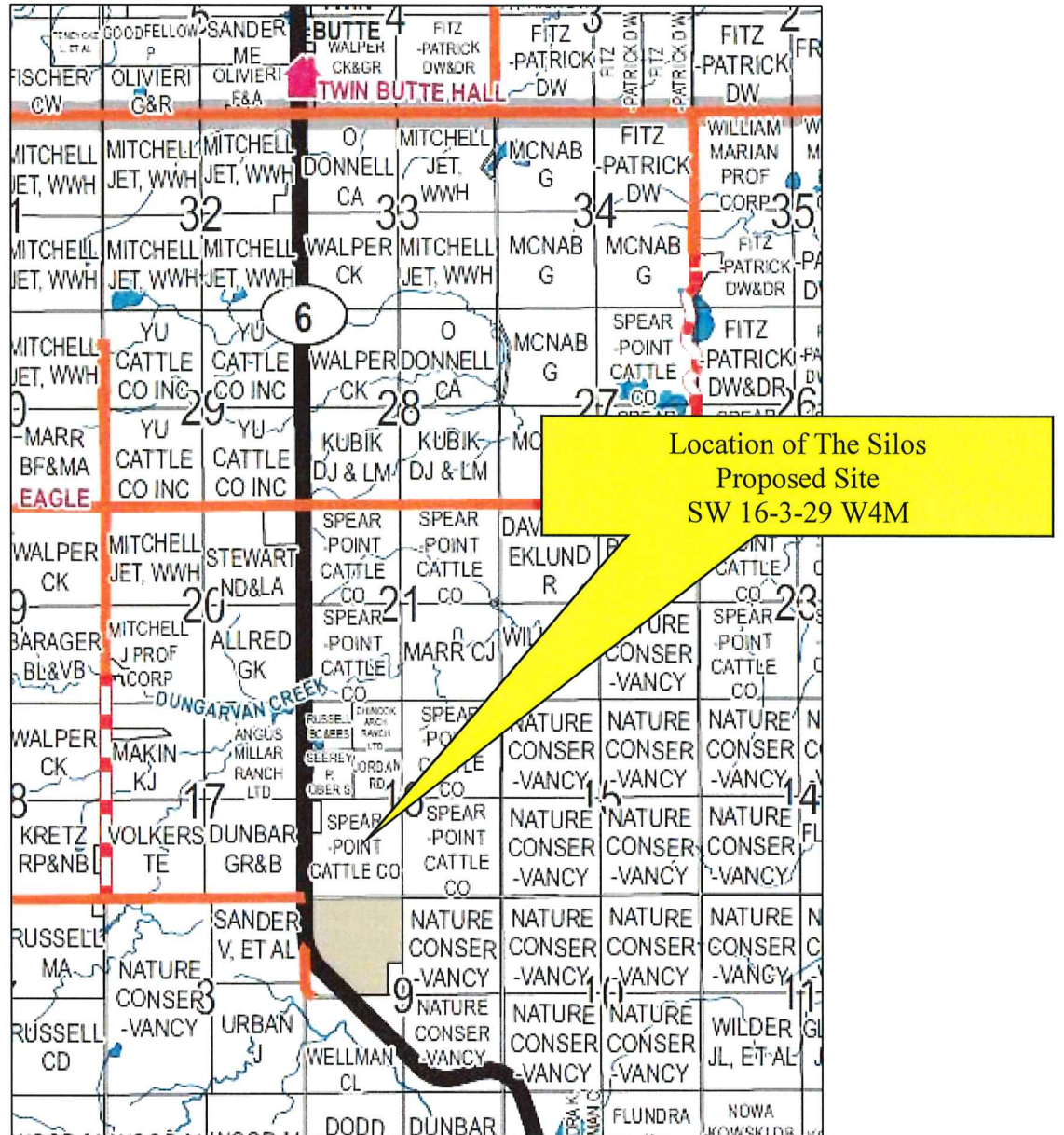
### FINANCIAL IMPLICATIONS:

Presented to: Council  
 Date of Meeting: September 13, 2022

# Recommendation to Council

None at this time.

**Figure 1**  
**Location**





MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

APPLICATION FOR AMENDMENT TO A MUNICIPAL PLANNING BYLAW

APPLICATION FEE \$600

RECEIPT NO. 55125

I/We hereby make application to amend the Bylaw No. \_\_\_\_\_.

Applicant: Spearpoint Cattle Company / C Marr

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Owner of Land (if different from above): \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ Registered Plan \_\_\_\_\_

or Certificate of Title \_\_\_\_\_

Quarter SW 16 Township 3 Range 29 Meridian W of 4<sup>th</sup>

**AMENDMENT PROPOSED:**

From: Agricultural

To: Recreational - Rural

**REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:**

\_\_\_\_\_  
\_\_\_\_\_

I/We enclose \$ 600<sup>00</sup> being the application fee.

DATE: July 15. 22

Cindy and Clint Marr  
Applicant

Spearpoint Cattle Company  
Registered Owner

Information on this application form will become part of a file which will be considered at a public meeting.



\* Image from <https://www.clorkformsilos.com/>

# THE SILOS

Spearpoint Cattle Company Ltd. ("Spearpoint")  
Prepared for: M.D. of Pincher Creek No. 9 Council  
Valid as of August 15, 2022

<b>The Silos Proposal</b>	<b>3</b>
Objective	3
Re-zoning	3
Project Outline	3
Site Plans	6
Site	6
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Safety	8
Fire Safe	8
Bear Safe	8
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Water, Waste and Utilities	8
Water	8
Sewage	9
Garbage	9
Utilities	9

## The Silos Proposal

### Objective

The Silos is a business located where the mountains meet the prairies, situated below the Rocky Mountains and bordering Hwy 6 on the way to Waterton National Park. The peaceful and natural beauty of the land makes the location an ideal place to hold The Silos.

The additional accomodation in the area will encourage people to stay and contribute to the local economy. Additionally, we will provide our guests with pamphlets highlighting the many attractions, food joints and shindigs this area has to offer.

### Re-zoning

To complete this project we require the rezoning of the parcel legally described as SW-16-03-29-W4 (150 acres, more or less) to Rural Recreation. Rezoning the entire parcel enables us to offer our guests space to explore the local area.

### Project Outline

Our goal is to build 3 accommodations out of repurposed grain bins, with an additional grain bin to be used as a common space gazebo. Our use of repurposed grain bins allows us to build on the land without taking away from the rustic scenery. With the mountain viewscape and unique attractions, the area sees a multitude of local and non-local visitors year round. We wish to use the traffic that we already see and turn it into an experience people won't forget.

The Silos will be constructed from repurposed grain bins. They will be approximately 20ft wide x 20ft tall. Each bin will have 2 levels, the top being the bed room with a king-sized bed and amenities. The bottom level will consist of a small living room with a couch and chairs. The kitchen will consist of a countertop, sink, fridge, and microwave. The washroom will include a sink, shower, and toilet. Each bin will be fully insulated and suitable for 4 season living. The bins will be anchored to concrete pads as a foundation. Each bin will have its own electrical panel with full 120v service. Heat will be provided by small electric baseboard heaters, and AC will be provided by small window mounted units. There will be hot and cold water, with the hot water being supplied by on demand water heaters. Each silo will have a firepit and outdoor seating area.

## THE SILOS

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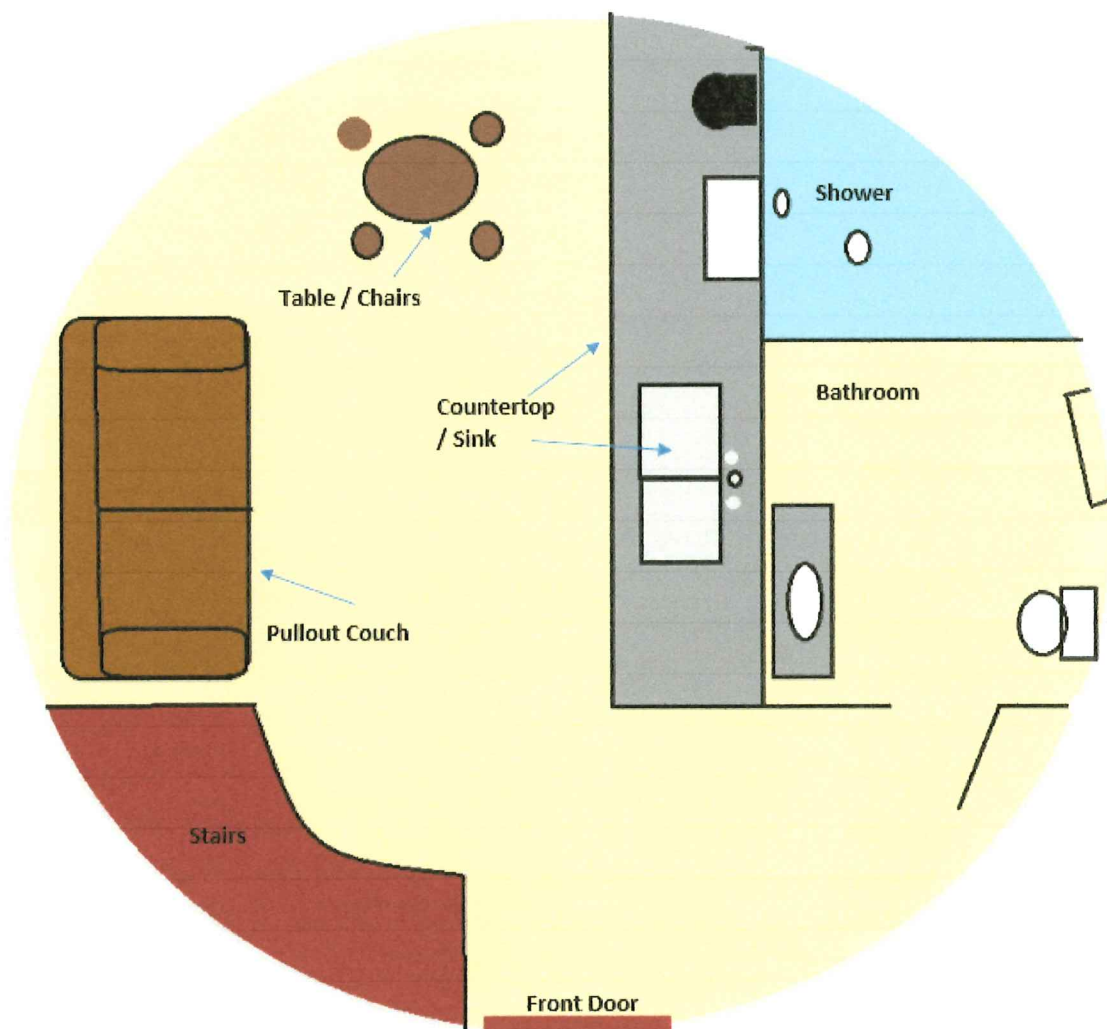
Additionally, the fourth bin will be converted into a community gazebo and barbequing area.

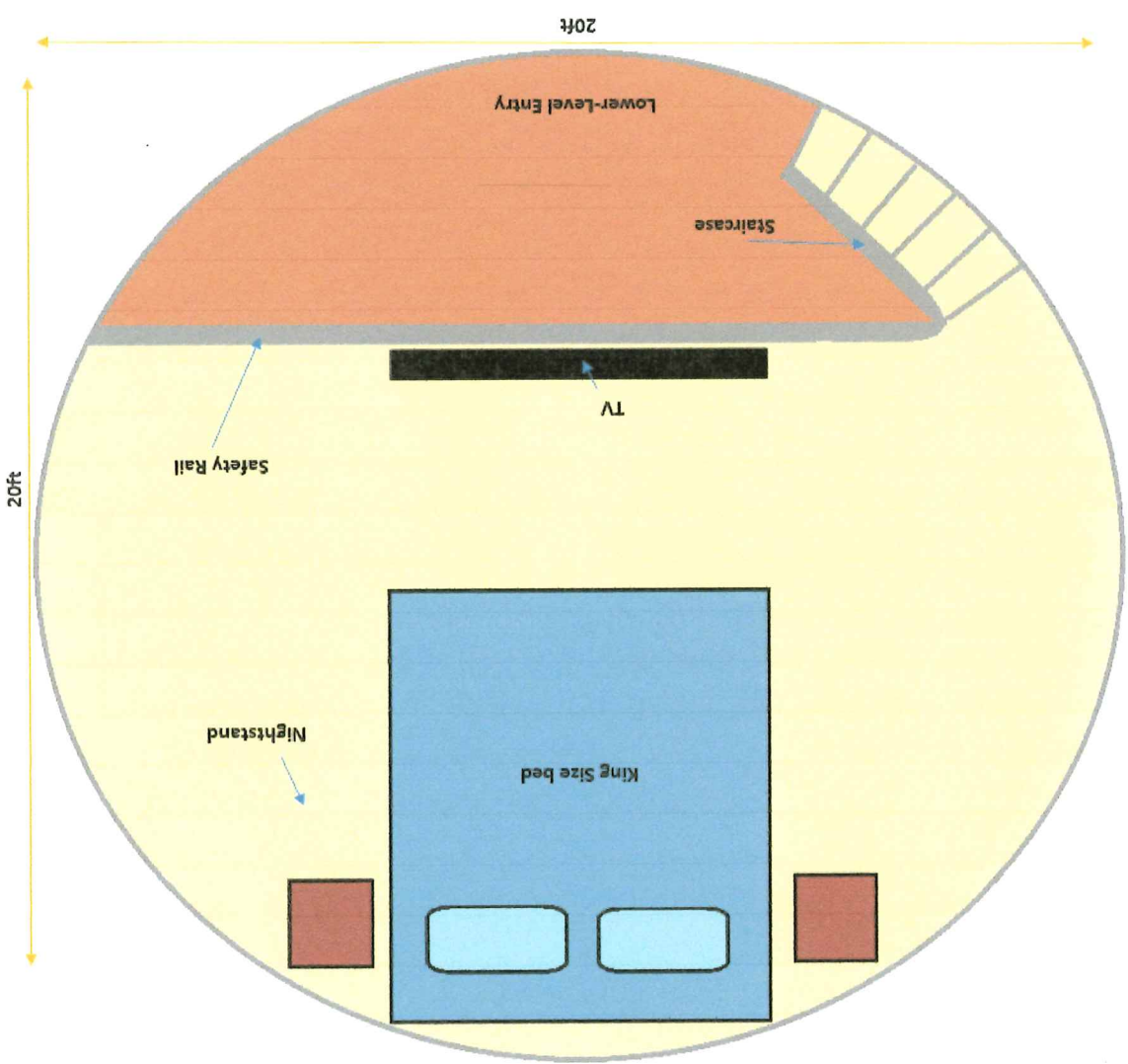
All structures will be built to meet the full effect of the *Alberta Building Code Requirements*.

At full capacity, there could be a maximum of 12 people occupying the property based on a 4 person per bin average.

**Please see below sketches of the accommodations.**

### LOWER LEVEL



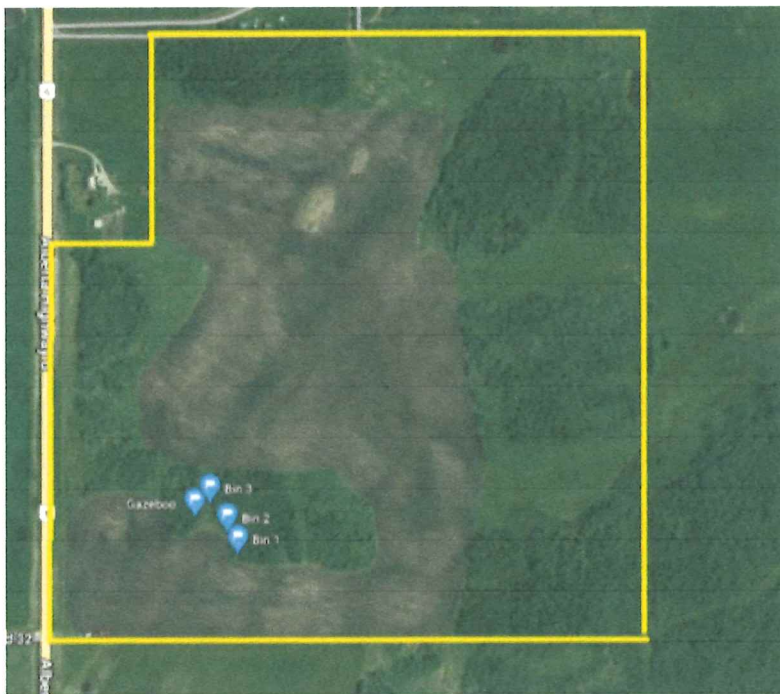




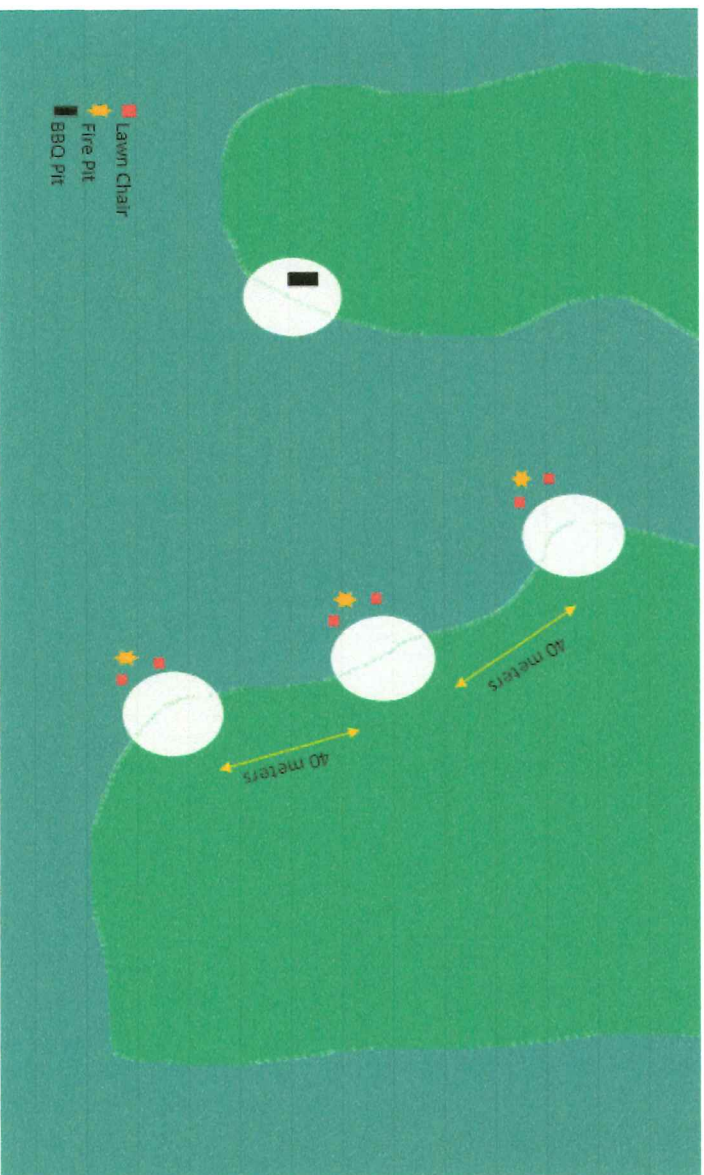
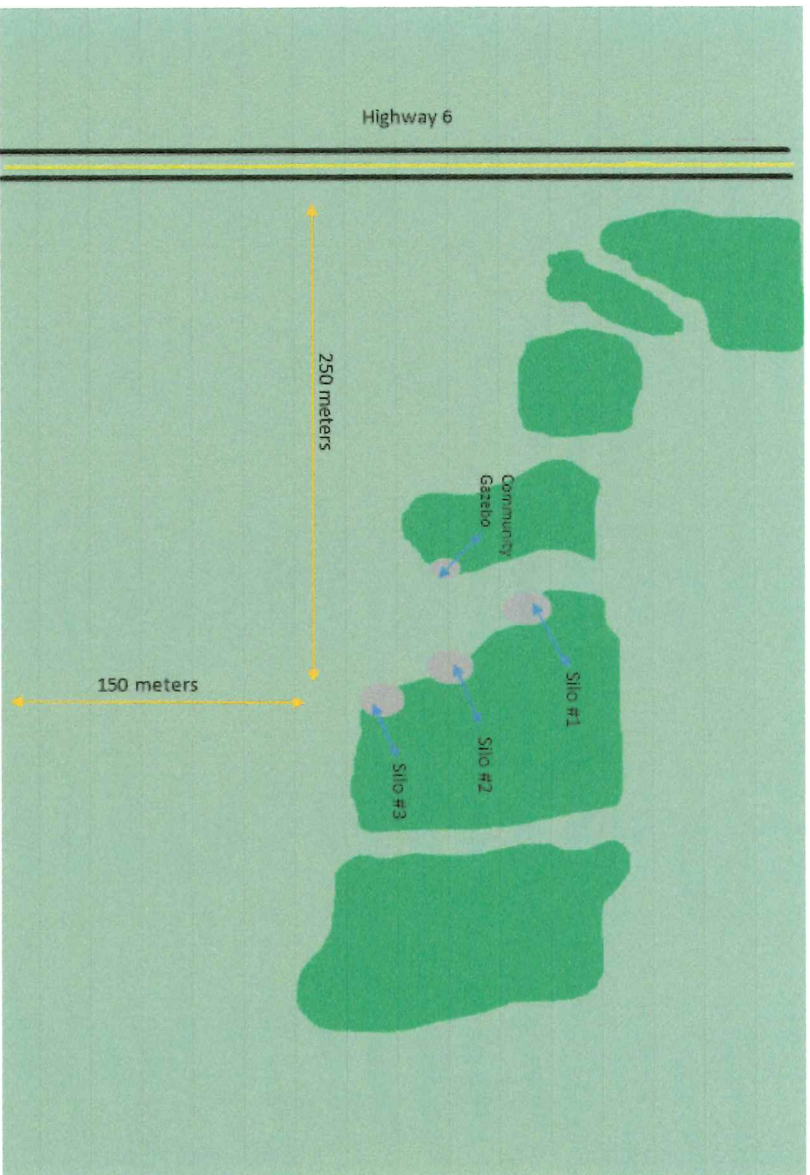
## Site Plans

### Site

Please see below the birds-eye view of The Silos location at SW-16-03-29-W4.



# THE SILOS



### Roads and Parking

The location is easily accessible as the property runs parallel to Highway 6. The roadway for access will be the Highway 6 existing approach at the southwest corner of the property. The parking will consist of a small gravel pad.

### Land Use

The land is currently a hay field consisting of alfalfa and timothy grass. The majority of the remaining untouched acres will remain a producing hay field. The bins will be inset to the landscape so that there is minimal change to the viewscape.

### Safety

#### Fire Safe

We will be utilizing Alberta FireSmart resources. This information will be emailed to our guests upon booking. Additionally, FireSmart resources will be provided within each accommodation and at the community gazebo.

Our fire pits will be situated 15 ft away from our accommodations and we will ensure that our guests abide by the local fire regulations.

#### Bear Safe

Having shared this land with bears for many years, we understand the importance of bear knowledge and safety. Upon booking, we will be providing guests with the Alberta BearSmart Guide to Playing Safely in Bear and Cougar Country. An additional guide will also be provided in each accommodation.

#### Other

Spearpoint Cattle Company. Ltd. and The Silos are committed to following all regional and local regulations and will also make a point to review all new legislations.

### Water, Waste and Utilities

#### Water

We plan to excavate an area 20' ft x 20 ft x 10 ft deep to put in a large fresh water cistern. This cistern will supply each silo with fresh water for showers and washroom use. The water system will supply water to the silos via a demand water pump. The cistern will be filled with well water transported from Spearpoint's main well. This well water has been tested and is of good quality in compliance with the *Domestic Water Act*.

## THE SILOS

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### Sewage

Each bin will be tied into a common sewage header that will lead to an underground tank. This tank will be equipped with a level alarm and sump pump for an open discharge style system.

### Garbage

Garbage will be stored on-site in animal proof bins. The garbage will then be hauled off site to be disposed of as needed.

### Utilities

Power will be brought onto the property from a paralleling line. One pole with the transformer feeding our underground services.

Each bin will have its own electrical panel with full 120v service. Heat will be provided by small electric baseboard heaters, and AC will be provided by small window mounted units. There will be hot and cold water, with the hot water being supplied by on demand water heaters.

---

We thank you for your consideration and look forward to hearing from you in due course.

Sincerely,

Spearpoint Cattle Co. Ltd.,  
Per: Clint and Cindy Marr

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**BYLAW NO. 1340-22**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1289-18, being the Land Use Bylaw.

---

**WHEREAS** Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw; and

**WHEREAS** The Municipal District of Pincher Creek No. 9 is in receipt of a request to change the land use designation of lands legally described as:

Portion of SW16 3-29 W4M

And as shown on Schedule ‘A’ attached hereto, from “Agriculture - A” to “Rural Recreation 2 – RR-2”; and

**WHEREAS** The purpose of the proposed amendments is to allow for the development of a campground;

**NOW THEREFORE**, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. This bylaw shall be cited as “Land Use Bylaw Amendment No. 1340-22”.
2. Amendments to Land Use Bylaw No. 1289-18 as per “Schedule A” attached.
3. Revise Part IX Districts Rural Recreation 2 – RR2 subsection 1 as follows:

**INTENT**

The intent of the Rural Recreation 2 - RR-2 district is to facilitate the development of single- detached residence or similar fixed roofed structures providing for recreational or seasonal accommodation ~~on leased lands~~.

4. Revise Part IX Districts Rural Recreation 2 – RR2 subsection 3.1 as follows:
  - 3.1 Residential development, including replacement dwellings or manufactured homes, shall not be allowed unless:
    - (a) the Development Authority is satisfied that satisfactory arrangements have been made for sewage disposal and water supply; and

- (b) a near surface water table test and a percolation test are provided to the satisfaction of the Development Authority; and
- (c) a detailed site plan is submitted providing: lot size, number of lots, configuration of the lots, road system, the provision of water supply, treatment of sewer; and
- (d) **that all refuse and garbage shall be kept in suitably-sized containers and it shall be effectively screened until such time as collection or disposal is possible; and**
- (e) any other information the Development Authority considers appropriate.

5. Revise Part IX Districts Rural Recreation 2 – RR2 subsection 7 as follows:

~~7. REFUSE SCREENING AND STORAGE~~

~~Refuse and garbage shall be kept in suitably sized containers and it shall be effectively screened until such time as collection or disposal is possible.~~

**USE RESTRICTIONS AND DEVELOPMENT REQUIREMENTS – The Silos being a portion of the SW16 3-29 W4M**

**7.1 Permitted Uses**

- Three grain bins converted as accommodation to a campground use
- One grain bin converted as a gazebo/barbeque accessory to a campground use

**7.2 Lot Coverage, Setback Requirements, Maximum Building Height, and Parking**

**As required by the Development Authority**

6. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

A PUBLIC HEARING was held this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

READ a third time and finally PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

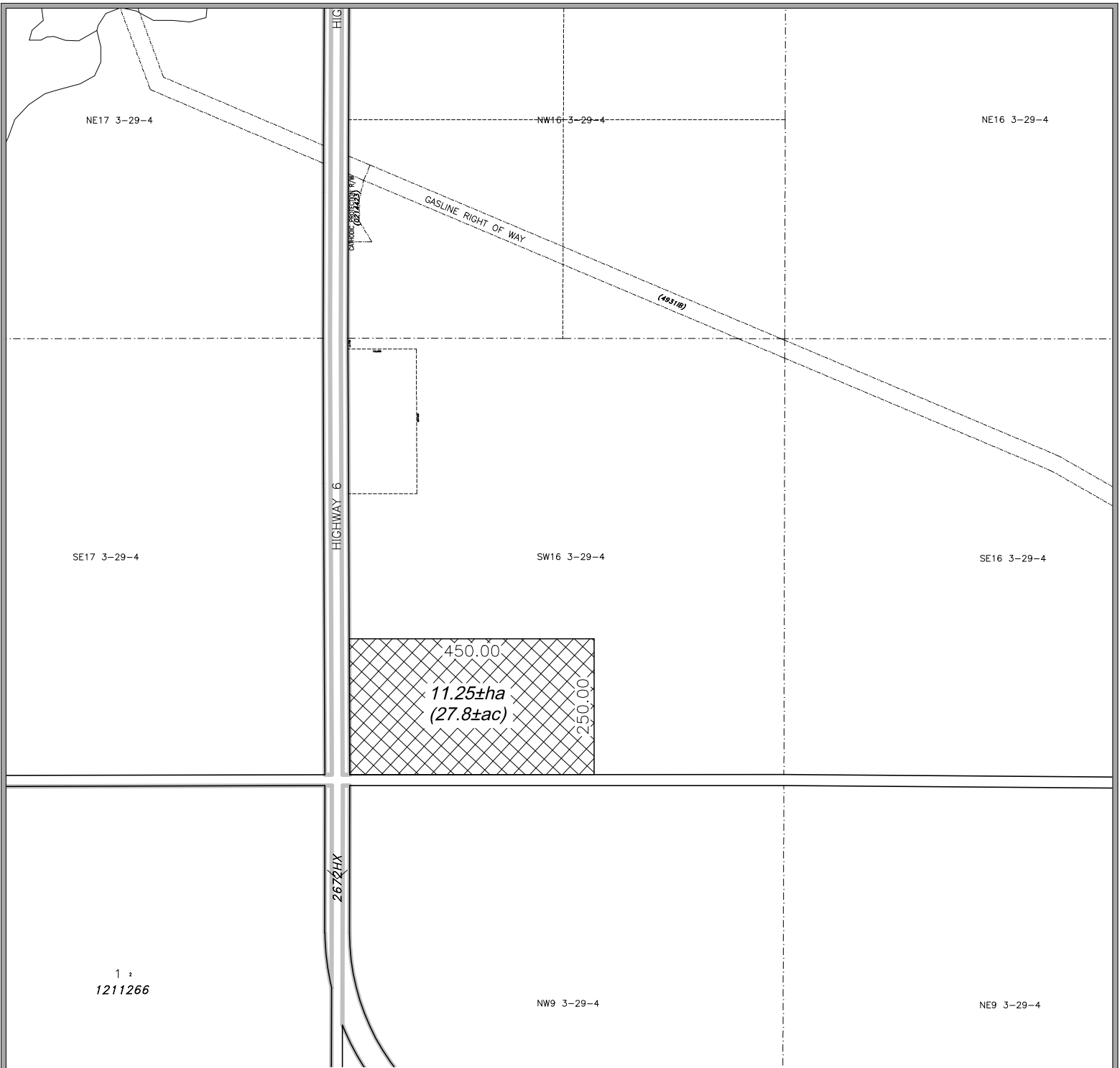
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*Reeve*  
*Rick Lemire*

---

*Chief Administrative Officer*  
*Roland Milligan*

Attachment  
- “Schedule A”



# LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: AGRICULTURE - A  
TO: RURAL RECREATIONAL - RR-1

PORTION OF SW 1/4 SEC 16, TWP 3, RGE 29, W 4 M  
MUNICIPALITY: MD OF PINCHER CREEK  
DATE: AUGUST 30, 2022

Bylaw #: 1340-22  
Date: \_\_\_\_\_



MAP PREPARED BY:  
OLDMAN RIVER REGIONAL SERVICES COMMISSION  
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8  
TEL. 403-329-1344  
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"

# Recommendation to Council



**TITLE:**                    **LAND USE BYLAW AMENDMENT**  
                                  **BYLAW No. 1342-22**  
**LOT 14, PLAN 971 0740 WITHIN SE 18-7-2 W5**

**PREPARED BY:** Laura McKinnon

**DATE:** September 8, 2022

**DEPARTMENT:** Planning and Development

*[Handwritten Signature]*

*Sept 8 2022*

**ATTACHMENTS:**

1. Application for Amendment to the Land Use Bylaw
2. Applicant's Proposal
3. Bylaw No. 1342-22

**Department Supervisor**

**Date**

**APPROVALS:**

\_\_\_\_\_

\_\_\_\_\_

*[Handwritten Signature]*

*2022/09/08*

**CAO**

**Date**

**RECOMMENDATION:**

**That Council give first reading to Bylaw No. 1342-22, being a bylaw to amend Land Use Bylaw No. 1289-19, and set the time and date for the required Public Hearing.**

**BACKGROUND:**

On August 25, 2022, the MD received an application for an amendment to the Land Use Bylaw from Alberta Rocks Ltd. The proposed amendment is for the change in land use designation of a portion of the SW 18-7-2 W5 from Agriculture – A to Direct Control – DC. (*Attachment No. 1*).

The purpose of the proposed amendment is to allow for the development of an extraction pit within a portion of SE 18-7-2 W5. The lands are located adjacent to the east side of Highway No. 507, approximately 1.65km (1.02 miles) south of the Highway No. 3 intersection (*See Figure 1*).

The parcel is currently designated as Agriculture – A within the LUB. To accommodate the proposed extraction pit area, the lands will have to first be re-designated to Direct Control - DC. The applicant is applying for a 4.9ha (12.11 acre) area in the SE corner of the parcel. (*Attachment No. 2*).

An amending bylaw, Bylaw No. 1342-22 has been prepared for Council's consideration (*Attachment No. 3*). If council gives First Reading of the bylaw, the date for the required public hearing can be set.

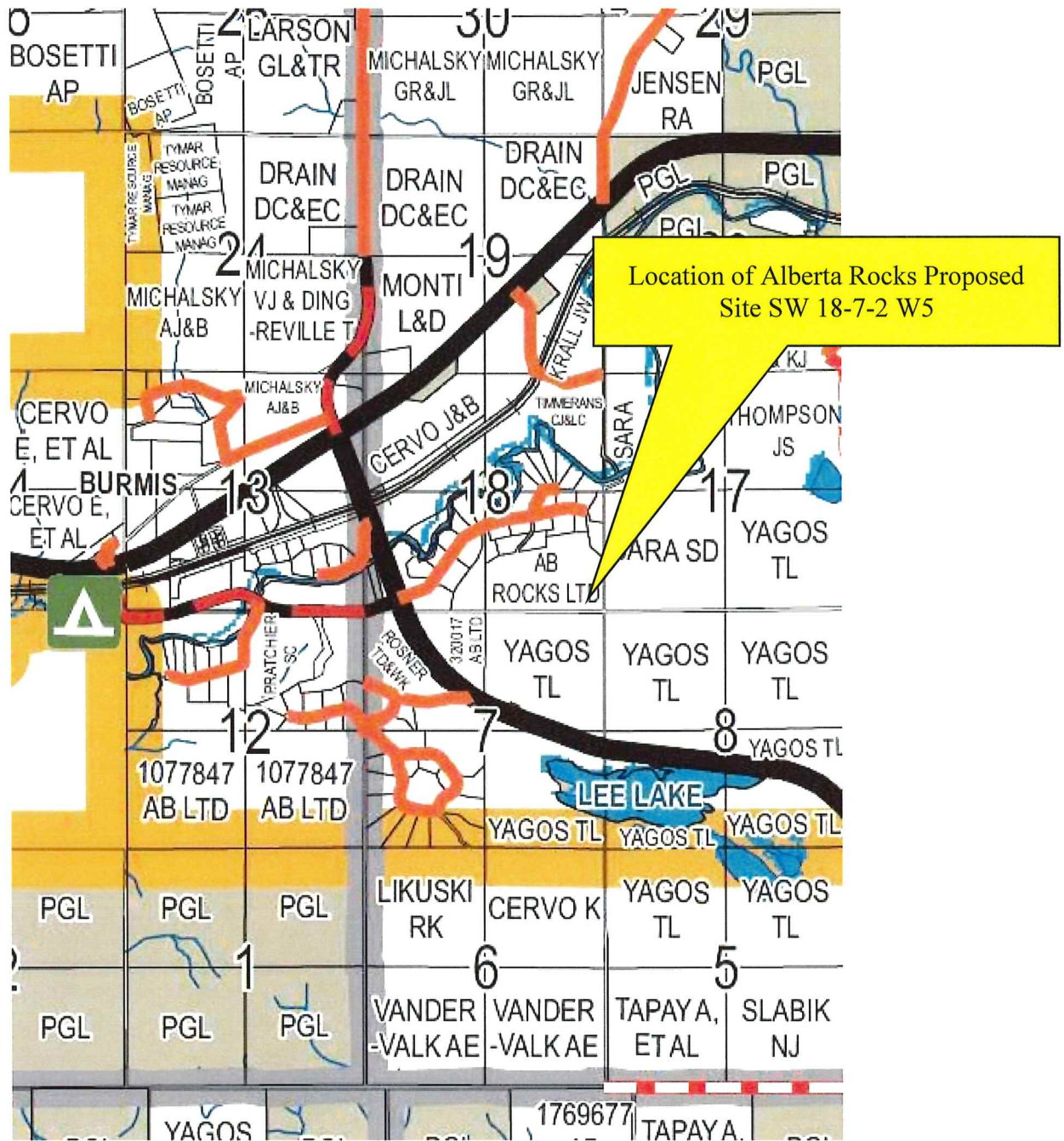
**FINANCIAL IMPLICATIONS:**

None at this time.



# Recommendation to Council

## Figure 1 Location





MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW

APPLICATION FEE \$600

RECEIPT NO. 55542

I/We hereby make application to amend the Land Use Bylaw.

Applicant: CRAIG ANDERSON (Alberta Rocks Ltd)

Address: [REDACTED]  
TORINO

Owner of Land (if different from above): \_\_\_\_\_

[REDACTED] Telephone: \_\_\_\_\_

Lot 14 Block \_\_\_\_\_ Registered Plan 971 0740

or Certificate of Title \_\_\_\_\_

Quarter SE-18 Township 7 Range 2 Meridian 5

**AMENDMENT PROPOSED:**

From: AGRICULTURAL

To: DIRECT CONTROL

**REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:**

ALLOW FOR EXTRACTION OF NATURAL RESOURCE (GRAVEL)  
SEE ATTACHMENTS FOR FURTHER INFORMATION

I/We enclose \$ 600.00 being the application fee.

DATE: Aug 19/22

[Signature]  
Applicant

[Signature]  
Registered Owner

Information on this application form will become part of a file which will be considered at a public meeting.

Proposed Amendment to Land Use By-Law 1315-19, MD of Pincher Creek No. 9

The following information is offered in support of an application to amend the MD of Pincher Creek Land Use By-Law moving the proposed 4.9 ha parcel from Agricultural to Direct Control.

We are asking for this amendment so we can apply to extract a natural resource (gravel) from the 4.9 ha site in the SE corner of Lot 14, Plan 971 0740, SE 18 7-2-5.

This information is offered to address objections raised at a public hearing held January 28, 2020 regarding a previous application.

We are proposing the following operational parameters:

- This will strictly be a gravel extraction operation; there will be no crushing or further processing on site. Gravel will be excavated and hauled to an existing Alberta Rocks operation to be further processed.
- There will be no retail sales from this site.
- There will be no buildings or bulk fuel storage tanks on site.
- We are proposing 8:00am to 4:00pm operating hours on week days only, no activity on weekends or holidays. The proposed access to the site will be on the east-west government road allowance adjacent to the extraction site. There is also an undeveloped road allowance straight south of proposed site.
- Any additional conditions required for road maintenance and dust control will be at the direction of the MD of Pincher Creek.
- As indicated in another attached document, (Appendix B), the site will be contoured and restored in accordance with Municipal and Provincial requirements. A good example of how a gravel pit can be properly restored is the old Rinaldi pit just west of this proposed operation.

Information also attached gives data on the environmental and infrastructure impact of hauling gravel into the area from long distances as well as letters of support for the need for locally sourced material.

We have also provided drone imagery of proposed site and surrounding area to bring a visual perspective to proposal.

**Re: Application for Amendment to the Land Use Bylaw**

**Objective:** to change the land use of 4.9 ha, being the southeast corner of Lot 14, Plan 971 0740, SE 18 7-2-5 , from Country Residential to Natural Resource Extraction (gravel).

**Benefits:**

“A Municipal Guide to Sand and Gravel Operations in Alberta”, 2007, makes the following statement: “The extraction of aggregate (sand and gravel) resources is vital to the growth of Alberta. Readily available supplies of aggregate are essential for development of the roads, buildings and infrastructure on which our society and our economy are built.” The proposed extraction area is 200M X 245M X 3.5M deep with a potential volume of 214,375 LCM of aggregate. Articles 1 & 2 (attached) emphasize the need to recover deposits of this important material. Villa Vega, and any other modern community, would not exist without the extensive use of gravel and rock for road building and concrete for basements, sidewalks and retaining walls.

**Location:**

This small proposed gravel pit is located at the property’s SE corner on a wide level bench that drops steeply away at its north margin, down a wooded hillside for approximately 500 meters to the main Villa Vega access road. The distance from the crest of the hillside to the pit perimeter varies generally from approximately 650 to 300 meters, with one site jutting in closer to the proposed pit. Elevation change for the upper wooded north-facing slope goes from 1243 M at the crest to 1210 M at the access road below, a drop of 33 meters over approximately 350 M distance. Of the approximately 21 lots in the subdivision, the proposed pit would be visible to only 2 of them. The balance of the dwellings are situated at various locations scattered throughout the timber along the north-facing slope, and within the grass/shrub cover north toward the river, some 650 M away at its nearest point.

In summary, the proposed gravel extraction site is small (4.9 hectares), well back (approx. 300 meters) in a southerly direction from the crest of the north-facing hillside which forms the south part of the Villa Vega residential area, and as far away east (downwind) as it can get from any residences. The nearest residence (one of only 2 that can see the proposed pit area) is approximately 300 meters away due north. The other visible residence is approximately 700 meters west of the proposed location. Properly placed berms, well-vegetated, should satisfactorily block pit operations from the view of both of these residences.

**Access:**

Pit access will follow an existing trail along the southern quarter section Right of Way. It will be upgraded to connect with the existing north/south ROW access road between NW7 7-2-5 and NE7 7-2-5 out to Hwy 507 to the east of the abandoned Rinaldi gravel pit.

**Impacts and Mitigation:**

Resource extraction operations such as gravel pits have many direct positive impacts — for example: municipal taxes and royalty payments, availability of local sources of aggregate for development of industry, transportation and residential, local jobs for equipment operators, trucking companies and house builders.

Negative comments related to gravel pits generally cite noise and visual as the principal impacts of gravel extraction operations.

Research into the climate of the area reveals that a typical day might see winds in the 50 – 90 km/hr range, a fact that has led to successful development of wind farms, and wind turbine towers are a familiar part of the area scenery. Siting this small Class 2 pit on the far southeast corner of SE18 7-2-5 will place it well downwind of the majority of residences in Villa Vega. It is anticipated that these same winds will significantly reduce the potential for most noises from downwind gravel extraction operations to be a disturbance to residents in the subdivision. Initial pit activities will see development of strategic berms to act as sound barriers that block potential work noises from escaping the pit area. Providing vegetative cover on berms by salvaging and seeding any available topsoil will also maximize the potential for this small pit to blend in with the surrounding topography.

In addition, the north-facing slope where many of the Villa Vega acreages are located is naturally well-treed, and it is anticipated that the vegetation cover there will continue to act as a buffer to suppress off-site noises. Existing noises would include highway (507 & 3) traffic, lawn mowers, chain saws, high winds and trains regularly passing through on CPR mainline.

**Operation and Reclamation:**

The aggregate deposit at this site is currently overlain by a thin, well-drained soil layer with characteristic grass/forb/shrub cover. There is some evidence to suggest that at some time in the past, an attempt had been made to cultivate the site, perhaps to grow grain or hay. For this site, low soil moisture, low soil nutrients, low rainfall and the drying effect of the predominant winds results in low grazing capability.

Operations will comply with existing Provincial and Municipal regulations and Codes of Practice applicable to gravel pit operations of this size.

The first step in development will be to salvage all surface materials capable of supporting vegetation growth. There is generally a native seed bank present in the surface layer which is beneficial in providing additional native seed source for reclamation. Surface materials will be sequentially removed and stockpiled for later spreading on the re-contoured pit slopes during the reclamation phase. Re-contouring during site reclamation can provide much-needed topographic variation in the form of humps, swales and microsites that encourage seedling establishment. The reclamation objective will be to re-contour and re-seed the site to establish a vegetation cover that will prevent erosion and eventually provide wildlife cover and forage.

**Sound Levels:**

Noise levels associated with gravel crushing activities at an operating pit were measured on September 20, 2019 during full production at the Alberta Rocks aggregate pit near the junction of Hwy 507 and Hwy 3. Sound levels were measured with an **Hti HT-80A sound level meter**. Distances were measured with a **Leica Rangemaster 1600-B range finder**.

The in-pit heavy equipment in use during the noise level monitoring was:

- . McCloskey J-40 crusher, McCloskey C-44 crusher, McCloskey ST-80 stacker, Extec sorter
- . 2 – 5 cu. yd. rubber-tired loaders
- . occasional gravel truck / trailer combinations removing product from the pit

**Table of sound levels recorded in/near Alberta Rocks gravel pit – Sept. 20, 2019**

<b>Source</b>	<b>Distance (m)</b>	<b>Decibels (dB)</b>
Background inside pit noise-truck idling, wind, crusher down	89	49
Hwy 3 traffic – cars, trucks, gusty wind- 5 min. duration sample	65	70.6 – 39
West pit access rd. – near Tp. Rd. 7-26 -4 min. duration	225	47.7 – 36.5
Mid-pit –Talon Peak Estates Road – 5 min. duration	230	47.7 – 37.4
East end of property – pit operating, Hwy 3 traffic @ 200 meters- 2 min.	500	60.3 – 39.2
East end of property – pit operating, Hwy 3 noise partial block – 2 min	450	52.3 – 32.9
Inside pit – operating – clear view W of crusher – 5 min. duration	145	66.6 – 46.3

Low noise levels associated with this operation are partly due to the presence of a 2 meter high vegetated berm along most of the pit perimeter, in addition to the fact that the pit develops in benches downward, effectively blocking sound from leaving the pit itself.

**Additional noise sources:**

Westbound CPR train – 2 diesel locomotives pulling oil cars - distance 170 meters - dB = 71.5 maximum

**Re: Cross-section A – A'**

This cross-section represents a slice south to north through the east part of the Villa Vega subdivision, originating in the area of the proposed pit then proceeding north through SE18 7-2-5 and part of NE18 7-2-5. It is intended to illustrate the gradient and orientation of the timbered north-facing slope. Residences in this area are across the flats, over the hill and well away from proposed development activities associated with this application.

Figure 1: Cross-section A - A'

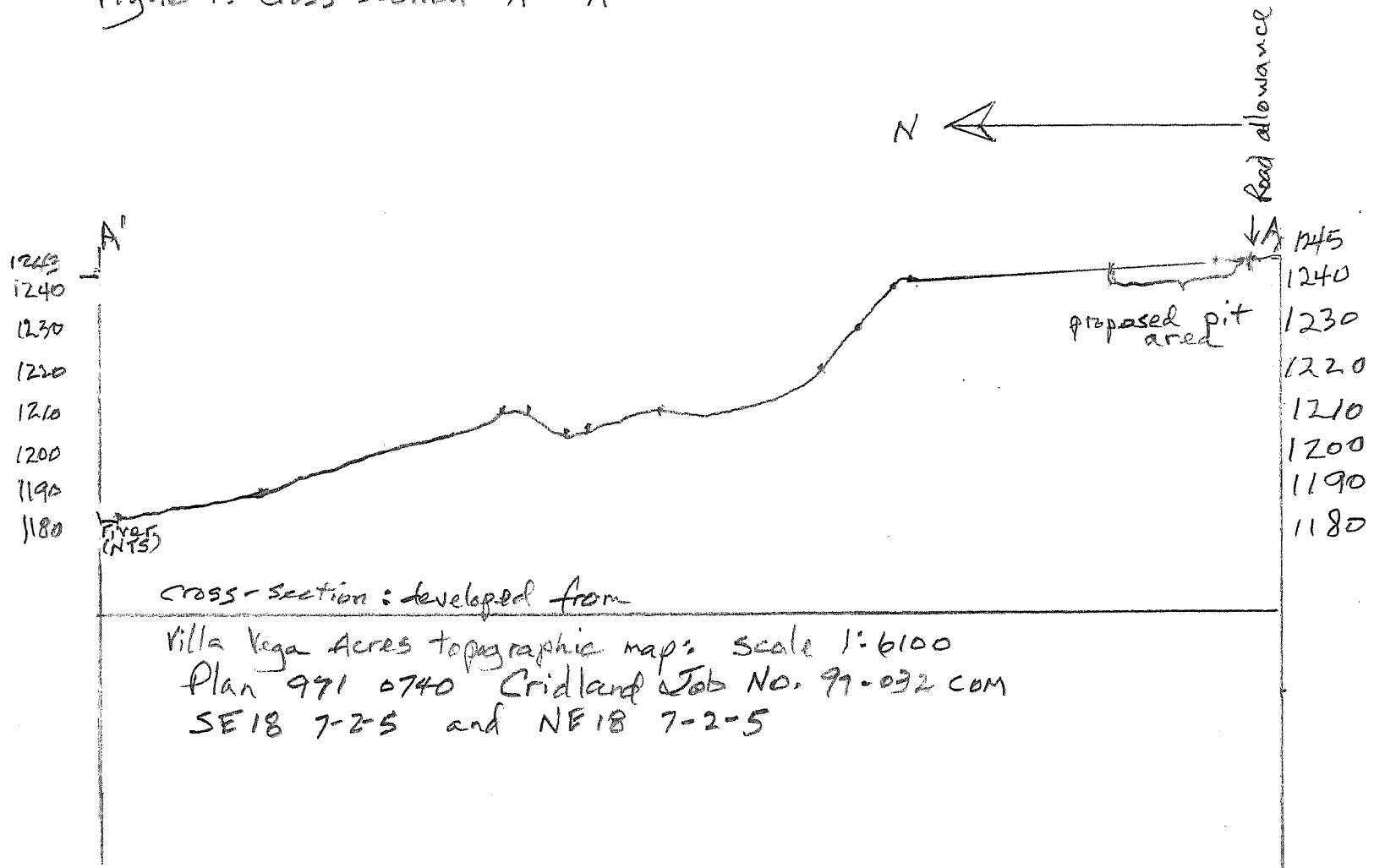
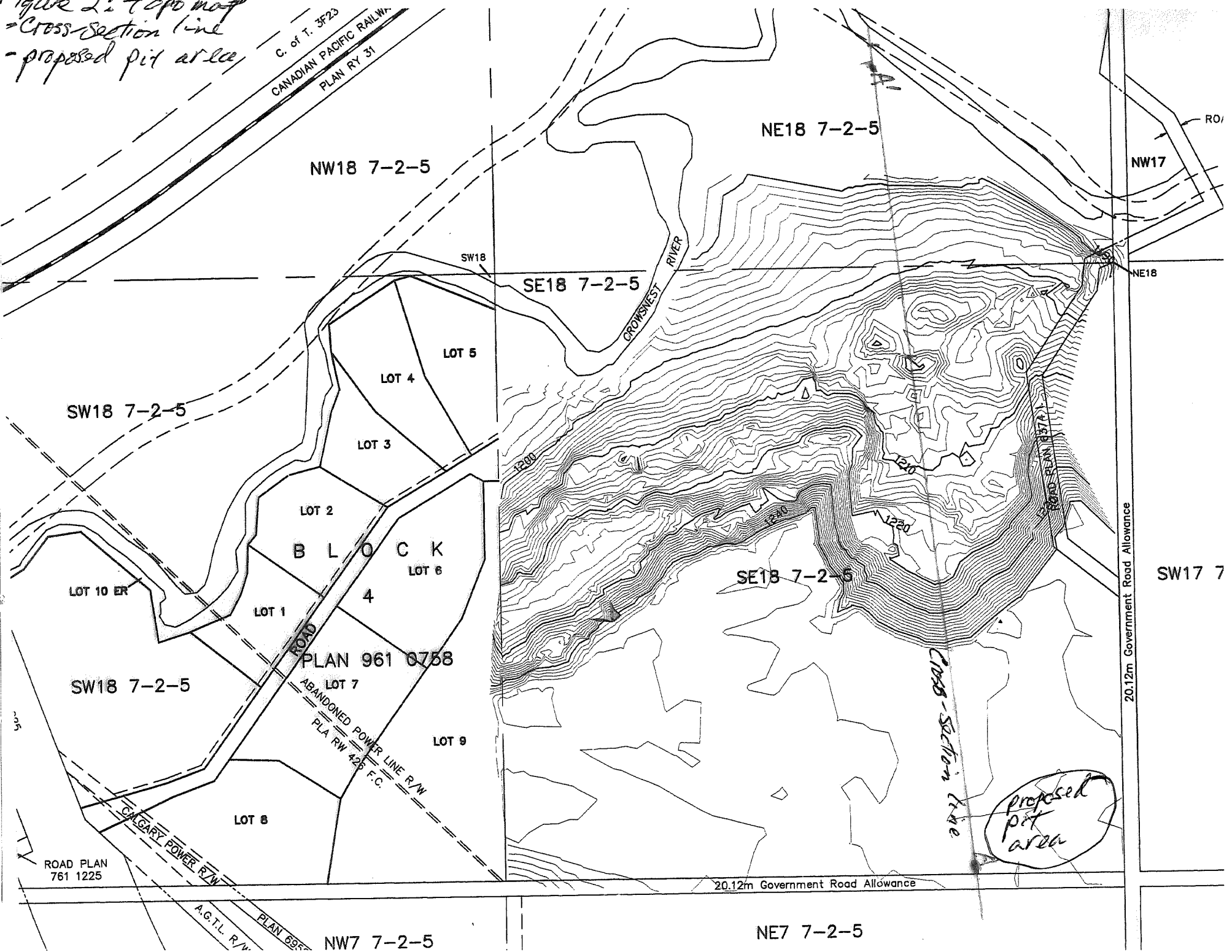




Figure 2: topo map  
- Cross-section line  
- proposed pit area



C. of T. 3F23  
CANADIAN PACIFIC RAILWAY  
PLAN RY 31

NE18 7-2-5

NW18 7-2-5

NW17

SW18

SE18 7-2-5

NE18

SW18 7-2-5

LOT 5

LOT 4

LOT 3

LOT 2

B L O C K

LOT 6

LOT 10 ER

LOT 1

4

SE18 7-2-5

SW17 7

PLAN 961 0758

LOT 7

SW18 7-2-5

LOT 9

55

ABANDONED POWER LINE R/W  
PLA RW 426 F.C.

LOT 8

Cross-section line

proposed pit area

ROAD PLAN  
761 1225

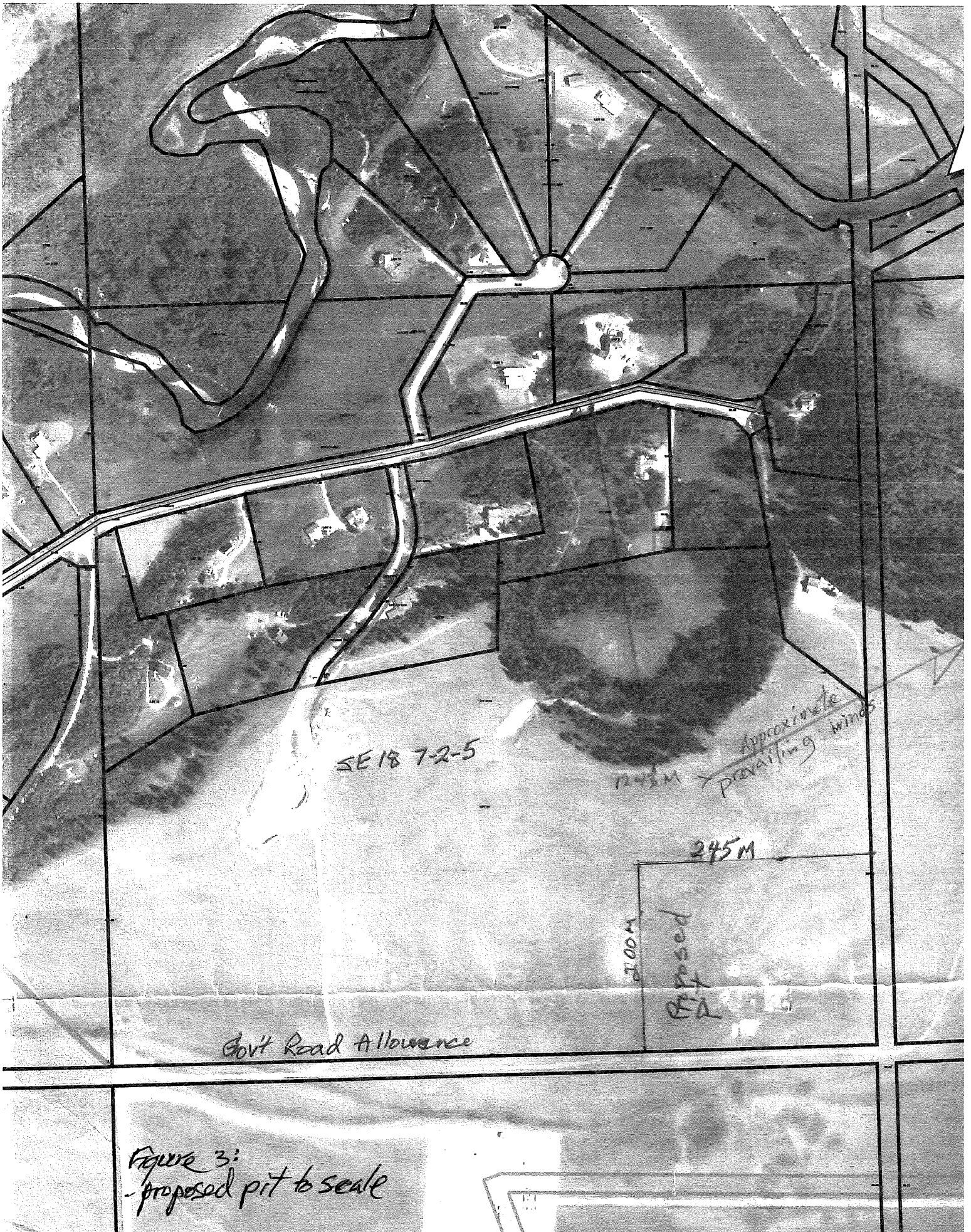
20.12m Government Road Allowance

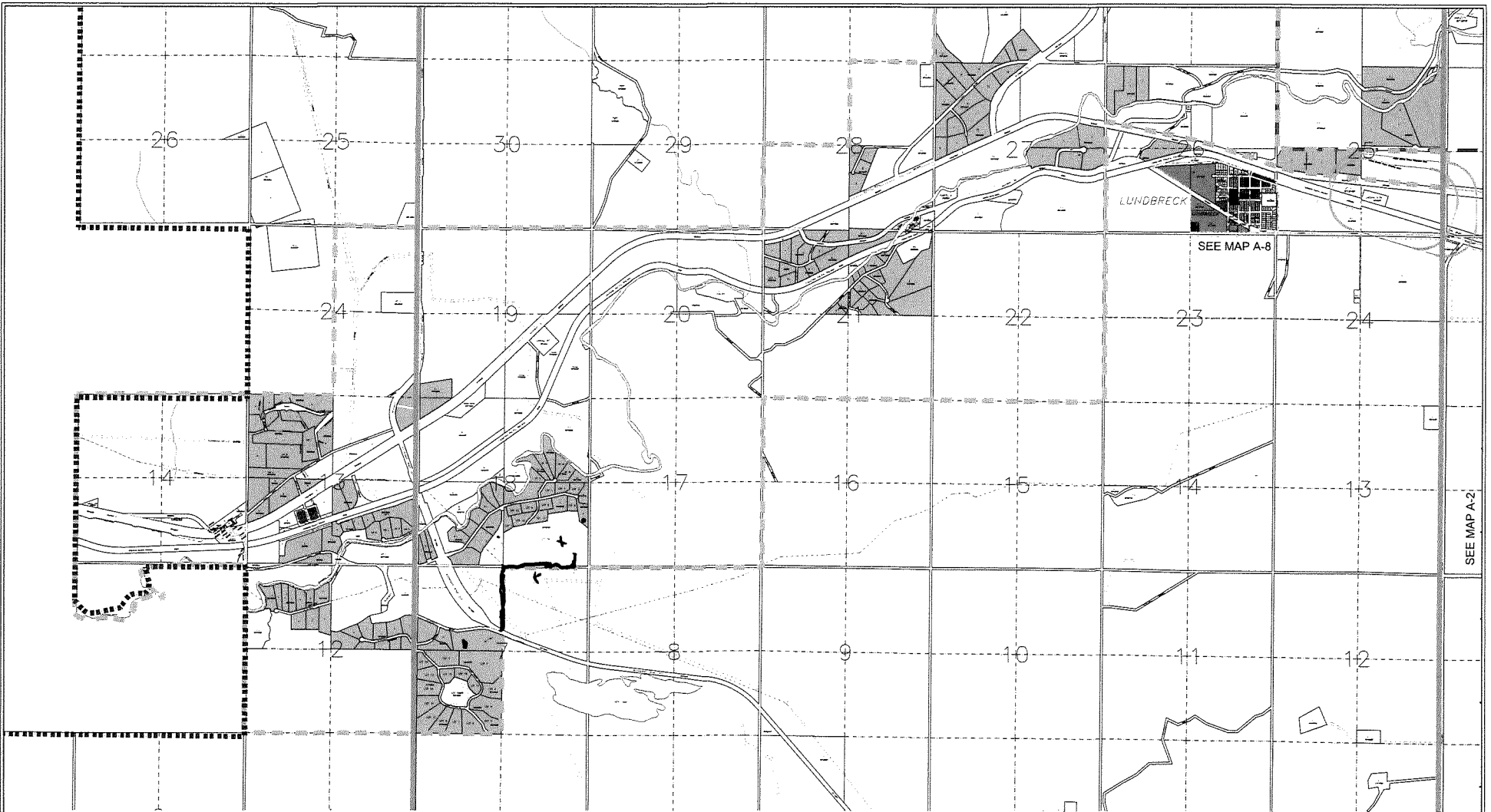
20.12m Government Road Allowance

CALGARY POWER R/W  
A.G.T.L. R/W  
PLAN 695

NW7 7-2-5

NE7 7-2-5





SEE MAP A-2



M.D OF PINCHER CREEK No. 9  
 LAND USE DISTRICT MAP  
 Bylaw No. 1289-18, November 13, 2018

BURMIS LUNDBRECK CORRIDOR

--- Burmis Lundbreck Corridor ASP Boundary  
 - - - Hamlet Boundary

- Agricultural
- Direct Control
- Parks And Open Space
- Rural Recreation 1
- Rural Recreation 2
- Grouped Country Residential

- 'A'
- 'DC'
- 'POS'
- 'RR-1'
- 'RR-2'
- 'GCR'

MAP A-3

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
BYLAW NO. 1342-22**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1289-18, being the Land Use Bylaw.

---

**WHEREAS** Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw; and

**WHEREAS** The Municipal District of Pincher Creek No. 9 has decided to amend the land use designation of lands legally described as:

A portion of Lot 14, Plan 971 0740 within SE 18-7-2 W5M

And as shown on Schedule ‘A’ attached hereto, from “Agriculture - A” to “Direct Control - DC”; and

**WHEREAS** The purpose of the proposed amendment is to allow for the development of a 12.1 acre (4.9ha) gravel pit;

**NOW THEREFORE**, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. This bylaw shall be cited as “Land Use Bylaw Amendment No. 1342-22”.
2. Amendments to Land Use Bylaw No. 1289-18 as per “Schedule A” attached.
3. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

A PUBLIC HEARING was held this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

READ a third time and finally PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

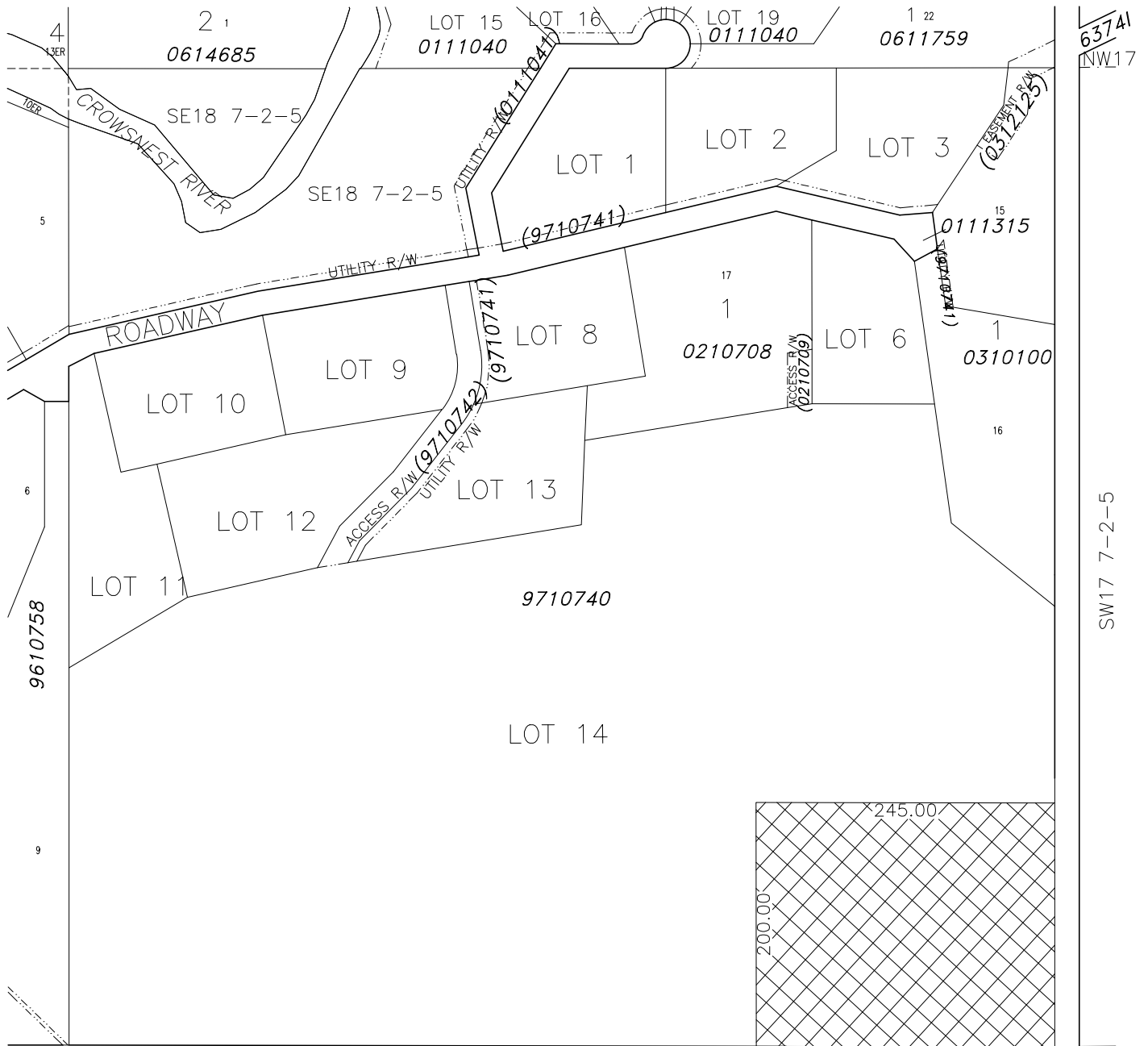
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*Reeve*  
*Rick Lemire*

---

*Chief Administrative Officer*  
*Roland Milligan*

Attachment  
- “Schedule A”



NW7

NE7 7-2-5

NW8

## LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: Agriculture 'A'  
TO: Direct Control 'DC'

PORTION OF LOT 14; PLAN 9710740  
WITHIN SE 1/4 SEC 18, TWP 7, RGE 2, W 5 M  
MUNICIPALITY: M.D. PINCHER CREEK NO. 9  
DATE: AUGUST 26, 2022

Bylaw #: 1342-22

Date: \_\_\_\_\_



OLDMAN RIVER REGIONAL SERVICES COMMISSION

0 Metres 100 200 300 400



MAP PREPARED BY:  
OLDMAN RIVER REGIONAL SERVICES COMMISSION  
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8  
TEL. 403-329-1344

"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"

**CHIEF ADMINISTRATIVE OFFICER'S REPORT**

August 19, 2022 to September 8, 2022

**Discussion:**

August 23	Council Committee Meeting and Council Meeting
August 24	COR Audit Interview
August 24	July 15 EDO
August 25	IMDP Committee Meeting
August 31	JHSC Meeting
August 31	EAC Meeting
September 1	PCREMO Core Working Group Meeting
September 5	Labour Day Stat
September 6	Planning Session
September 6	Subdivision Authority Meeting
September 6	Municipal Planning Commission Meeting
September 7	ASB Meeting
September 8	COR Audit Close Out Meeting

**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period August 23, 2022 – September 8, 2022.

Prepared by:

CAO, Roland Milligan



Date: September 8, 2022

Respectfully presented to:

Council

Date: September 13, 2022

**Administrative Support Activity since last Council Meeting**  
**– prepared by Jessica McClelland, EA**

**Letters from last Council:**

Attendance at Meeting – Landfill  
Attendance at Meeting – SASCI  
Request to Remove Waste Management Fee – Town  
Response Request to Waive Tax Penalty  
Facilitator for Regional Planning Session – Town

**Advertising/social:**

Eco Centre Updates  
Drought and Watering for trees  
Sign up for pre authorized utility payments  
Labor Day Closures  
Eco Centre Misuse  
Beaver Mines Project Recap  
Public Hearing Bylaw 1341-22

**Other Activities:**






ASB/Council Packages  
Joint Funding Meeting 2023  
ASB Meeting  
Hotel Booking RMA Fall Convention  
CORE Audit Interview  
Admin Assisting Utilities & Infrastructure Supervisor  
Working with Town re: signage for Eco Centre

**Upcoming Meetings of Importance:**

Regular Committee and Council September 13, 2022  
Regular Committee, Council and Public Hearing 1341-22 September 27, 2022  
ICF September 28, 2022



## Recommendation to Council

<b>TITLE: REQUEST TO CONNECT TO WATER LINE SERVICING BEAVER MINES</b>			
<b>PREPARED BY: David Desabrais</b>		<b>DATE: September 9<sup>th</sup>, 2022</b>	
<b>DEPARTMENT: Capital Projects &amp; Infrastructure</b>			
			<b>ATTACHMENTS:</b>
<b>Department Supervisor</b>	<b>Date</b>	<ol style="list-style-type: none"> <li>1. Landowner Request Letter</li> <li>2. Tie-in Location</li> <li>3. Utility Bylaw 1320-20 Relevant Sections</li> </ol>	
<b>APPROVALS:</b>			
			
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**That Council deny the request that the MD install water service to the property in question.**

**BACKGROUND:**

A letter was sent by Jeffrey & Rebecca Bose dated Aug 3, 2022 requesting to connect to the Beaver Mines water system during construction this year (ATTACHMENT #1). The landowner has indicated they have a cistern which could be used to receive water.

The closest tie in to the landowner in question would be off the 6” transmission line going to Beaver Mines. Construction would involve ~2.8km of plowing and pipe. Construction would also cross Beaver Mines Creek, a Class C waterbody with a restricted activity period.

**Water Infrastructure & Utility Bylaw; Summary**

If a Customer wishes to connect to our system, per the 1320-20 utility bylaw:

- Design/Engineering of the work shall be provided by the Customer, at the Customer’s cost; We could assist in preparing this with MPE
  - For a system such as this, Administration would require engineering work to be completed. The Beaver Mines creek crossing in particular would require specific permits and regulatory compliances in design for construction
- The MD would be responsible to construct the work to property line based on the engineered drawings. The Customer would be responsible for the costs
- The MD does not have a duty to supply water for customers not located adjacent to a Water Main

## Recommendation to Council

- The Customer in question is not situated along a Water Main, and there is no Duty to Supply this customer with Water Services. The MD would be extending the main to connect or the Customer would be connecting via a Service Connection, if entertained

For reference, the 1.4km Forcemain installation (4", this line could be 2" or 3" potentially) with two HWY crossings is costing the MD \$370,000 for construction (not including engineering & design). The line requested is ~2.8km long and has a significant creek crossing which would be more involved from a regulatory perspective (Class C Waterbody with a restricted activity period).

The Beaver Mines Bulk Fill would be the preferred water source from Administrations perspective for this Customer due to the significant infrastructure costs and Administrative time required to review the design and oversee construction for the benefit of one Customer. It is not feasible at this time to design and construct a line to supply water for the customer in question.

---

### **FINANCIAL IMPLICATIONS:**

No costs associated with proposed solution.

**Jeffrey & Rebecca Boese**  
PO Box 2051  
Pincher Creek, Alberta  
TOK 1W0  
403.632.8888 (Jeff) 403.632.8889 (Rebecca)

**RECEIVED**

**AUG - 3 2022**

**M.D of Pincher Creek**

August 3, 2022

Municipal District of Pincher Creek No. 9  
PO Box 279  
Pincher Creek, Alberta  
TOK 1W0

**Re: Request to connect to the water line servicing Beaver Mines**

**Attn: Reeve Richard Lemire and fellow Councilors of the Municipal District of Pincher Creek No. 9**

Greetings to the councilors of our great community,

We are the landowners of SW 12 6 2 W5 near Beaver Mines and wish to request to connect to the water line currently being installed to provide water to the hamlet of Beaver Mines. We, as well as previous owners of this property, have attempted to develop and use several spring wells, as well as drill several deep water wells. To date we are having difficulty in finding and developing a consistent supply of water. With the current drought and lack of water runoff this year, our dugout/dam that has been used for a water supply did not fill up this year, further compromising our water supply. One month ago we attempted to develop yet another spring, but this also has since dried up. We already have a cistern for our house, and would serve well should we receive water from the line as requested. Previous landowners also testify to the fact that a consistent water supply has long been an issue for this property. We understand we are in close proximity to this new water line, and in discussions with several councilors, as well as the contractors that are currently working in Beaver Mines, an installation would be possible.

We understand that, along the water line, landowners have been given a valve for water on their properties. As well, there was a new construction one mile from our place that was also connected around last November that was not directly on this line, so it is our understanding that this is not the first request to receive water from this water source.

We see value in connecting more ratepayers on this water line to utilize this great resource, and assist in providing a return for this investment over the long term.

To reach our property, the line would need to be trenched approximately 1 ½ miles from the nearest point that the water line runs to our property. The line could be run one mile east and ½ mile south

using the ditches along the roads. This would avoid using easements with private landowners. The contractor suggested plowing a 2" line to our property, being the most economical and be adequate for our needs. There would be a need to directional drill under the Beaver Mines Creek.

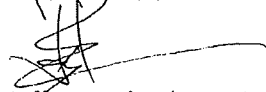
Regarding costs related to bringing the line to our property, we are willing to pay our share of the costs to get the water line to our property, either on a cost share basis, or a fair and equitable shared cost arrangement.

If this request is graciously granted, we wish to have this installed as soon as possible, while construction is under way in Beaver Mines. The contractors stated that all the equipment and resources are currently in the area, and it would save returning to this area to install the line.

I am willing to attend the council meeting when this is discussed, to further discuss the details of this request. I plan to meet with the engineers and contractors of the project on August 10, 2022 to discuss the options and pricing for the install, and will forward their recommendations as soon as I have them.

If you require any other information, please let me know. Thank you for your time in considering this request, and your commitment and service to our community.

Respectfully yours,



Jeffrey and Rebecca Boese

403.632.8888

/jab

# Beaver Mines Water Request



All information depicted is subject to change, therefore the Municipal District Of Pincher Creek assumes no responsibility for discrepancies at time of use. Please note, average accuracy of the displayed data is: +/- 10m.

1:18055

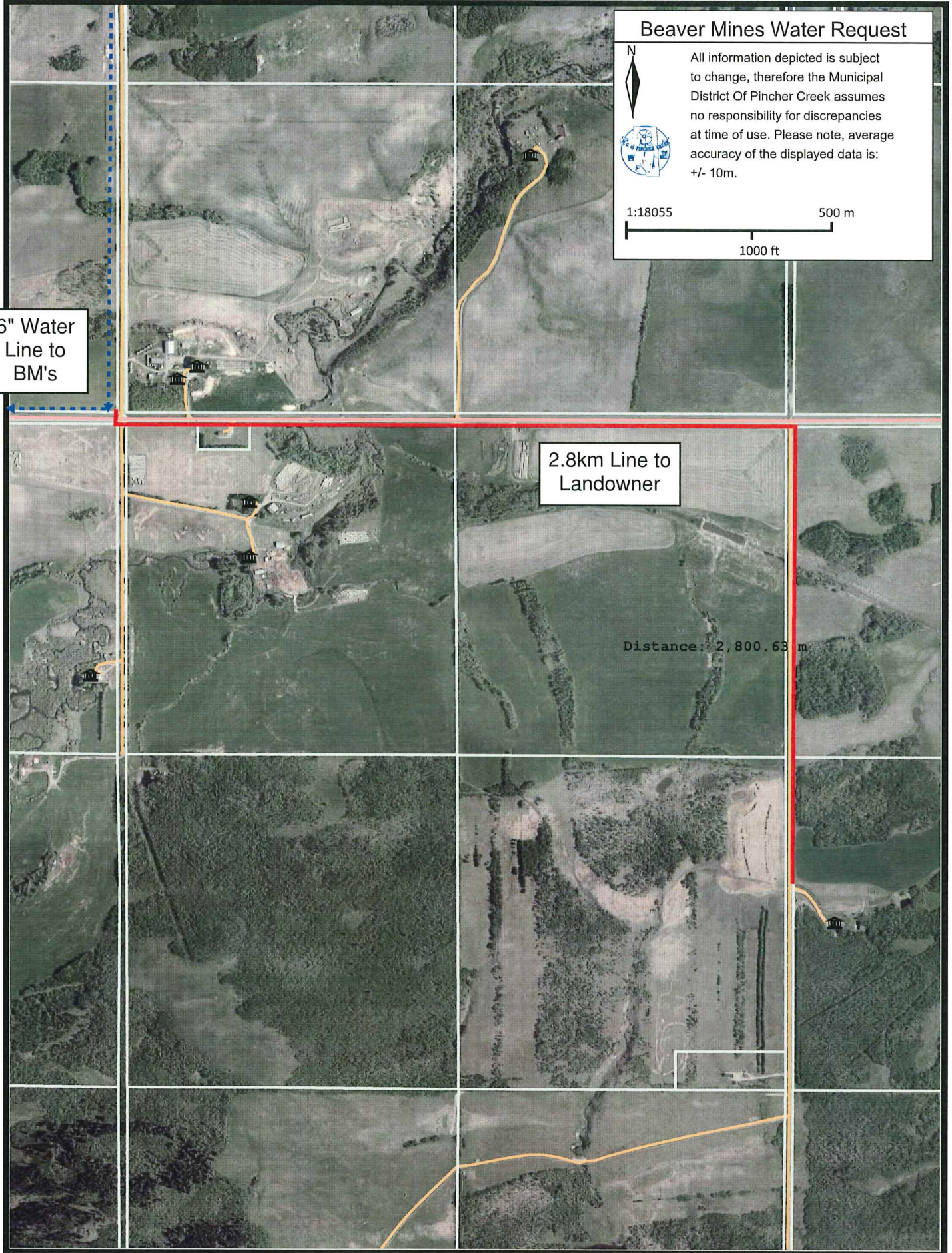
500 m

1000 ft

6" Water Line to BM's

2.8km Line to Landowner

Distance: 2,800.63 m



## SCHEDULE "A"

### GENERAL TERMS AND CONDITIONS OF UTILITY SERVICES

#### PART 1 - GENERAL WATER, WASTEWATER AND SOLID WASTE PROVISIONS

##### 1. Duty to Supply

(1) The MD shall continue, insofar as there is sufficient capacity and supply, to supply Water Services, upon such terms as Council considers advisable, to any Customer within the MD situated along a Water Main owned and operated by the MD.

(2) The MD shall continue, insofar as there is sufficient capacity and supply, to supply Wastewater Services, upon such terms as Council considers advisable, to any Customer within the MD situated along a Wastewater Main owned and operated by the MD.

(3) The MD shall continue, insofar as is reasonably practicable, to supply Solid Waste Services, upon such terms as Council considers advisable, to any Customer within the Collection Area.

(4) All Utility Services provided by the MD shall be provided in accordance with these Terms and Conditions, and these Terms and Conditions shall apply to and be binding upon all Customers receiving Utility Services from the MD.

##### 2. No Guarantee of Continuous Supply

(1) The MD does not guarantee or warrant the continuous supply of potable water and the MD reserves the right to change the operating pressure, restrict the availability of Water Services or to disconnect or shut-off Water Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(2) Customers depending upon a continuous and uninterrupted supply or pressure of water or who require or have processes or equipment that require particularly clear or pure water shall provide such facilities, as they are considered necessary, to ensure a continuous and uninterrupted supply, pressure or quality of water required for this use. The MD assumes no responsibility for same.

(3) The MD does not guarantee or warrant the continuous capacity to collect, store and transmit Wastewater and the MD reserves the right to restrict the availability of Wastewater Services or to disconnect or shut-off Wastewater Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(4) The MD does not guarantee or warrant the continuous capacity to collect, store and handle Solid Waste and the MD reserves the right to restrict the availability of Solid Waste Services or to discontinue Solid Waste Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(5) The MD shall not be liable for any damages caused by the provision of Utility Services, including without limitation losses caused by a break within the MD's Water System or Wastewater System or caused by the interference or cessation of water supply including those necessary or advisable regarding the repair or proper maintenance of the MD's Water System or Wastewater System, or generally for any accident due to the operation of the MD's Water System, Wastewater System or Solid Waste Services or for the disconnection of a Service Connection or shut-off of a Utility Service, nor by reason of the water containing sediments, deposits, or other foreign matter.

## PART II - SERVICE CONNECTIONS

### 3. Application for Service Connection

(1) A Customer requesting Utility Services involving a new Service Connection shall apply to the Chief Administrative Officer by submitting an application in a form acceptable to, or adopted by, the Chief Administrative Officer, paying all associated fees and supplying information regarding the location of the Property to be served, the manner in which the Service Connection will be utilized, and any other information that may be reasonably required by the Chief Administrative Officer.

(2) Upon receipt of all required application documents, information and fees, verification of the Customer's identity and the accuracy of the information, the Chief Administrative Officer will advise the Customer whether and on what terms the MD is prepared to supply Utility Services to the Customer, the type and character of the Service Connection(s) it is prepared to approve for the Customer, and any conditions, including without limitation, payments by the Customer, that must be satisfied as a condition of installation of a Service Connection(s) and supply of Utility Services.

### 4. Easements and Rights-of-Way

At the request of the Chief Administrative Officer, the Customer shall grant or cause to be granted to the MD, without cost to the MD, such easements or rights-of-way over, upon or under Property owned or controlled by the Customer as the MD may reasonably require for the construction, installation, maintenance, repair, and operation of the Water System or Wastewater System.

### 5. Design and Engineering Requirements for Service Connections

Detailed requirements for engineering and construction of Service Connections are set out in the Engineering Design Standards, or as may be otherwise directed by the Chief Administrative Officer. It is the Customer's responsibility to supply, at the Customer's cost, any plans and engineering reports pertaining to the Service Connection that the MD may reasonably require, signed and sealed by a professional engineer.

### 6. Construction of Service Connections

(1) The MD shall provide and install all Facilities up to the property line. The Customer shall be responsible for, and shall pay, all costs incurred in connection with the provision and installation of the Water Service Line and Wastewater Service Line.

(2) The Customer shall be responsible for, and shall bear all costs associated with, the installation and condition of the Private Water Line or Private Drainage Line and all other piping and equipment or other facilities of any kind whatsoever on the Customer's side of the property line and:

(a) shall ensure that the Customer's proposed Private Water Line or Private Drainage Line, as applicable receives approval from the MD prior to construction;




(b) shall ensure that all work undertaken on behalf of the Customer is performed by qualified workers holding appropriate certifications, in accordance with this Bylaw and applicable requirements set out in the Engineering Design Standards and the Utility Services Guidelines; and

(c) shall not backfill the excavation until such time as the MD has inspected and approved of the work.

(3) If an excavation is backfilled in contravention of subsection (2)(c), the Chief Administrative Officer may, in addition to any other rights and remedies that may be available to the MD, require the Customer in question to dig out and expose the said work at the Customer's cost.

# Recommendation to Council

G4b

<b>TITLE: Clean Energy Improvement Program (CEIP) Bylaw</b>			
<b>PREPARED BY: Tristan Walker</b>		<b>DATE: September 13, 2022</b>	
<b>DEPARTMENT: Municipal Energy Projects</b>			
		<b>ATTACHMENTS:</b>	
<b>Department Supervisor</b>	<b>Date</b>	<b>1. CEIP Bylaw</b>	
<b>APPROVALS:</b>			
<b>Tristan Walker</b>		<b>Roland Milligan</b>	
	<i>Sept 7, 2022</i>		<i>2022/09/08</i>
<b>Prepared by</b>	<b>Date</b>	<b>Interim CAO</b>	<b>Date</b>

**RECOMMENDATION: That Council move forward with the first reading of the bylaw and decide to partner with the Town for funding to take advantage of the grant from the Federation of Canadian Municipalities.**

**BACKGROUND:**  
 The Clean Energy Improvement Program (CEIP) provides loans to property owners for clean energy improvements that are repaid through their property tax bill. This allows owners the flexibility of selling their property and passing the loan onto the new owner instead of having to commit to long payback times that come with some infrastructure.

This program is administered by Alberta Municipalities, who provide support in starting the program and then also with administrative tasks once it has been implemented. The first step in offering the program to our residents is passing a bylaw indicating our terms for creating an agreement between the Municipality and the property owner for a clean energy improvement. This has been done and the bylaw is presented as an attachment to this request for first reading.

The next step is to consider the route the MD wants to take to secure loan funding to distribute to the property owners who decide to implement the program. There are three options:

Option 1 – Partner with the Town to increase the total loan value and apply for a loan from the Federation of Canadian Municipalities (FCM) for 80% of the costs of the first four years of the program. The FCM also offers a grant worth 50% of the loan to cover costs. The remaining 20% of the costs will need to be secured through a bank, or internally. This option is not recommended if the application is made by the MD on its own because the community is too small, meaning the projected loan value is too low and the 50% grant will not cover the extra costs and administrative burden.



## Recommendation to Council

Option 2 – Seek a loan agreement through a bank.

Option 3 – Fund the program internally.

Going ahead with the FCM grant process will mean the program will take about one year to launch starting from the beginning of the first 2023 cohort. This is due to the extra duties required to secure the grant such as a market study. If it is decided to pursue other funding methods, then the program will be ready for launch approximately 6-8 months after the start of the first 2023 cohort.

### **FINANCIAL IMPLICATIONS:**

Option 1 – The Town and MD receive a loan for 80% of the total costs, along with a grant valued at 50% of the loan to cover startup fees, loanee defaults, marketing, auditing requirements and administration costs. The remaining 20% will need to be funded internally or through a bank.

Option 2 – The MD enters into an agreement with a bank to secure the loans for the program. There is a \$15,000 startup fee to get the program running and a charge to participants valued at 5% of their project to cover administration fees.

Option 3 – The MD internally funds the program, using reserves. There is a \$15,000 startup fee to get the program running and a charge to participants valued at 5% of their project to cover administration fees.

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
BYLAW NO. 1343-22**

A BYLAW TO AUTHORIZE THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 TO ESTABLISH A CLEAN ENERGY IMPROVEMENT PROGRAM.

---

**WHEREAS** the purpose of a municipality is to foster the well-being of the environment and provide services, facilities, and more that, in the opinion of council are necessary or desirable for all, or as part of the municipality;

**WHEREAS** the Clean Energy Improvement Program is a financing program that uses municipal financing to facilitate the implementation of clean energy improvements to residential, non-residential and farmland properties through the use of a local assessment mechanism to provide security for repayment of the financing;

**WHEREAS** Alberta Municipal Services Corporation (operating as Alberta Municipalities) has been designated by the Minister as the Program Administrator responsible for the Clean Energy Improvement Program to support municipalities in Alberta that finance clean energy improvements;

**WHEREAS** the Council of the Municipal District of Pincher Creek No. 9 wishes to enable a Clean Energy Improvement Tax Bylaw to establish a Clean Energy Improvement Program pursuant to section 390.3 of the Municipal Government Act, R.S.A 200, c. M-26;

**WHEREAS** the Council of the Municipal District of Pincher Creek No. 9 wishes to enable financing for clean energy improvements for eligible properties in their municipality; and

**NOW THEREFORE**, under the authority of the Council of the Municipal District of Pincher Creek; duly assembled enacts as follows:

**DEFINITIONS:**

1. In this Bylaw, unless the context otherwise requires:
  - a. “Act” means the Municipal Government Act, R.S.A. 2000, c. M-26 as amended, and any amendment or substitutions thereof;
  - b. “Bylaw” means this Clean Energy Improvement Tax Bylaw;
  - c. “Chief Administrative Officer (CAO)” means the person appointed to the position of the Chief Administrative Officer for the Municipal District of Pincher Creek, within the meaning of the Municipal Government Act.
  - d. “Clean Energy Improvement Agreement” or “Agreement” means the agreement executed between the Municipality and the Owner of an Eligible Property whereby the Owner agrees to pay an amount required to cover the costs of financing each Eligible Clean Energy Improvement approved by the Program Administrator, as drafted in accordance with section 390.4 of the Act;
  - e. Clean Energy Improvement Tax means a tax levied against an Eligible Property pursuant to an Agreement;
  - f. “Eligible Property” means a property located within the Municipality that is designated as residential, non-residential, farmland or not-designated industrial property but does not include designated industrial property or government-owned properties;
  - g. “Municipality” means the Municipal District of Pincher Creek No. 9;
  - h. “Owner” means, collectively, the registered owners of a property;
  - i. “Program” means the Clean Energy Improvement Program as described in the Act and Regulation and defined henceforth;
  - j. “Program Administrator” means the Alberta Municipal Services Corporation (operating as Alberta Municipalities) or provincially designated Program Administrator as defined in the Clean Energy Improvements Regulation;
  - k. “Regulation” means the Clean Energy Improvements Regulation, A.R. 212/2018 and amendments thereto.

**TITLE:**

2. This Bylaw be cited as the “**Clean Energy Improvement Tax Bylaw**” of the Municipal District of Pincher Creek No. 9.

**GENERAL REQUIREMENTS**

3. The property Owner(s) of an Eligible Property within the municipality can apply to the Program Administrator to seek financing for a clean energy improvement to their property.
4. Participation in the Program is limited to eligible properties, defined as a property located within the municipality that is designated as residential, non-residential, or farmland, but does not include designated industrial property, government owned properties, and designated manufactured homes.
5. An applicant of a non-profit property that is tax-exempt would be responsible to pay any principal and interest of the Clean Energy Improvement Program costs as per the Clean Energy Improvement Agreement.
6. The Chief Administrative Officer, or designate, of the municipality is hereby authorized to Impose a Clean Energy Improvement Tax, in respect of each clean energy improvement made to a property, where a municipality has entered into a Clean Energy Improvement Agreement with the property Owner(s) of that property.
7. The Clean Energy Improvement Tax will be voluntarily levied against a property when there is a Clean Energy Improvement Agreement to raise revenue to pay the amount required to recover the costs of those clean energy improvements, including principal and interest, to do so between the municipality and the property Owner.
8. To be eligible to participate in the Clean Energy Improvement Program property Owner(s) must:
  - a. be current on their taxation payment for the property, for a period of five years, prior to the date of the application to the program;
  - b. never have been in collections for a property in the municipality;
  - c. for first time property Owners that have purchased the property within the last five years, may be subject to an enhanced financial eligibility review;
  - d. for property Owners that are new to the municipality and do not have a financial history with the Municipality, submit a record of property tax verification from another municipality, for any property previously owned in a different municipality;
  - e. provide mortgage information. If the mortgage amount exceeds the assessed value of the home, the Municipality reserves the right to deny the applicant;
  - f. be in good standing with the Municipality. The Municipality reserves the right to deny the applicant if the applicant is not in good standing with any Department of the Municipality. The Municipality reserves the right to define what “good standing” entails, and can include but is not limited to any development compliance issues, or any other accounts receivable outstanding or unresolved issues.;
  - g. not be in bankruptcy (or insolvency), the property must not be in foreclosure, and the property Owner(s) will be required to provide a sworn statement confirming this;
  - h. be current on their mortgage payment, current on any other debts secured by the property and have not been late on any such payments. They may be required to submit a letter from their financial institution confirming this; and
  - i. meet any additionally eligibility criteria as identified by the Municipality or the Program Administrator
9. For a clean energy improvement to be eligible, it must be an installation that is permanently affixed to the eligible property which:
  - a. will result in increased energy efficiency or use of renewable energy on that property;
  - b. involves:
    - i. interior and exterior lighting and lighting controls;
    - ii. HVAC (I.e., high efficiency furnace);
    - iii. water heating;
    - iv. Building envelope improvements (i.e., insulation);

- v. Renewable energy upgrades (i.e., photovoltaic solar system);
  - vi. Or such other clean energy improvements as are approved and agreed to in writing by the Municipality within the Agreement, and those improvements provided on the list of eligible upgrades available through the Program Administrator's website;
  - c. is not less than three thousand (\$3,000) dollars in capital cost; and
  - d. capital costs do not exceed \$50,000 for residential, \$300,000 for farmland or \$500,000 for non-residential
10. The amount of the tax authorized by a bylaw under section 353 (property tax) of the Municipal Government Act most recently, and imposed on the property is greater than or equal to the annual payment calculated in accordance with the following formula:

$$\frac{A + B + C}{D}$$

Where

- A is the capital cost of undertaking the clean energy improvement;
  - B is the total cost of professional services needed for the clean energy improvement;
  - C is the total cost of all incidental costs;
  - D is the lesser of the probable lifetime, calculated in years, of the improvement or the maximum financing term established by the Municipality.
11. The Clean Energy Improvement Agreement will be as set out under section 390.4 of the Municipal Government Act, and as amended.
12. The period over which the cost of each eligible clean energy improvement will be spread will be to a maximum, over the probable lifetime of the improvement, and where the annual repayment amount does not exceed the annual taxation amount for the property in question. For multiple upgrades each improvement will be calculated individually.
13. The property Owner(s) may submit one application per year.
14. The property Owner(s) can apply for the program by:
- a) submitting an application to the Program Administrator for the Clean Energy Improvement Program, including any required supporting documentation, and following all program requirements as outlined by the Program Administrator and the Municipality; and
  - b) paying the required application fee, pursuant to section 8 of the Regulation.
15. That for the purpose of the Clean Energy Improvement Program, the sum of project amounts as they are approved will be borrowed by the Municipality.
16. The annual maximum amount to be borrowed by the Municipality towards the Clean Energy Improvement Program is \$300,000 for residential and \$500,000 for both non-residential and farmland properties.
17. The annual borrowed amount will have a maximum rate of interest of ten percent (10%), and a maximum term of twenty-five (25) years.
18. The amount borrowed by the Owner will have an interest rate calculated at the time of the Agreement, and a maximum term based on the lifespan of the improvement(s).
19. The principal and interest owing under the borrowing will be paid using the proceeds from Clean Energy Improvement Tax and payments made by the approved project recipients through to the Municipality on the annual improvement levy.
20. A Clean Energy Improvement Tax will be imposed on the property that is subject to a Clean Energy Improvement Agreement at any time following the signing of the Clean Energy Improvement Agreement.

21. In the event that a property Owner wishes to repay the Clean Energy Improvement Program financing early, the amount owing will be calculated at the time of the request, based on the principal and interest remaining and the terms of the financing being used for the project(s).
22. Any project(s) that has been approved under the Clean Energy Improvement Program must be completed within the time limit as set out under the Agreement.
23. If any clause in this bylaw is found to be invalid, it shall be severed from the remainder of this bylaw and shall not invalidate the whole bylaw.
24. This bylaw comes into force at the beginning of the day that it is passed unless otherwise provided for in the MGA or another enactment or in the bylaw. This bylaw is passed when it received third reading and it is signed in accordance with s.213 of the MGA,

READ a first time this \_\_ day of \_\_\_\_\_, 2022.

A PUBLIC HEARING was held this \_\_ day of \_\_\_\_\_, 2022.

READ a second time this \_\_ day of \_\_\_\_\_, 2022.



READ a third time and PASSED this \_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

# Recommendation to Council

G4c

<b>TITLE:        PINCHER CREEK REGIONAL EMERGENCY MANAGEMENT ORGANIZATION 2023 (PCREMO) BUDGET APPROVAL</b>			
<b>PREPARED BY:</b> Roland Milligan		<b>DATE:</b> September 8, 2022	
<b>DEPARTMENT:</b>			
		<b>ATTACHMENTS:</b> 1. 2023 PCREMO Budget	
<b>Department Supervisor</b>	<b>Date</b>		
<b>APPROVALS:</b>			
		<b>Roland Milligan</b> 	
_____	_____	_____	_____
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**That Council approve the PCREMO 2023 Draft Budget, so that it may be included within the MD's 2023 Budget Process.**

**BACKGROUND:**

The Emergency Advisory Committee (EAC) for the Pincher Creek Regional Emergency Management Organization (PCREMO) met on September 1, 2022. At that meeting the 2023 PCREMO Draft Budget was presented.

The EAC passed a resolution recommending that that the Draft Budget be presented to the partnering municipalities for consideration.

**FINANCIAL IMPLICATIONS:**

Budget will impact the MD of Pincher Creek 2023 Budget as the MD is a 48% funding partner to PCREMO.

2023 Budget Presentation

**2023  
Pincher Creek Regional Emergency Management Agency  
Operating Budget  
2022-07-06 Draft**

Notes

- |  |      |      |      |      |
|--|------|------|------|------|
| A) Assumed Annual Inflation Rate   | 7.7% | 2.8% | 2.8% | 2.8% |
| B) ~\$5,000 provincial grant training appears to be discontinued                                     |      |      |      |      |
| C) AIMS full implementation estimated ~\$48K first year; maintenance ~\$9300/year                    |      |      |      |      |
| D) Clerical support increase \$1100/year to support EAC  |      |      |      |      |
| E) Responses to large and medium incidents are outside of budget.                                    |      |      |      |      |
| F) No planned items for 2023 meet capitalization rules. Therefore a capital budget is not presented. |      |      |      |      |

<u>Income</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Provincial training grant					
MD of Pincher Creek (49%)	\$64,386	\$93,394	\$75,803	\$78,400	\$80,066
Town of Pincher Creek (49%)	\$64,386	\$93,394	\$75,803	\$78,400	\$80,066
Village of Cowley (2%)	\$2,628	\$3,812	\$3,094	\$3,200	\$3,268
<b>Total Income</b>	<b>\$131,400</b>	<b>\$190,600</b>	<b>\$154,700</b>	<b>\$160,000</b>	<b>\$163,400</b>

2023 Budget Presentation

<u>Expense</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Response Facilities, Equipment, Services and Supplies <i>including ECC equipment, Reception Centre equipment, cots and blankets, Notification System, Incident Phone System, virtual ECC, etc.</i>	\$10,200	\$10,700	\$11,000	\$11,400	\$11,600
Training & Recruitment <i>including hosted courses, outside courses, conferences, exercises, major exercise (even years), training material, Regional IMT, etc.</i>	\$19,400	\$15,900	\$20,700	\$16,400	\$21,800
Planning & Coordination <i>including publishing the Emergency Management Plan, reference material, Agency plenary meeting, etc.</i>	\$6,500	\$6,900	\$7,000	\$7,100	\$7,300
Public Education <i>including Emergency Preparedness Week (major on odd years), etc.</i>	\$1,100	\$6,700	\$1,200	\$7,100	\$1,200
RDEM Employment Expenses	\$80,300	\$86,400	\$88,800	\$91,300	\$93,900
Volunteer and Community Expert Engagement <i>Programme to engage local volunteers and community experts</i>	\$3,600	\$3,800	\$3,900	\$4,100	\$4,200
Clerical Support	\$4,000	\$5,400	\$5,600	\$5,700	\$5,900
Office <i>including bookkeeping, payroll, photocopier, office supplies, computer, software, cell phone, business cards, etc.</i>	\$3,700	\$4,000	\$4,200	\$4,300	\$4,400
AIMS		\$48,000	\$9,400	\$9,700	\$10,000
Travel	\$1,500	\$1,600	\$1,700	\$1,700	\$1,800
Miscellaneous	\$1,100	\$1,200	\$1,200	\$1,200	\$1,300
<b>Total</b>	<b>\$131,400</b>	<b>\$190,600</b>	<b>\$154,700</b>	<b>\$160,000</b>	<b>\$163,400</b>



## Recommendation to Council



**TITLE: CHIEF MOUNTAIN GAS CO-OP LTD.  
REQUEST FOR SUPPORT**

**PREPARED BY: Roland Milligan**

**DATE: September 8, 2022**

**DEPARTMENT:**

		<b>ATTACHMENTS:</b> 1. July 27, 2022 Letter 2. GIS Map of MD Location
<b>Department Supervisor</b>	<b>Date</b>	

**APPROVALS:**

	Roland Milligan 		
_____	_____	_____	_____
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**That Council inform Chief Mountain Gas Co-op Ltd. that the M.D. of Pincher Creek No. 9 supports the acquisition of pipeline.**

**BACKGROUND:**

Chief Mountain Gas Co-op Ltd. (CMGC) sent the attached letter (*See Attachment No. 1*) to landowners of property crossed by an Altagas 6” pipeline that runs from the Pieridae Energy Plant north to the Maycroft area within the MD of Pincher Creek.

CMGC is looking at the feasibility to purchase the line to carry gas to existing and future customers. CMGC states that if Altagas abandons the pipeline, the landowner payments for lease would disappear. They also state that they are not able to pay any landowners the annual lease costs.

The pipeline in question crosses MD owned land within the SE 36-4-1 W5M (*See Attachment No. 2*). The MD receives an annual payment just over \$500 for the pipeline in that location.

**FINANCIAL IMPLICATIONS:**

Loss to annual lease payment of approximately \$500.



**CHIEF MOUNTAIN GAS CO-OP LTD.**

NATURAL GAS SERVICE FOR SOUTHWESTERN ALBERTA

**Attachment No. 1**

190 – 1<sup>st</sup> Street East, Box 38  
Cardston, Alberta, T0K0K0

1375A Hunter Street  
Pincher Creek, Alberta

July 20, 2022

MD of Pincher Creek  
Box 279  
Pincher Creek, AB  
T0K 1W0

**RECEIVED**

**JUL 27 2022**

**M.D of Pincher Creek**

Dear MD of Pincher Creek,

**RE: SE 36-4-1-5**

Chief Mountain Gas Co-op Ltd. is in the process of looking at the feasibility of acquiring the Altgas 6" Pipeline that runs from the Shell Plant north to the Maycroft area.

This acquisition would allow CMGC to use the pipeline to carry our odorized natural gas to our existing and future customers in a more efficient and cost-effective manner. We would have the opportunity to reduce our stations located on TCPL, thus reducing operating costs to CMGC.

With this acquisition, Alta Gas would no longer have leasehold rights. We would be asking for a Utility Right of Way from landowners once line acquired.

Also, of note, if Altgas abandons this pipeline that has not been used for years. The landowner payments for lease would disappear. This amounts to substantial revenue loss for some landowners. CMGC is not able to pay any landowners these annual lease costs.

We would like to take the opportunity to talk with you about this acquisition and if as the current landowner you would support CMGC. We are a member owned co-operative, many of you are members already. We provide great service, and our operations team maintains and keeps properties looking good.

Please call:

Jim Welsch -Chairman 403 627-4698

Ron Schmidt -Vice Chair 403 627-3021

Ed Jansen – Director 403 627-2293

Delbert Beazer CEO at CMGC 403 653-3011 (Toll Free 1 866 653-3011)

to set up a time that our Board and myself could come and visit with you.

Thank you for your time.

Delbert Beazer, CEO

Chief Mountain Gas Co-op Ltd.



**Attachment No. 1**

**AltaGas** AltaGas Extraction & Transmission  
Limited Partnership  
1700, 355 - 4th Avenue SW  
Calgary AB T2P 0J1

Cheque Number **00020565**  
Cheque Date **2020/12/10**

Vendor Name **The Municipal District of Pincher Creek** Vendor Number **1100964**

Invoice Number	Invoice Date	Voucher	Description	Net Amount
P1258F-0121	2020/12/04	20000526 PV	Return chq to Lily Mac  480.60 + G Dec 12, 2020 SE 36-4-1 WS NE LSD + NW LSD 7 Peperini R/W	504.63
<b>Total \$</b>				<b>504.63</b> Canadian Dollars



M.D.  
Parcel

FISH LAKE

SE 36-4-1 W5M




M.D.  
Parcel

50 0 50 100 150 200 Meters



# Recommendation to Council

G4e

<b>TITLE: REQUEST TO CONNECT TO WATER LINE SERVICING BEAVER MINES</b>			
<b>PREPARED BY: David Desabrais</b>		<b>DATE: September 9<sup>th</sup>, 2022</b>	
<b>DEPARTMENT: Capital Projects &amp; Infrastructure</b>			
			<b>ATTACHMENTS:</b>
<b>Department Supervisor</b>	<b>Date</b>	<ol style="list-style-type: none"> <li>1. Landowner Request Letter</li> <li>2. Tie-in Location</li> <li>3. Utility Bylaw 1320-20 Relevant Sections</li> </ol>	
<b>APPROVALS:</b>			
 <hr style="width: 100%;"/>	22/09/08 <hr style="width: 100%;"/>	 <hr style="width: 100%;"/>	2022/09/08 <hr style="width: 100%;"/>
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**That Council deny the request that the MD install water service to the property in question.**

**BACKGROUND:**

A letter was sent by Jeffrey & Rebecca Bose dated Aug 3, 2022 requesting to connect to the Beaver Mines water system during construction this year (ATTACHMENT #1). The landowner has indicated they have a cistern which could be used to receive water.

The closest tie in to the landowner in question would be off the 6” transmission line going to Beaver Mines. Construction would involve ~2.8km of plowing and pipe. Construction would also cross Beaver Mines Creek, a Class C waterbody with a restricted activity period.

**Water Infrastructure & Utility Bylaw; Summary**

If a Customer wishes to connect to our system, per the 1320-20 utility bylaw:

- Design/Engineering of the work shall be provided by the Customer, at the Customer’s cost; We could assist in preparing this with MPE
  - For a system such as this, Administration would require engineering work to be completed. The Beaver Mines creek crossing in particular would require specific permits and regulatory compliances in design for construction
- The MD would be responsible to construct the work to property line based on the engineered drawings. The Customer would be responsible for the costs
- The MD does not have a duty to supply water for customers not located adjacent to a Water Main

## Recommendation to Council

- The Customer in question is not situated along a Water Main, and there is no Duty to Supply this customer with Water Services. The MD would be extending the main to connect or the Customer would be connecting via a Service Connection, if entertained

For reference, the 1.4km Forcemain installation (4", this line could be 2" or 3" potentially) with two HWY crossings is costing the MD \$370,000 for construction (not including engineering & design). The line requested is ~2.8km long and has a significant creek crossing which would be more involved from a regulatory perspective (Class C Waterbody with a restricted activity period).

The Beaver Mines Bulk Fill would be the preferred water source from Administrations perspective for this Customer due to the significant infrastructure costs and Administrative time required to review the design and oversee construction for the benefit of one Customer. It is not feasible at this time to design and construct a line to supply water for the customer in question.

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### **FINANCIAL IMPLICATIONS:**

No costs associated with proposed solution.

**Jeffrey & Rebecca Boese**  
PO Box 2051  
Pincher Creek, Alberta  
TOK 1W0  
403.632.8888 (Jeff) 403.632.8889 (Rebecca)

**RECEIVED**

**AUG - 3 2022**

**M.D of Pincher Creek**

August 3, 2022

Municipal District of Pincher Creek No. 9  
PO Box 279  
Pincher Creek, Alberta  
TOK 1W0

**Re: Request to connect to the water line servicing Beaver Mines**

**Attn: Reeve Richard Lemire and fellow Councilors of the Municipal District of Pincher Creek No. 9**

Greetings to the councilors of our great community,

We are the landowners of SW 12 6 2 W5 near Beaver Mines and wish to request to connect to the water line currently being installed to provide water to the hamlet of Beaver Mines. We, as well as previous owners of this property, have attempted to develop and use several spring wells, as well as drill several deep water wells. To date we are having difficulty in finding and developing a consistent supply of water. With the current drought and lack of water runoff this year, our dugout/dam that has been used for a water supply did not fill up this year, further compromising our water supply. One month ago we attempted to develop yet another spring, but this also has since dried up. We already have a cistern for our house, and would serve well should we receive water from the line as requested. Previous landowners also testify to the fact that a consistent water supply has long been an issue for this property. We understand we are in close proximity to this new water line, and in discussions with several councilors, as well as the contractors that are currently working in Beaver Mines, an installation would be possible.

We understand that, along the water line, landowners have been given a valve for water on their properties. As well, there was a new construction one mile from our place that was also connected around last November that was not directly on this line, so it is our understanding that this is not the first request to receive water from this water source.

We see value in connecting more ratepayers on this water line to utilize this great resource, and assist in providing a return for this investment over the long term.

To reach our property, the line would need to be trenched approximately 1 ½ miles from the nearest point that the water line runs to our property. The line could be run one mile east and ½ mile south



using the ditches along the roads. This would avoid using easements with private landowners. The contractor suggested plowing a 2" line to our property, being the most economical and be adequate for our needs. There would be a need to directional drill under the Beaver Mines Creek.

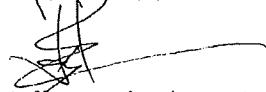
Regarding costs related to bringing the line to our property, we are willing to pay our share of the costs to get the water line to our property, either on a cost share basis, or a fair and equitable shared cost arrangement.

If this request is graciously granted, we wish to have this installed as soon as possible, while construction is under way in Beaver Mines. The contractors stated that all the equipment and resources are currently in the area, and it would save returning to this area to install the line.

I am willing to attend the council meeting when this is discussed, to further discuss the details of this request. I plan to meet with the engineers and contractors of the project on August 10, 2022 to discuss the options and pricing for the install, and will forward their recommendations as soon as I have them.

If you require any other information, please let me know. Thank you for your time in considering this request, and your commitment and service to our community.

Respectfully yours,



Jeffrey and Rebecca Boese

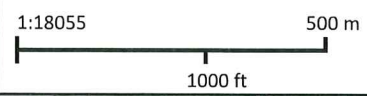
403.632.8888

/jab

# Beaver Mines Water Request



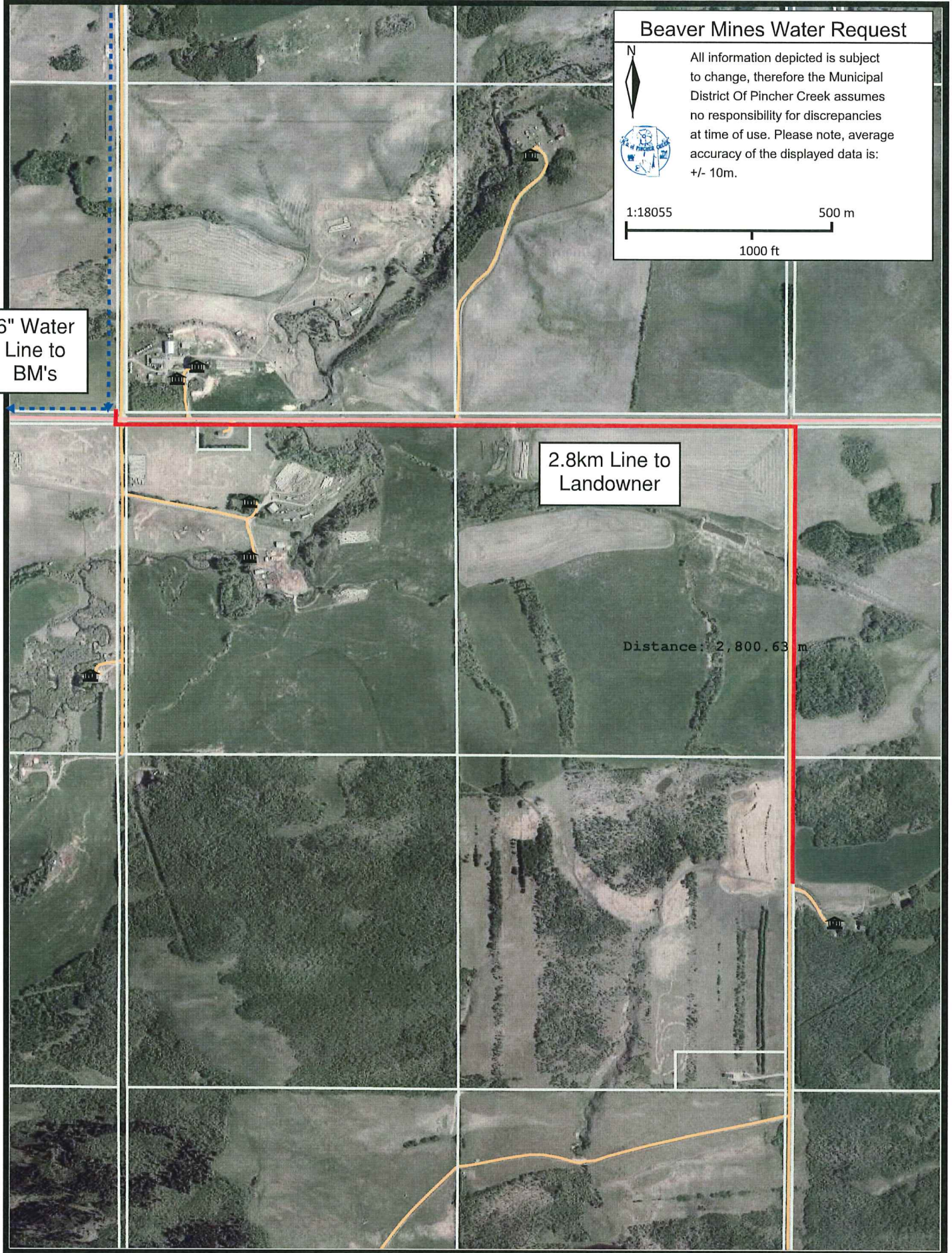
All information depicted is subject to change, therefore the Municipal District Of Pincher Creek assumes no responsibility for discrepancies at time of use. Please note, average accuracy of the displayed data is: +/- 10m.



6" Water Line to BM's

2.8km Line to Landowner

Distance: 2,800.63 m





## SCHEDULE "A"

### GENERAL TERMS AND CONDITIONS OF UTILITY SERVICES

#### PART 1 - GENERAL WATER, WASTEWATER AND SOLID WASTE PROVISIONS

##### 1. Duty to Supply

(1) The MD shall continue, insofar as there is sufficient capacity and supply, to supply Water Services, upon such terms as Council considers advisable, to any Customer within the MD situated along a Water Main owned and operated by the MD.

(2) The MD shall continue, insofar as there is sufficient capacity and supply, to supply Wastewater Services, upon such terms as Council considers advisable, to any Customer within the MD situated along a Wastewater Main owned and operated by the MD.

(3) The MD shall continue, insofar as is reasonably practicable, to supply Solid Waste Services, upon such terms as Council considers advisable, to any Customer within the Collection Area.

(4) All Utility Services provided by the MD shall be provided in accordance with these Terms and Conditions, and these Terms and Conditions shall apply to and be binding upon all Customers receiving Utility Services from the MD.

##### 2. No Guarantee of Continuous Supply

(1) The MD does not guarantee or warrant the continuous supply of potable water and the MD reserves the right to change the operating pressure, restrict the availability of Water Services or to disconnect or shut-off Water Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(2) Customers depending upon a continuous and uninterrupted supply or pressure of water or who require or have processes or equipment that require particularly clear or pure water shall provide such facilities, as they are considered necessary, to ensure a continuous and uninterrupted supply, pressure or quality of water required for this use. The MD assumes no responsibility for same.

(3) The MD does not guarantee or warrant the continuous capacity to collect, store and transmit Wastewater and the MD reserves the right to restrict the availability of Wastewater Services or to disconnect or shut-off Wastewater Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(4) The MD does not guarantee or warrant the continuous capacity to collect, store and handle Solid Waste and the MD reserves the right to restrict the availability of Solid Waste Services or to discontinue Solid Waste Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(5) The MD shall not be liable for any damages caused by the provision of Utility Services, including without limitation losses caused by a break within the MD's Water System or Wastewater System or caused by the interference or cessation of water supply including those necessary or advisable regarding the repair or proper maintenance of the MD's Water System or Wastewater System, or generally for any accident due to the operation of the MD's Water System, Wastewater System or Solid Waste Services or for the disconnection of a Service Connection or shut-off of a Utility Service, nor by reason of the water containing sediments, deposits, or other foreign matter.

## PART II - SERVICE CONNECTIONS

### 3. Application for Service Connection

(1) A Customer requesting Utility Services involving a new Service Connection shall apply to the Chief Administrative Officer by submitting an application in a form acceptable to, or adopted by, the Chief Administrative Officer, paying all associated fees and supplying information regarding the location of the Property to be served, the manner in which the Service Connection will be utilized, and any other information that may be reasonably required by the Chief Administrative Officer.

(2) Upon receipt of all required application documents, information and fees, verification of the Customer's identity and the accuracy of the information, the Chief Administrative Officer will advise the Customer whether and on what terms the MD is prepared to supply Utility Services to the Customer, the type and character of the Service Connection(s) it is prepared to approve for the Customer, and any conditions, including without limitation, payments by the Customer, that must be satisfied as a condition of installation of a Service Connection(s) and supply of Utility Services.

### 4. Easements and Rights-of-Way

At the request of the Chief Administrative Officer, the Customer shall grant or cause to be granted to the MD, without cost to the MD, such easements or rights-of-way over, upon or under Property owned or controlled by the Customer as the MD may reasonably require for the construction, installation, maintenance, repair, and operation of the Water System or Wastewater System.

### 5. Design and Engineering Requirements for Service Connections

Detailed requirements for engineering and construction of Service Connections are set out in the Engineering Design Standards, or as may be otherwise directed by the Chief Administrative Officer. It is the Customer's responsibility to supply, at the Customer's cost, any plans and engineering reports pertaining to the Service Connection that the MD may reasonably require, signed and sealed by a professional engineer.

### 6. Construction of Service Connections

(1) The MD shall provide and install all Facilities up to the property line. The Customer shall be responsible for, and shall pay, all costs incurred in connection with the provision and installation of the Water Service Line and Wastewater Service Line.

(2) The Customer shall be responsible for, and shall bear all costs associated with, the installation and condition of the Private Water Line or Private Drainage Line and all other piping and equipment or other facilities of any kind whatsoever on the Customer's side of the property line and:

(a) shall ensure that the Customer's proposed Private Water Line or Private Drainage Line, as applicable receives approval from the MD prior to construction;

(b) shall ensure that all work undertaken on behalf of the Customer is performed by qualified workers holding appropriate certifications, in accordance with this Bylaw and applicable requirements set out in the Engineering Design Standards and the Utility Services Guidelines; and

(c) shall not backfill the excavation until such time as the MD has inspected and approved of the work.

(3) If an excavation is backfilled in contravention of subsection (2)(c), the Chief Administrative Officer may, in addition to any other rights and remedies that may be available to the MD, require the Customer in question to dig out and expose the said work at the Customer's cost.

# AGENDA

Agenda is subject to change

\*\*Denotes voting required

All events take place at Edmonton Convention Centre unless otherwise noted

## Monday, November 7

8:30 am to 3:30 pm	EOEP Course: <i>Salon 2 &amp; 3</i>
5:00 pm to 6:00 pm	Mayor and Reeve's Meeting <i>Salon 4</i>

## Tuesday, November 8

7:00 am to 8:30 am	Breakfast <i>Foyer, Hall D</i>
8:15 am to 9:00 am	Opening Ceremonies <i>Hall D</i>
9:00 am to 10:00 am	Opening Keynote Speaker
10:00 am to 10:30 am	Government Plenary Address
10:30 am to 11:00 am	Coffee Break
11:00 am to 12:00 pm	Plenary Session
12:00 pm to 7:00 pm	RMA / Canoe Tradeshow Lunch and Coffee served within exhibit space <i>Hall ABC</i>
6:00 pm to 7:00 pm	RMA / Canoe Tradeshow Reception
6:00 pm to 10:00 pm	Hospitality Suites

## Wednesday, November 9

7:00 am to 8:30 am	Breakfast
8:15 am to 9:00 am	RMA Annual General Meeting**
9:00 am to 10:45 am	Ministerial Forum 1.0
10:45 am to 11:00 am	Coffee Break
11:00 am to 11:15 am	Plenary Session
11:15 am to 11:30 am	Government Plenary Address
11:30 am to 12:00 pm	RMA President Election** (if no election, Plenary Session)
12:00 pm to 1:00 pm	Lunch

1:00 pm to 2:15 pm	Taking Care of Business: The Resolutions Session**
2:15 pm to 2:30 pm	Coffee Break
2:30 pm to 3:30 pm	Workshops <ul style="list-style-type: none"><li>◆ 1 <i>Salon 4</i></li><li>◆ 2 <i>Salon 8</i></li><li>◆ 3 <i>Salon 12</i></li></ul>
3:30 pm to 3:45 pm	Coffee Break
3:45 pm to 4:45 pm	Workshops <ul style="list-style-type: none"><li>◆ 3 <i>Salon 4</i></li><li>◆ 4 <i>Salon 8</i></li><li>◆ 5 <i>Salon 12</i></li></ul>
6:00 pm to 10:00 pm	Hospitality Suites

## Thursday, November 10

7:00 am to 8:30 am	Breakfast
8:15 am to 8:45 am	Election for RMA District Directors** <ul style="list-style-type: none"><li>◆ District 1 <i>Salon 4</i></li><li>◆ District 4 <i>Salon 8</i></li></ul>
8:45 am to 9:00 am	Welcome
9:00 am to 10:45 am	Ministerial Forum 2.0
10:45 am to 11:00 am	Coffee Break
11:00 am to 11:30 am	Government Plenary Address
11:30 am to 12:00 pm	Closing Keynote Speaker
11:30 am to 12:00 pm	Closing Ceremonies



ALBERTA  
JUSTICE AND SOLICITOR GENERAL

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*Office of the Minister  
MLA, Calgary-Acadia*

August 30, 2022

Dear Mayor/Reeve,

I am writing to you to invite your municipality's participation in an upcoming engagement opportunity regarding Alberta's ongoing consideration of re-establishing a provincial police service.

At the Spring 2022 conventions of both the Rural Municipalities of Alberta (RMA) and Alberta Municipalities (AM), I committed to having further discussions with municipal leaders on the topic of the provincial government's exploration of a made-in-Alberta provincial police service. Since making that commitment, I have met with well over a hundred municipalities as well as the Board of Directors of both RMA and AM. We have also launched a new website [www.futureofabpolicing.ca](http://www.futureofabpolicing.ca) to provide Albertans with further information on the topic of provincial policing, and on August 16, 2022, we publically released a provincial police deployment model that would see an Alberta police service greatly increase the number of front line police officers serving rural and smaller detachments. See the following link for more details:

<https://www.alberta.ca/release.cfm?xID=8441787ED317B-026D-6A3C-A617AA3F3CB5A842>

I am committed to continuing this discussion and I am pleased to offer additional engagement opportunities for municipal leaders throughout the month of September. During this time, the Ministry of Justice and Solicitor General will be facilitating a series of in-person engagement meetings for municipal leaders and myself. Each meeting will be an opportunity for focused dialogue between municipal leaders and myself on the topic of provincial policing, as well as, any other justice and public safety topic important to municipal leaders.

Dates/Locations:

- September 13 (Edmonton)
- September 14 (Edmonton)
- September 16 (Grande Prairie)
- September 19 (Cold Lake)
- September 27 (Lethbridge)
- September 28 (Calgary)
- September 29 (Calgary)

Venues:

- Venue locations and addresses will be provided and updated via the registration process.

Meetings Format:

- There will be six (6) meeting timeslots available per day.
  - 9:00am to 9:50am



- 10:00am to 10:50am
- 11:00am to 11:50am
- 1:00pm to 1:50pm
- 2:00pm to 2:50pm
- 3:00pm to 3:50pm
- Each meeting will be between 50-60 minutes in length.
- Each meeting will have up to twenty (20) attendees from various municipalities to enable focused discussions on local issues, or other items of interest to municipalities.
- Municipalities are requested to register a maximum of two (2) attendees per municipality. This is to ensure that all municipalities are provided with an opportunity to participate.
- There is no set agenda for the meetings, discussion will be guided by items of interest to municipalities.

Government of Alberta attendees:

- Honourable Tyler Shandro, Minister of Justice and Solicitor General
- Staff members, Ministry of Justice and Solicitor General

Registration Details

- All registration will be through Eventbrite, which is an online registration system. Please choose the location/date/time most convenient for your municipality's attendees, and then use the links below to complete the registration process.

Date	Location	Timeslot	Eventbrite Registration Link
September 13, 2022	Edmonton	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409942658527">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409942658527</a>
		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409963510897">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409963510897</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409968716467">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409968716467</a>
		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409977613077">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409977613077</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-">https://www.eventbrite.ca/e/minister-</a>

			<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409980732407">jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409980732407</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409982176727">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409982176727</a>
September 14, 2022	Edmonton	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409983791557">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409983791557</a>
		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409989107457">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409989107457</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409992567807">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409992567807</a>
		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410000722197">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410000722197</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410002286877">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410002286877</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410004894677">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410004894677</a>
September 16, 2022	Grande Prairie	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410009438267">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410009438267</a>

		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410010330937">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410010330937</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410019127247">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410019127247</a>
		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410021363937">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410021363937</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410023089097">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410023089097</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410051684627">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410051684627</a>
September 19, 2022	Cold Lake	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410052567267">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410052567267</a>
		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410057271337">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410057271337</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410058866107">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410058866107</a>
		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-</a>

			<a href="#">410061072707</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410061955347">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410061955347</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410071674417">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410071674417</a>
September 27, 2022	Lethbridge	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410073028467">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410073028467</a>
		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410074001377">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410074001377</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410074723537">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410074723537</a>
		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410075766657">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410075766657</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410076990317">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410076990317</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410078073557">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410078073557</a>

September 28, 2022	Calgary	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410078534937">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410078534937</a>
		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410078885987">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410078885987</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410079949167">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410079949167</a>
		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410080771627">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410080771627</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410081684357">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410081684357</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410082356367">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410082356367</a>
September 29, 2022	Calgary	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410083078527">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410083078527</a>
		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410083559967">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410083559967</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410085224947">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410085224947</a>

		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410085716417">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410085716417</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410086197857">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410086197857</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410086599057">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410086599057</a>

Alberta's government is continuing to listen to a wide variety of viewpoints on this topic, and I look forward to speaking with you, or other representatives from your municipality as we work together to ensure that all Albertans feel safe, secure, and protected in their communities, no matter where they live.

Sincerely,



Honourable Tyler Shandro, QC, ECA  
Minister

cc: Honourable Ric McIver, ECA



Dear M.D. of Pincher Creek Council,

The Allied Arts Council of Pincher Creek would like to extend an invitation to council members to visit the gallery on Friday, September 16th as we host a day long screening of Gather, A short film by Nehiyaw Iskwew artist Sandra Lamouche to accompany her gallery exhibition Generations.

Gather is a work-in-progress that started with the idea of land-based dance, focusing on soniyaw niyipsiy (wolf willow) and the growth through the seasons. Gather will play on a loop between 10am-5pm, so you are welcome to stop in at any time throughout the day to view the work.

Artist Sandra Lamouche is a multidisciplinary creator and storyteller, award winning Indigenous Educational Leader, Champion Hoop Dancer, artist and writer.

This screening of Gather by Sandra Lamouche is part of the celebrations occurring throughout the province during Alberta Culture Days 2022. Alberta Culture Days, September 1st- 30th, is about discovering, experiencing and celebrating our unique blend of peoples and passions, and the importance of culture to a healthy and vibrant province.

This project is funded by The Alberta Culture Days Grant Program. To learn more visit [www.AlbertaCultureDays.ca](http://www.AlbertaCultureDays.ca)

Thank you for your support,  
Kassandra Chancey  
Assistant Director  
Allied Arts Council of Pincher Creek

In the spirit of respect, reciprocity and truth, we honour and acknowledge Spiitsi and the traditional Treaty 7 Territory and the oral practices of the Blackfoot confederacy including the Piikani, Kainai, the Stoney-Nakoda, Siksika and Tsuut'ina nations. We acknowledge that this territory is home to the Métis Nation of Alberta, Region 3 within the historical Northwest Métis homeland. We honour the true story of the land and its original inhabitants. We acknowledge all Nations – Indigenous and non – who live, work and play on this land, and who honour and celebrate this territory.

# Gather

A short film by Sandra Lamouche

Screening between 10am-5pm

Friday, September 16th

alongside her exhibition **Generations**

@TheLebel

This Culture Days Event is presented by  
The Allied Arts Council of Pincher Creek

Lebel Mansion, 696 Kettles Street  
Visit [www.thelebel.ca](http://www.thelebel.ca) for more information

Alberta Culture Days  
Discover • Experience • Celebrate



Alberta  
Foundation  
for the Arts





**PROCLAMATION**

**ALBERTA DEVELOPMENT OFFICERS WEEK**

**September 18<sup>th</sup> to September 24<sup>th</sup>**

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*WHEREAS, A Development Officer is a current planning and development specialist with knowledge in current legislation, policy and bylaws, systems and technical requirements for physical development within communities in the Province of Alberta. A Development Officer enforces and administers land use regulations and policies on behalf of a municipality and is designated to the position of Development Authority by the municipality as defined by the Municipal Government Act, RSA 2000, Chapter M-26.*

*WHEREAS the Alberta Development Officers Association, representing professional Development Officers in Alberta, endorses Alberta Development Officers Week to recognize sound development and planning practices and the contribution made by Development Officers to the quality of development within our communities and environment; and,*

*WHEREAS Alberta Development Officers Week helps us to publicly recognize the work of our municipal colleagues in planning and development for the improvement of the     Municipality    ; and,*

*WHEREAS we recognize Development Officers and their commitment to public service; and,*

*NOW, THEREFORE, I, \_\_\_\_\_, do hereby proclaim the week of September 18<sup>th</sup> to September 24<sup>th</sup>, to be designated as Alberta Development Officers Week in the     Municipality    .*

*Proclaimed this \_\_\_ day of \_\_\_\_\_, 2022*

SEAL

\_\_\_\_\_  
Reeve

# PINCHER CREEK

& DISTRICT

## CHAMBER of COMMERCE

August 23, 2022

MD of Pincher Creek

On behalf of the Pincher Creek and District Chamber we would like to warmly extend an invitation for you to attend the 27th Annual Awards of Excellence on October 21, 2022. We are excited to be back to hosting this years awards in person at the Pincher Creek Community Hall.

You may be aware that nominations are open in the nine award categories. We would like to specifically highlight the Farm Family of the Year category and the Environmental Stewardship Category which may be of interest to you and your residents. We would appreciate the Awards being included in any communication channels the MD has if you deem appropriate.

The Awards is a time to celebrate excellence within our community and we are pleased to host the Awards during Small Business Week. We have so many businesses, organizations and people that deserve recognition, especially after a very tough period of time.

As one of our valued chamber members, we wanted to offer you an opportunity to celebrate with us at the Awards as a Sponsor.

### **DIAMOND SPONSOR - \$1500 +GST (only 4 available)**

#### **Includes:**

- opportunity to present a short video
- roll-up banner on the stage
- presents 2 awards
- preferred seating
- receives 8 tickets to the banquet
- receives a double page ad in the program (8"x10")
- a special mention in the script
- frequent social media mentions leading up to the event

### **GOLD SPONSOR - \$750 + GST**

#### **Includes:**

- 8 tickets to the banquet
- a full page ad in the program (8"x5")
- social media mentions prior to the event

# PINCHER CREEK & DISTRICT CHAMBER of COMMERCE

## **SILVER SPONSOR - \$500 +GST**

### **Includes:**

- 4 tickets to the banquet
- a half page ad in the program (4"x5")

## **BRONZE SPONSOR - \$250 +GST**

### **Includes:**

- 2 tickets to the banquet
- a business card ad in the program

**Sponsorship is subject to GST. Deadline for sponsorship is September 30th, 2022.**

## **2022 Schedule of Events**

5:30 p.m. Doors Open; appetizers, lemonade & table seating

6:30 p.m. Dinner

7:30 p.m. Awards of Excellence

9:00 p.m. Live Music by the Chevelles

9:30 p.m. Doors open to public for the Chevelles

12:30 a.m. Last call for Alcohol

## **Who are we supporting at this event?**

Pincher Creek & District Chamber of Commerce

Local businesses and the Pincher Creek business community

The Bar & the Aftermath Clean-up Crews are local not-for-profit organizations.

We encourage you to visit our [website](#) and to take time to submit nominations. Thank you for your consideration and we hope that you can join us in October to celebrate our business community!

Linsey Prout  
Volunteer, Awards Chair

Stacy Benson  
Chamber Manager



WEBINAR SERIES

11f

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## Highway 3 Twinning Development Association

### Board Meeting Agenda

**Thursday September 15, 2022, 10:00 AM to Noon**

VIRTUAL MEETING – Microsoft TEAMS (Click link below to join, or from your Calendar invite)

[Click here to join the meeting](#)

1. Call to order/Attendance/Quorum
2. Guest Presentation #1: State of the Supply Chain Industry, from Richardson Oilseed Perspective  
Raja Ramachandran, Operations Manager Richardson Oilseed
3. Guest Presentation #2: Economic Impact Analysis Status by PricewaterhouseCooper  
Alex Francis, Director; Economics & Policy, and Samantha Squires, Senior Associate; Economics & Policy
4. Approval/Additions to the Agenda
5. Approval of Minutes
  - June 10, 2022 Board Meeting – for Approval
6. Reports
 

6.1. Alberta Transportation Report (Written)	Darren Davidson
6.2. MLA Report/s	
6.3. MP Report/s	
6.4. Presidents Report	Bill Chapman
6.5. Administrator Report – as provided	Victoria Chester
6.6. Finance Report – as provided	Jack Brewin
7. Business Arising
  - 7.1 Letter from Minister Panda to H3TDA
8. New Business
  - 8.1 New or Renewing Reciprocal Members since June Board meeting – for Approval  
Halo Air Ambulance, Alberta Trucking Association, Lethbridge Tourism, Community Futures  
Chinook/Medicine Hat/Crowsnest/AB-SW (Fort Macleod) and Palliser Economic Partnership
  - 8.2 M.D. of Taber request for H3TDA to advocate for Broadband conduit
  - 8.3 Future Board Meeting date & venue preference (Same day as M&R? Virtual/In-person/Both?)
9. Other Reports from Board Members and Attendees (Round-table)
10. Next Board Meeting: **Friday November 4<sup>th</sup> 2022, 10:00 am to Noon**, VENUE TBD

*Economic Impact Analysis final document for Board Approval at this meeting*

## 11. Adjournment



# HIGHWAY 3 TWINNING DEVELOPMENT ASSOCIATION

## Board Meeting Minutes

June 10th, 2022

Virtual Meeting – Microsoft Teams

### In Attendance:

Bill Chapman	Town of Coaldale	Blair Painter	Crowsnest Pass
Jack Brewin	Town of Taber	Brian Hildebrand	MD of Taber
Brent Feyter	Town of Fort Macleod	Shane Hok	Cypress County
Dave Cox	MD of Pincher Creek	Harold Hollingshead	MD of Pincher Creek
Deb Florence	Town of Coalhurst	Peter Casurella	SouthGrow (10:19am)
Bev Thornton	Alberta SouthWest	Troy Grainger	Community Futures-Leth
Trevor Currie	Gateway Carriers	Marie Logan	Horizon School District
David Klassen	Sunrise Panel Mfg.	MLA Nathan Neudorf	Lethbridge - East

**Board Member Regrets:** Gordon Reynolds -Bow Island, Nick Paladino -Lethbridge, Don Drake -Forty Mile, Darren Hirsch -Medicine Hat, Rebecca Tokaruk -Lantic/Rogers Sugar and Scott Wojtowicz -LambWeston

### Chair

Bill Chapman H3TDA President

### Recorder

Victoria Chester H3TDA Director of Advancement

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### 1. Call to order

Meeting called to order at 10:03 am.

### 2. Introductions

Agenda was started with MLA Report, while Board members joined the meeting to provide quorum.

### 3. Approval of the Agenda

**Motion:** Blair Painter to Approve the Agenda, as provided

**CARRIED**

### 4. Approval of the Board Meeting Minutes;

**Motion:** Blair Painter

To Approve the Minutes of the February 4, 2022 meeting of the H3TDA board as provided

**CARRIED**

### 5. Reports

5.1 **Alberta Transportation Report:** Darren Davidson not available for report, Director of Advancement provided a briefing based on the May 17th meeting with Darren.

- Confirmation of the exact location for Taber to Burdett Rest stops are Westbound is 2km East of LambWeston intersection and Eastbound is 7km West of Grassy Lake.
- Taber to Burdett status: Designs done and RFI is out. Fall RFQ for contractor (termed as “proponent” as this contractor will also coordinate utility movement & environmental study, etc as part of the design-build). 90% land in agreement. No concerns to be noted. Start of dirt movement likely in Spring. H3TDA comment maybe sooner to show progress before the election. H3TDA has advised the Ministry we would like to host a ground-breaking ceremony with the Ministry/Premier. Comment regarding citizens feeling it was cancelled and the Message from the Board should cover all the work going on in the background. Director of Advancement could perhaps provide talking points. Ask Darren to ensure the power companies are aware in advance, so they don’t delay the project.

5.2 **MLA Reports:**

- MLA Nathan Neudorf reported session ended with Premier Kenney still stepping down but will be staying until a new party leader is elected to keep the government moving. Those interested in running for party leader must resign from their Ministry post. Minister of Transportation Rajan Sawhney may be interested, unknown if Minister McIver will, but we should know in the coming weeks. Many Ministry positions may transition, the party is trying to keep as much continuity as possible. Major decisions likely to be on-hold until a new leader is chosen. Alberta revenues have exceeded budget, which may be a good position for H3TDA to make further requests for regular reasonable and predictable funding for the twinning of Hwy 3. Comment regarding Minister Sawhney being in the Lethbridge area recently and not connecting with H3TDA. Nathan explained the very last-minute nature of her visit as the reason why. Nathan will endeavour to include H3TDA whenever possible when relevant Ministers visit Lethbridge. (left at 10:40am)

5.3 **MP Reports:** None

5.4 **Presidents Report:** Bill Chapman;

- Thank you to all who are attending, gratitude for the Director of Advancement, Executive & Board contributions and ensuring our vision is kept focused. Investment in H3TDA is really paying off. The Executive and membership were thanked for their trust to be the President. Bill is looking forward to the coming year and Taber to Burdett dirt moving!
- Executive has been making progress to finalize the details of the Economic Impact Analysis, discussed later in the Agenda.
- H3TDA attendance at the three tradeshow proved to be successful by raising our profile and gaining petition signatures. Engagement with citizens showed significant buy-in for twinning.
- We grateful to Minister Sawhney for the National Trade Corridor Funds (NTCF) request to the Federal government and obtaining the commitment from the AB Government for matching funds. We thank the 23 members and stakeholders who provided a letter of support that were attached to the NTCF application.
- The BC Hwy 3 Coalition has advised us they do not currently have the capacity to join H3TDA on a joint Economic Impact Analysis, they continue to support our goals. Executive officer Brian Hildebrand represented H3TDA at the April BC Hwy 3 Coalition meeting in Nelson and his report will follow later in the agenda.
- Our relationship with SouthGrow continues as we move towards independent operations.
- Bill continues to represent H3TDA at Mayors & Reeve and SouthGrow meetings.

**Motion: Dave Cox**

*To Accept the Presidents report, as provided*

**CARRIED**

5.5 **Administrators Report:** Victoria Chester;

- The Economic Impact Analysis (EIA) engagement and funding search has been the Director of Advancements priority so far this year. Many calls and emails were completed in April and May. To-date the following groups have committed and/or already paid a donation to H3TDA to help fund the EIA:

\$10,001 H3TDA Budget

\$9,999 Dept of Transportation

\$3,000 SouthGrow Project Matching

\$12,500 Community Futures Leth+Taber/MedHat+Fort Macleod+Crowsnest

\$2,000 AB SW+Peaks to Prairies

\$5,000 Invest Medicine Hat

\$2,000 Economic Development Lethbridge

\$10,000 Palliser Eco Partnership (\*proposed, awaiting June 10th Board meeting)

Total commitments \$54,500.00

Total PwC Proposal \$55,000.00 + GST of \$2,750.00 = \$57,750.00 (\*\*see Agenda item)

SHORTFALL \$3,250.00

AMTA cannot provide a donation at this time. We still have ASBG and PGA waiting on Board meetings to identify if any donations can be made. Given the minimal shortfall and likelihood this amount could be reallocated within the H3TDA 2022 Budget, the Executive approved proceeding with PricewaterhouseCooper (PwC) engagement. The Agreement was provided by PwC and reviewed by the Executive. The number of stakeholder engagements identified in the Agreement was felt to be low and communication with PwC resulted in a slight increase to the



proposal cost, with a new Agreement prepared. Once the Agreement is finalized, H3TDA will provide a Media Release with the exciting news and start the EIA process (draft is prepared). Activity over the summer should include a survey of H3TDA members, phone conversations with key stakeholders, and a 'cloud' repository for reports and studies set up for PwC review - where H3TDA & our Economic partners and Stakeholder groups/Associations can contribute/upload relevant reports and studies to inform the EIA. The Executive have approved the Department of Transportation's agreement for the \$9999 funds, after some edits to address/contact information.

- The CRA sent a letter to H3TDA informing that the address for H3TDA was wrong and required confirmation. April 8th H3TDA replied with the corrected information and a question regarding the 2021 GST rebates filed for and not yet received. A voicemail from the CRA was received June 2nd and Bill responded to give CRA permission to speak with the Director of Advancement. Our GST rebate had been held by CRA until filing of our Nil Tax Return, which H3TDA had previously not been filing. We understand the GST refunds are approved and pending receipt of the tax return, which was completed by Avail as part of our external financial review.
- The Director of Advancement attended the H3TDA booths at the March 2nd to 4th Ag Expo, the March 22nd to 24<sup>th</sup> Medicine Hat Home & Leisure show, and the March 30th to April 2nd Lethbridge Home & Garden show. Bill, Peter, Brent, Darren Hirsch & Shane Hok attended at various points to provide support (breaks and set-up/take-down assistance). The Executive approved the purchase of a tall banner and a large backdrop for these spaces, which can be reused in the future. The Director of Advancement obtained the design and completed signage, in addition to printing of handbills/flyers (approximately 3000 were distributed via all three tradeshow) and membership applications. Chocolate was purchased for the table. We added approximately 200 signatures to the Petition for each tradeshow, a total addition of approximately 600 names. We also had planned Crowsnest Pass Home & Leisure show for early May, but it was cancelled.
- The Department of Transportation filed an interest for the National Trade Corridors Fund (NTCF) and in May is preparing the funding request. As such, the Department of Transportation requested H3TDA provide Letters of Support. Members were contacted and asked, with short notice, to provide letters (a template was created and provided). 23 letters were received and additional older letters from those communities/groups not represented were sent. Also provided were several studies H3TDA had that would help support funding, along with a printout of Petition signers with their shared stories. While the EIA is not yet available, there is a possibility the Department of Transportation can still add the report to the funding request, depending on when it is complete.... As the Federal Funding decision process can take many months.
- The Executive is reviewing the future use of the Culver Room and the discount provided to the City of Lethbridge for its use. The Director of Advancement has contacted our Board representative and will collaborate with the City for the going forward use of the room and membership fee.
- The H3TDA older laptop had an orange 'screen of death' and was not accessible for a short period and was fixed by the Director of Advancements husband. In the meantime Peter with SouthGrow has donated a newer laptop to H3TDA. The Director of Advancement will set-up the new laptop over the summer. THANK YOU, Peter!
- Billboard on the Piikani Nation installed by Public Image, was removed by the Piikani. Public Image has offered to provide a portable sign to make up for the 4 months remaining on the purchased billboard. A location to place the portable sign in the West has been difficult to identify. Recently an option for a location in Crowsnest Pass may work, however, the Director of Advancement need to connect with a member of the Department of Transportation, which has not yet occurred.
- The most recent meeting of the BC Hwy 3 Coalition was held in-person in Nelson BC. Brian Hildebrand attended in person. The MD of Taber paid for Brian's travel, as such the Executive approved a Thank You letter to be sent to the MD. This letter has not yet been completed by the Director of Advancement. BC Hwy 3 Coalition has offered to assist with costs to attend future in-person BC Hwy 3 Coalition meetings, if approved in advance.
- GOA RFI list of Rest-stop locations was obtained and provided to the Executive.
- A FOIP request was received for the Federal Minister of Infrastructure confirming approval to release the emailed letter to the Federal Government requesting financial support for the twinning of Hwy 3 as the secondary supply chain corridor. The Executive approved the request and a response was provided.

- Following the AGM, the Executive elected its 2022 H3TDA Officers as:
  - Bill Chapman – President
  - Gordon Reynolds – Vice-president
  - Jack Brewin – Treasurer
  - Blair Painter – Secretary
  - Brian Hildebrand – Director-at-Large

Following the election, the Executive discussed changes to the Authorized signers of the H3TDA bank account, and approved the signers as Bill Chapman, Jack Brewin, Brian Hildebrand and Victoria Chester. A certification of this change was prepared, signed by Bill & Gordon and provided to ATB.

- The 2022 Societies Registry form has been completed reflecting the new Officers and mailed along with the 2021 Financial statements, as required.
- Website Petition signers increased from 3569 reported at Feb Board meeting to 4172 current signatures.
- Meeting with Darren Davidson was had on May 17th.
- Late March the Director of Advancement had a conversation with Minister Sawhney’s Chief of Staff regarding the Ministers inability to attend our AGM, and it was reported the Minister would connect with H3TDA when in Southern Alberta. The Minister was in Lethbridge the week of May 30th and H3TDA was not contacted – to our disappointment.
- Director of Advancement attended the Lethbridge Chamber of Commerce Supply Chain State of the Industry on May 17th. Several presenters discussed challenges with the supply chain and the Director of Advancement commented on the need for twinning Highway 3. The presentation by Richardson Oils Seed was informative, and some data is provided to the Board for information. Blair suggested the full PowerPoint would be of interest. Director of Advancement will contact the Chamber/Richardson Oilseed to acquire and provide to Blair.
- Maintained normal operations; Facebook, Website update, agendas/minutes and bookkeeping. Collaborated with Mayors & Reeves to schedule June in-person meeting at Luigi’s in Taber, then upon M&R rescheduling, the Executive decided to hold the June H3TDA Board meeting virtually.

**Motion: Jack Brewin**

*To Accept the Administrators report, as provided*

**CARRIED**

5.6 **Finance Report:** Jack Brewin;

- Q2 Budget to Actual to June 3<sup>rd</sup> was provided. Current balance of \$56,663.58. We are on-track.

**Motion: Jack Brewin to Accept the Finance Report, as provided**

**CARRIED**

**6. Business Arising**

6.1 PricewaterhouseCooper contract was reviewed, and the Executive wished to increase the total stakeholder individual contacts from five to twenty. Consequently, the cost increased to \$55,000 + gst and the Executive approved the increase. Additional revisions were made to include portions of the actions shown in the proposal but missing in the agreement. It was clarified that this report is not a Cost-Benefit Analysis, but instead Socio-Economic. Bill will sign the agreement once the Board ratifies the Executive motion.

**Motion: Blair Painter to Ratify approval to increase the EIA cost to \$55,000+GST**

**CARRIED**

**7. New Business**

- 7.1 New Members Approved by Executive:
  - Sunrise Panel Manufacturing

**Motion: Jack Brewin to Ratify approval of Sunrise Panel Manufacturing**

**CARRIED**

7.2 An overview of the BC Hwy 3 Coalition meeting was provided by Brian. Coalition is very cognisant of the need for multiple routes/modes of transportation. BC Hwy 3 Coalition Creston Food Hub is similar to our Agri-Food Corridor. Members may wish to provide the BC Hwy 3 Coalition/Fields Forward a letter of support for the CFH initiative. Important connection with BC Hwy 3 Coalition and H3TDA, as Hwy 3 cannot be a highway to nowhere. Hwy 3 is a vital artery; multiple routes of supply-chain transportation are needed. Gateway Carriers would like contact information in order to provide a letter of support. Brian will provide the contact info.

**Motion: Brian Hildebrand to Accept for information**

**CARRIED**

**8. Other Reports from Board Members and Attendees (roundtable):**

- Brent Feyter is excited the Province may have more cash for infrastructure.
- Brian reiterated the importance of collaboration with BC Hwy 3 Coalition.
- Blair Painter & Dave Cox commented on the heavy traffic on Hwy 3 and recent fatalities & derailment.
- David Klassen is happy to be a member to keep in touch with the activities of H3TDA.
- Deb Florence commended on the great response by Coalhurst in the recent Hay-truck fire along Hwy 3 and Coalhurst is happy to be a H3TDA member.
- Jack echo's the prior statements shared.
- Marie reinforced school districts appreciate any twinning on Hwy 3 for bus safety and students.
- Peter commented on the 4 large investments being fielded along the corridor and reviewed the Southgrow ZEIP provides 46% matching funds with applications open to Southern Albertans until August in advance of the rest of the Province.
- Shane reflected on the process to twin being complex and takes time to move pivots, houses and utilities.
- Trevor/Gateway shared that Hwy 3 is their life-blood. H3TDA should attend the July 16<sup>th</sup> Truck Expo, H3TDA is interested and missed out last year due to the pandemic. Trevor will share the booth information with the Director of Advancement.
- Troy/CF Lethbridge, new to the region, learning & listening. Replacing Darlene. Community Futures has a long history as a H3TDA stakeholder and H3TDA pleased to have Troy attend.

**9. Next Board Meeting; Annual General Meeting, Friday September 2<sup>nd</sup> 2022, 10:00am to Noon, Venue TBD**

**10. Adjournment:** 11:22am     **Motion:** Jack Brewin *that the meeting be formally adjourned*     **CARRIED**

## Director of Advancement Administrator/Operations Report August 2022

(activity since last report June 10, 2022)

- Billboard update: The proposed location has been identified and the Dept of Transportation requires an application for permit to include a letter of approval from the Landowner and Municipality. These items are pending completion.
- Truck Expo booth was attended on July 16<sup>th</sup>. Quiet traffic, but DofA made the rounds handing out membership applications to trucking companies. Two applications were expected, but none received. Connections were made with the Trucking Association and Halo Air Ambulance.
- Economic Impact Analysis contract with PwC was reviewed and signed by the H3TDA President. The revisions to the contract, contract signing and PwC required vetting of H3TDA Executive, Director of Advancement and Media Release, delayed the projected start of the project and our media release by a month. The Director of Advancement and members of PwC held a kick-off mtg July 14<sup>th</sup> and have been meeting bi-weekly since. H3TDA has provided PwC with a *Call-list* of stakeholders and a *Survey-list*, once the survey is ready. PwC was briefed on the differences/concerns regarding Dept of Transportation design of bypasses for Crowsnest Pass, Fort MacLeod, Bow Island and Medicine Hat (re-route around the airport and other bypass options). PwC was explained the EIA should reflect the desires of H3TDA and not directly what Dept of Transportation is suggesting as the route. Further inquiries will be made of Blair, Brent & Gordon for more detail of the municipal vision for the roadway. PwC has already attended 2 meetings with the Dept of Transportation, gleaning information and expense matrix. PwC could not provide a Cloud-based file for the document/report collections that was easy for many participants to upload to, as such the Director of Advancement created the folder in our files on the SouthGrow server (Thank you Peter for giving access & permissions). An email was sent to members, affiliates, MLAs/MPs requesting Economic documents or data. 40+ documents have been uploaded. Thank You to all our stakeholders for contributing regional economic information!

Economic Impact Analysis Funding, WHERE WE ARE TODAY:

	\$10,001 H3TDA Budget
	\$10,000 Palliser Eco Partnership
	\$12,500 Community Futures Leth+Taber/MedHat+Fort Macleod+Crowsnest
	\$9,999 Dept of Transportation
	\$5,000 Invest Medicine Hat
	\$3,000 SouthGrow Project Matching
	\$2,000 EDL
	\$2,000 AB SW+Peaks to Prairies
	\$1,000 PGA
	\$500 ASBG
Total commitments	\$56,000.00
Total PwC Proposal	\$55,000.00 + GST of \$2,750.00 = \$57,750

**SHORTFALL \$1,750.00**

The small shortfall can be found in the current H3TDA budget.

- Dept of Transportation applications for National Trade Corridor Funds were submitted on June 10<sup>th</sup>, which included a commitment by the Province of Alberta to fund the cost-share portion/s if approved. The sections submitted for funding were:
  - a. Highway 3 Twinning from Taber to Burdett
  - b. Highway 3 Twinning west of Seven Persons to the City of Medicine Hat (Highway 523)
  - c. Highway 3 Twinning from Sentinel to east of Highway 507, includes Coleman bypass


These sections are not fully in alignment with H3TDA twinning priorities. While providing greetings from H3TDA to the new Minister of Transportation, he was asked how the decision for the routes was made. See Minister Pandas letter in reply.

MP Motz met with the Federal Minister of Transportation acknowledging his support for Hwy 3 NTCF approval and will continue to touch-base on the Federal file. A decision on the file is expected before the end of the year.

- Prior Minister Sawhney's Chief of Staff contacted H3TDA to host Rajan in a town hall for our members to communicate their needs. The Executive agreed to remain non-partisan; we could not host Rajan without inviting to host all the UCP candidates.
- After the presentation to Lethbridge City Council, Council unanimously passed a motion to consider H3TDA membership fees in the 4-year budget cycle (2023-2026). The Culver Room in-kind discount will no longer apply, H3TDA will pay per use.
- The next meeting of the BC Hwy 3 Coalition is in-person only in Whistler BC on Monday evening September 12<sup>th</sup>. The cost to travel may be assisted by the BC Coalition, but given busy schedules, a representative of H3TDA will not likely attend.
- The following additional items were facilitated by the DofA, signed by the Chair (if needed), and submitted:
  - CRA calls RE GST refund owed + Jan-June 2022 GST refund request
  - PwC EIA Contract
  - GOA Department of Transportation EIA funding agreement
  - Palliser Eco Partnership EIA funding agreement
  - Invoices for EIA donations
  - Media Release June 21<sup>st</sup> on PwC EIA & thanking our contributors
  - ATB Bank Signer Authorization changes
  - Societies Registry with new Executive
  - Lobbyist Registry 6mo update with new Board & EIA donations
  - Letter welcoming Minister Panda
  - FOIP request for Federal Minister of Infrastructure was completed
  - Negotiation with the City of Lethbridge RE Culver room pay-per-use with increased Membership fee
  - Invoices for City of Medicine Hat & City of Lethbridge prepared and emailed
  - MD of Taber Board Insurance renewal application completed
  - Update H3TDA powerpoint and provided Presentation to Lethbridge City Council
  - Meetings with Darren Davidson
  - Based on the June Board meeting request, Richardson Oilseed presentation was requested and the preference by the company was to give the presentation in-person.
- New H3TDA laptop has not been set up yet, still using the old one 😊
- Work Plan update: 4 of 16 Q1 tasks are incomplete and 7 of 16 Q2 tasks are incomplete – EIA and tradeshow have consumed much time in Q1 & Q2.
- Website Petition signers increased from 4172 to 4197 signatures now.
- Maintained normal operations; Minutes, Facebook and bookkeeping/deposits/recording.

Strategic & Work Plan Completion Tracking

Q1-2022/March	C	Q2-2022/June	C	Q3-2022/Sept	C	Q4-2022/Dec	C
Darren mtg	X	Darren mtg	X	Darren mtg	Partial	Darren mtg	
Town Hall		Town Hall		Town Hall		Town Hall	
Media Release	X	Media Release	X	Media Release		Media Release	
Visit Businesses		Visit Businesses		Visit Businesses		Visit Businesses	
Draft ToR for EIA	X	Select EIA Prof	X	EIA to Ministers		How Fund Twin?	
ConfirmBC in/out	X	Confirm EIA Funds	X	Promo EIS		Incr Industry Pln	
Ref for EIA Prof	X	Contract EIA Prof	X	Host MPs		Reciprocal Drive	
ToR RFP distrib.	X	Host MLAs		EIA Actions		1yr&3yr Budgets	
Apply EIA Grants	X	Tradeshows	X	ABMunis	X	EO HR role?	
New 4 Priorities	X	GOA Strategic Msg		Tradeshows	X	Petition Deadline	
Meet Minister		Piikani visit		Feedback 2 Min			
Invgt Boothshare	X	Intrnl Fund Options		Host Min & Mem	Partial		
H3TDA PO Box		EO/Board ToR	Partial	Assoc Mem Prpsl			
EO Succession	X	EO on-board pkg		H3TDA BoD Ins			
Council Present.	X	Recruit Board	X	Touchbase Rcp			
New Rep 1on1	X	Inv. New Rep TH	Partial	Promo Petition			

 is Incomplete

**Highway 3 Twinning Development Association  
Budget to Actual Report  
2022 Cash Budget to Actual Jan 1 to Sept 30 - Q3**

Balance Forward = 39,428.07

	(a)	(b)	(c)	(b) - (c) = (d)	Variance Explanation	2021 Actuals	2020 Actuals	2019 Actuals
	2022 Budget	Q3 Budget	Q3 Actuals	Variance				
<b>Revenue:</b>								
1 Event Income	0.00			-	Note 1		250	
2 Memberships (Adjacent)	33,551.25	33,551	36,485.05	2,934	Note 2	33,551.00	49,559	49,826
3 Memberships (Industry)	6,000.00	6,000	3,227.50	(2,773)	Note 3	2,790.00	2,540	
4 GST Refund & Bank Interest	1,265.00	949	12.64	(936)	Note 4	1,311.43	1,208	
5 Project Matching/EIA Donations	46,000.00	36,000	26,000.00	(10,000)	Note 5	2,772.60	2,291	517
6 Total Revenue Surplus or (Deficit)	86,816	76,500	65,725.19	(10,775)	Note 6	40,425.03	55,848	50,343
<b>Total Assets/Cash Q3</b>	<b>126,244</b>		105,153.26					
<b>Expenses:</b>								
7 Promotion/Advertising	5,000.00	3,750	3,274.61	475	Note 7	4,761.90	2,845	245
8 Website Development	1,000.00	750		750	Note 8	507.73	330	190
9 Office:					Note 9			
a. Supplies/Postage/PO Box	600.00	450	184.00	266		286.18		
b. Equipment (repair/replace)	400.00	300		300		59.98		
c. Licenses (Hosting/Email/business/IP address)	600.00	450	647.60	(198)		359.57	503	
d. Cell Phone contract/Conference Calling	800.00	600	257.84	342		1,243.86	694	413
10 GST Paid	2,500.00	1,875	2,454.46	(579)	Note 10	2,145.07	1,637	
11 Insurances (Business/Event)	600.00	450		450	Note 11	678.00	575	
12 Bank charges and fees	75.00	56	64.00	(8)	Note 12	65.20		
13 Unpaid Memberships	3,000.00	3,000		3,000	Note 13			
14 SouthGrow Contract	2,275.00	2,275	2,275.00	-	Note 14	2,275.00	4,550	4,550
15 Director of Advancement Contract	36,400.00	27,300	26,517.33	783	Note 15	24,786.63	30,224	15,925
16 Professional Fees:					Note 16			
a. Accountant/Audit	2,000.00	2,000	2,200.00	(200)				
b. Legal/Attorney/Professional	10,000.00	10,000	11,000.00	(1,000)		11,000.00		
c. Stakeholder Events/Memberships	3,500.00	2,625	3,220.00	(595)		920.00	55	449
17 Travel & Meeting Reimbursements:					Note 17			
a. Mileage	3,000.00	2,250	248.40	2,002		898.57	445	802
b. Accommodation	1,400.00	1,050	310.00	740		881.08		550
c. Meals	400.00	300	120.00	180		80.00	13	47
d. Venue/Meeting Rooms	400.00	300		300				110
18 Event Expense (3 locations)					Note 18			
a. Venue/Meeting rooms/AV	2,000.00	1,500	630.00	870			250	
b. Meals/Catering	1,000.00	750	731.40	19		236.19	393	
c. Entertainment/Music	600.00	450		450			1,200	
d. Materials/Promo items	1,000.00	750	111.67	638			470	
19 Total Expenses	78,550	63,231	54,246.31	8,985	Note 19	51,184.96	44,184	23,281
20 Net Budget Surplus (Deficit)	8,266	13,269	11,478.88	(19,760)	Note 20	(10,759.93)	11,664	27,062
Ending Bank Balance	47,694		50,906.95					

Reconciled to September 2nd. \*\$77.12 check not cleared yet.

NOTES For the PERIOD

INCOME

Note 1

Note 2

Note 3

Note 4

Note 5

All Municipal Members invoiced, are Paid. Variance is Coalhurst joining & Lethbridge Culver Room discount removed.

Hiebert is the only stakeholder past due, assume cancelled

2021 GST rebated filed in Aug & January (total 1157.84), never received/wrong address, now CRA confirm Tax return.

5 CFs, SouthGrow, ASBG, EDL, PGA, Peaks+AB SW & Invest Medicine Hat donations to EIA paid. PEP is Q3 variance

EXPENSES

Note 6

Note 7

Note 8

Note 9

Design fee for H3TDA signage+Lg Backdrop+Tall sign+Banner+Tradeshow printing & candy

a. 2 rolls of stamps for 2021 Christmas cards

c. Website petition & hosting

d. Cellphone payment & useage contract through August

GST paid YTD

Note 10

Note 11

Note 12

Note 13

Note 14

Note 15

Note 16

SouthGrow Contract

Dir of Adv Dec 2021 + Jan thru August Invoices

b. Pricewaterhouse Cooper 20% per contract

c. AUMA Membership, EDA Dinner, Dept of Trans Golf, 4 tradeshow booths: AG Expo/Lethbridge/Medicine Hat/Truck Expo

Note 17

a. DoA travel to Ft Macleod presentation & Medicine Hat tradeshow b. DoA Hotel Med Hat tradeshow

c. DoA meal per diem for Medicine Hat tradeshow

Note 18

Note 19

Note 20

a. & b. AGM hosted with meal a. \$50 giftcard for SouthGrow AC virtual speaker help d. Print AGM packages



ALBERTA  
TRANSPORTATION

*Office of the Minister  
MLA, Calgary-Edgemont*

July 22, 2022

AR 90328

Mr. Bill Chapman  
President  
Highway 3 Twinning Development Association  
PO Box 27068  
Lethbridge, AB T1K 6Z8

Dear Mr. Chapman:

Thank you for your June 21, 2022 letter regarding the twinning of Highway 3.

I appreciate the Highway 3 Twinning Development Association's (H3TDA) dedication to seeing Highway 3 twinned from the British Columbia border to Medicine Hat. Our government understands the potential impact Highway 3 has to Alberta's economy.

With respect to your request for information regarding which section was included in the NTCF application, the section of Highway 3 from Sentinel to Highway 507 was applied for, as it has higher traffic volumes and is anticipated to be a very high cost to construct. Without federal funding, it is unlikely this section can be advanced by the Government of Alberta for many years. As such, we applied for this section to leverage federal funding to be the most efficient use of Alberta taxpayers dollars.

I appreciate the support received from the H3TDA, our MLA's, Members of Parliament, area residents, and stakeholders have given to the twinning of Highway 3. Highway 3 twinning will be advanced subject to provincial priorities and funding availability. I am hopeful for a favourable outcome to the NTCF application in the coming months.

Finally, Alberta Transportation is pleased to have contributed \$9,999 towards the Economic Impact Analysis being completed by PricewaterhouseCoopers for the twinning of Highway 3.

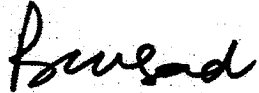
.../2



If you have any further questions, please contact Mr. Darren Davidson, Regional Director. Mr. Davidson can be reached toll-free at 310-0000, then 403-381-5533, or at [darren.davidson@gov.ab.ca](mailto:darren.davidson@gov.ab.ca).

Thank you for taking the time to write and extending your welcome to me in the Alberta Transportation ministry.

Sincerely,



Prasad Panda  
Minister of Transportation

cc: Darren Davidson  
Regional Director, Alberta Transportation



# Municipal District of Taber

## Rural Broadband Strategy - Advocacy

August 23, 2022

Highway 3 Twinning Development Association  
P.O. Box 27068  
Lethbridge, AB, T1K 6Z8

Re: Rural Broadband Advocacy – Fibre Conduit Placement Consideration During Highway 3 Twinning Construction

At the August 16, 2022 Regular Council meeting, the Municipal District of Taber (MDT) Council carried the following motion:

**Resolution No:**  
C-2022-281

**Rural Broadband Strategy and Advocacy**  
**MOVED By** Councillor John Turcato

That; Council accept the Broadband Position for the MD of Taber, annual strategy update and consider the options included for broadband development as part of an ongoing broadband strategy.

And; Council endorse the letter to Minister Nate Horner requesting independent broadband funds for publicly owned infrastructure projects.

**And; Council advocate on the Highway 3 Twinning Advisory Board for broadband fibre considerations attached to the Government of Alberta Highway 3 Twinning Project.**

**CARRIED**

The MDT Council has adopted a Broadband Strategy and Policy that ensures both priority and consideration is applied for broadband throughout the municipality and its operations. As part of our Strategy the Highway 3 Agri-Food Corridor has been identified as a significant priority to our municipality and its stakeholders. We believe many of our stakeholders are the very same stakeholders for the Highway 3 Twinning Development Association.

The MDT Council is approaching the Highway 3 Twinning Development Association in an effort to advocate for the design and installation of fibre conduit as part of the planned Highway 3 Twining Construction. It is believed that the Broadband Priorities of the Province of Alberta and Municipalities can combine to ensure this unique construction opportunity is not missed in providing critical services across southern Alberta.

Kind Regards,

A handwritten signature in black ink, appearing to be 'Arlos Crofts'.

Arlos Crofts, CAO  
Municipal District of Taber



## Foothills Little Bow Municipal Association

c/o Vulcan County  
Box 180  
Vulcan, AB T0L 2B0

---

June 17, 2022

### Re: Regular Fall Meeting of the Foothills Little Bow Municipal Association

**Date of Meeting:** September 16, 2022

**Time:** Registration 9:30 a.m. Roll Call – 10:00 a.m.

**Location:** Coast Hotel Lethbridge  
526 Mayor Magrath Drive South  
Lethbridge, AB

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To our members,

Please consider this letter as Notice of the fall meeting of the Foothills Little Bow Municipal Association.

We encourage you to submit resolutions by August 26<sup>th</sup>, three weeks prior to the meeting.

Municipalities are also encouraged to bring forward any topics which are currently of interest or concern to your community. Please contact me no later than August 5<sup>th</sup> if you wish to make a presentation, along with the amount of time required. If presentations are not brought forward, the Foothills Little Bow Municipal Association will select local presenters or experts from RMA.

Thank you in advance for your anticipated contributions.

Yours truly,

Laurie Lyckman  
Chair

**From:** [Directeur Waterton-Waterton Superintendent \(PC\)](#)  
**To:** [Directeur Waterton-Waterton Superintendent \(PC\)](#)  
**Subject:** Tabling of the Park Management Plan for Waterton Lakes National Park  
**Date:** August 22, 2022 3:24:58 PM  
**Attachments:** [Complete Mgmt Plan Waterton\\_EN.pdf](#)  
[Complete Mgmt Plan Waterton\\_FR.pdf](#)  
[WLNP MP Tabled FUS Letter.pdf](#)

---

On behalf of Parks Canada, I am pleased to inform you that the management plan for Waterton Lakes National Park was recently tabled in Parliament. Management Plans are a requirement of the Canada National Parks Act, guide the management of national parks, and are reviewed every 10 years.

As you are aware, Parks Canada developed the management plans for the mountain national parks based on input from Indigenous partners, other partners and stakeholders, local residents and visitors. Management plans provide a foundation for each park's future – a future that ensures the continued protection of the ecological and cultural resources of each park. Each plan identifies a number of key strategies, objectives and targets that address priorities shared across the mountain national parks as well as park-specific priorities, including:

- Strengthening Indigenous relations based on a recognition of rights, respect, collaboration and partnership;
- Recognizing and honouring the historic and contemporary contributions of Indigenous peoples, their histories and cultures and their sacred connections with ancestral lands and waters;
- Increasing the engagement and involvement of Indigenous partners in park management, and their use, connection and reconnection to their traditionally used lands and waters;
- Protecting natural and cultural resources, ecological integrity and park landscapes for future generations;
- Providing exceptional opportunities for Canadians to experience the natural and cultural heritage of these places;
- Connecting Canadians with these dynamic ecosystems and human stories, nature and history;
- Managing development and ensuring ecological integrity is the first priority;
- Contributing to landscape-scale conservation in Canada through ecological and social connections across boundaries; and,
- Contributing to an understanding of climate change and its impacts over time.

Your input was taken into account in setting objectives and targets for the Waterton Lakes plan. I wish to thank you for your participation in this important process and assure you that your input is helping to realize the vision for this special place.

The new management plan is available for your review on the Waterton Lakes National Park website, available here: <https://www.pc.gc.ca/en/pn-np/ab/waterton/info/index/directeur-management>

Office of the Superintendent, Waterton Lakes Field Unit  
Parks Canada / Government of Canada  
404 B Cameron Falls Drive PO Box 200, Waterton Park, AB T0K 2M0  
[pc.directeurwaterton-watertonsuperintendent.pc@pc.gc.ca](mailto:pc.directeurwaterton-watertonsuperintendent.pc@pc.gc.ca) / Tel: 403-859-5112

Bureau du Directeur, Unité de gestion Lacs-Waterton  
Parcs Canada / Gouvernement du Canada  
404 B Cameron Falls Drive CP Box 200, Waterton Park, AB T0K 2M0  
[pc.directeurwaterton-watertonsuperintendent.pc@pc.gc.ca](mailto:pc.directeurwaterton-watertonsuperintendent.pc@pc.gc.ca) / Tél : 403 859 5112

Parks Canada - 450 000 km<sup>2</sup> of memories / Parcs Canada - 450 000 km<sup>2</sup> de souvenirs

**From:** [Agricultural Service Boards](#)  
**To:** [Shane Poulsen](#)  
**Subject:** [New post] Building the relationship between RDAR (Results Driven Agriculture Research) and ASBs  
**Date:** May 27, 2022 1:09:41 PM

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Agricultural Service Boards

# Building the relationship between RDAR (Results Driven Agriculture Research) and ASBs



asbexecassistant  
May 27

## CEO and Chair meet with the ASBPC to talk about operations and projects; [Resolution 2-22](#);

On May 16, 2022 the ASBPC was pleased to host a delegation from [Results Driven Agriculture Research \(RDAR\)](#). CEO Mark Redmond, and board chair David Chalack attended on behalf of RDAR and shared a presentation about the organization and the research they are funding in Alberta.

Prior to the delegation joining the meeting, the ASB Provincial

Committee (Committee) discussed two motions from the Peace Region asking the Committee to inquire about funding transparency and advocate for representation from the Peace region on the RDAR governing board. Both concerns were discussed and addressed by the RDAR delegation over the course of the meeting.

## Regional representation

The RDAR board is not designed to be regionally represented; directors are nominated and elected by RDAR member associations based on the skills and experience they bring to the board. The board is set up to replace three (3) members each year, one (1) director will be nominated to be re-elected from within the board, and RDAR's membership will nominate two (2) members. Members can nominate any person they feel will add value to the governance of RDAR. Nominees do not have to come from member organizations or a specific location.

Ideally, a governing board should have members that bring a variety of skills and experience to the table. Anyone with board governance experience and background skills such as finance, legal, agriculture, or research can put their name forward for nomination by reaching out to an RDAR member. A [list](#) of RDAR members can be found on their website. Nominations and elections take place in the fall of each year, with the election in January with the new board announced at the AGM. Directors serve for a three (3) year term. The term is renewable once.

## Transparency in funding

The RDAR association is a lean association that must keep

administration costs at less than 8% (6% for 2021-2022). RDAR is managing over 470 projects with only 15 employees, which is unusual in the world of research grants. How do they do it? This is possible because of a data management system that RDAR calls Agriculture Research Grant Organizer (ARGO). The system was developed specifically for RDAR.

ARGO digitizes and automates specific administrative steps, reducing the time and personnel needed to follow up individually with grant recipients and compiling results for reporting on outcomes. Researchers submit grant applications online, and ARGO can look for duplications and identify possible collaborations with other projects to encourage collaboration and reduce duplications. ARGO also allows staff to run reports that summarize the number of projects and research investments by producer identified priorities, by sector, by topic and several other criteria. Anyone can access the list of approved projects and the RDAR investment by visiting the [Approved Projects page](#) on the RDAR website and using the online search function.

To give you some idea of the value of ARGO, the [Agriculture Funding Consortium](#) (AFC) is made up of 19 commodity commission funders from western Canada and RDAR. The AFC is using ARGO for their management process. Consortium members review projects together and then decide who will fund them. More than one AFC member may fund projects financed by the consortium. For the 2021 AFC competition, 2/3 of the funding for projects comes from RDAR and is managed by RDAR.

Concerning the 12 Applied Research Associations and Forage Associations (the Associations), RDAR has distributed a total of \$11.2M in project and transition funding to the Associations since



RDAR was created in 2020. This is a significant increase in funding from the now obsolete Agriculture Opportunities Fund (AOF).

## Support for extension - Resolution 2-22

In addition to the motions from the Peace, the Minister's response to [Resolution 2-22: Restoration of AFRED Network of Experts](#) referred to an RDAR project where they have contracted Meyers Norris Penny (MNP) to explore the ***"extension gap and serving as a catalyst to bring together a committee, comprised of a cross section of industry members to develop a cooperative extension model for Alberta... a guided approach to evaluate the current state of extension in Alberta. It is looking to identify gaps, examine other jurisdictional systems and make recommendations on an improved cooperative extension model for the future."***

Recognizing that agriculture extension services and knowledge transfer are key to measuring the success of RDAR, RDAR has backed a *task force* of 7 individuals and MNP to identify the needs and gaps in extension and provide guidance on how to build a system in Alberta that meets the needs of farmers. The task force members are:

<b>Crop Industry</b>	<b>Ward Toma</b> , General Manager Alberta Canola Producers
<b>Livestock Industry</b>	<b>Valerie Carney</b> , Poultry Innovation Lead Poultry Innovation Partnership
<b>Agriculture Research Association/Forage</b>	<b>Liisa Jeffrey</b> , Executive Director Peace Country Beef & Forage Association

<b>Academic Institute</b>	<b>Andrew Dunlop</b> , Director of Research & Innovation, Grande Prairie Regional College
<b>Alberta Agriculture, Forestry, and Rural Economic Development</b>	<b>Jake Kotowich</b> , Executive Director, Crop Assurance and Rural Programming Branch (including the ASB Program), AFRED
<b>Private Sector</b>	<b>Nichole Neubauer</b> , Irvine School Agriculture Discovery Centre and Producer, Neubauer Farms
<b>RDAR</b>	<b>D’Arcy Hilgartner</b> , RDAR Director and Producer, Hillcrest Acres

Note that Liisa Jeffrey and Andrew Dunlop are from the Peace. The first report from the task force is expected in June. Broad stakeholder engagement will follow over the summer.

In the meantime, ASB Chairs are scheduled to meet virtually with ADM John Conrad and staff on June 8 for the annual spring Townhall. The ASBPC requested specifically that ED Jake Kotowich give an update on the task force progress and be available to answer questions from the ASB Chairs.

## RDAR Summer Round-Up

On June 1, RDAR will be hosting their first Summer Round Up at Spruce Meadows near Calgary. The Summer Round-Up will bring together producers, experts, and leaders to explore today's challenges ranging from the rippling effects of war on the economy, food production, supply chains, and food security and affordability; to the issues presented by environmental change and climate legislation; to the effects of energy cost to agriculture and food affordability; and the risks to

health through disease. Anyone interested in learning more about RDAR or being involved is encouraged to participate.

For more information and registration, please follow this [round-up link](#).

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[Unsubscribe](#) to no longer receive posts from Agricultural Service Boards.

Change your email settings at [manage subscriptions](#).

Trouble clicking? Copy and paste this URL into your browser:  
<http://agriculturalserviceboards.com/2022/05/27/building-the-relationship-between-rdar-results-driven-agriculture-research-and-asbs/>

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PO Box 30 5407 50th Street  
Tofield, Alberta T0B 4J0  
P 780 662 3269  
F 780 662 3929  
E tofieldadmin@tofieldalberta.ca  
W www.tofieldalberta.ca

August 23, 2022

The Honorable Tyler Shandro  
Minister of Justice and Solicitor General  
204, 10800-97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Minister,

Re: Victim Services Redesign

Minister Shandro, Town of Tofield Council have only recently become aware of the Victim Services Redesign, and to say that we are both shocked and disappointed would be a vast understatement. Victim Services play an integral part in our community, and rural Alberta. Victim Services staff are as essential as first responders, and work cohesively with RCMP. These people help families and individuals through what could be the most traumatic experience of their lives. Having experience in dealing with trauma, unexpected loss, and extreme shock cannot be measured. Now, your government is looking to remove this from our community and proceed with a centralized approach.

The MLA led review did not engage municipalities, nor did it fully engage Victim Services Boards. Had our local Victim Services Board Chair not come forward to Mayor and Council, we would not be aware of this ill-thought-out change. Of interest, the two MLA'S leading this charge were from major urban centres, with no tie, nor thought to the impacts this would have on rural Albertans.

Not only will this change see a loss of jobs within our community, but more importantly it will leave this service to become reliant on an individual(s) residing outside our community boundaries. What does this mean for response time? Does this mean that response could be upwards of hours before assistance is provided, or does this also mean that it will be based upon the availability of staff? Neither of these scenarios is ideal, especially when dealing with crisis. Our current structure is comprised of hard working, caring individuals who provide an immeasurable service in what is the most trying of circumstances. These people respond in a quick, professional, and caring manner. Now, your government is removing this service from our community, and failing those who require what is often the immediate assistance of Victim Services.

Honorable Tyler Shandro  
Minister of Justice and Solicitor General  
Page 2

Minister Shandro, we can not fathom the rationale behind this decision, once again without input or consultation from those that this affects most. In our opinion this is a recipe for disaster and stands to only continue to fail rural Alberta. Mayor and Council implore you to pause on this decision and seek input from those forgotten, rural Alberta.

Sincerely,

*Debora L. Dueck*

Debora Dueck  
Mayor

C.C     AUMA Membership  
          RMA Membership  
          Jackie Lovely, MLA



ALBERTA  
JUSTICE AND SOLICITOR GENERAL

---

*Office of the Minister  
MLA, Calgary-Acadia*

AR 52074

Sent via email to [jedwards@tofieldalberta.ca](mailto:jedwards@tofieldalberta.ca)

August 26, 2022

Her Worship Debra Dueck  
Mayor  
The Town of Tofield  
P.O. Box 30  
5407 – 50 Street  
Tofield AB T0B 4J0

Dear Mayor Dueck:

Thank you for your letter of August 23, 2022 regarding the provincial changes to victim services announced July 19, 2022. I would like to reassure you that these changes, including the new zonal governance model, have been designed to ensure services to victims of crime remain consistent and uninterrupted across all regions of the province, including Tofield, while also ensuring that victims are supported locally from within their own communities. I appreciate the opportunity to provide further information about the redesign work that has occurred to date as it relates to your municipality and others like it.

I would like to ensure that you have the most up-to-date information about the consultations and engagements completed during, and following, the MLA led Review of Victim Services that took place over 2020/2021. The Rural Municipalities of Alberta (RMA) and the Alberta Municipalities (AM) were invited to, and attended, the engagements. This was intentional to ensure a linkage and a mechanism for information sharing. In addition, a specific meeting was held with the RMA and AM to ensure they were comfortable with this approach, and by all indications they were. Further, all MLAs were also invited, regardless of political affiliation.

Other engaged individuals and organizations included:

- Volunteers, staff, and board members of police-based victim services units;
- Victim-serving community and specialized organizations such as child advocacy centres, sexual assault centres, and domestic violence service providers;
- Representatives from the Alberta Police-based Victim Services Association;
- The Alberta Association of Chiefs of Police;

.../2

- The Alberta Federation of Police Associations;
- The Royal Canadian Mounted Police;
- Legal community representatives such as the Criminal Trial Lawyers Association and Legal Aid Alberta; and
- Indigenous organizations such as the Awo Taan Healing Lodge Society, and Métis Child and Family Services Society.

I can advise that the changes to victim services are particularly centred around stabilizing and improving program governance and leadership at a high level, in addition to the significantly enhances supports and services available to victims. There are no plans to interrupt service delivery within communities or at detachments, nor to disrupt victim service workers from continuing to engage in the important work they do. In fact, it is intended that these same locally based services will continue to be offered through the new zonal governance model, in the same co-located manner as they are now, but with more flexibility and sustainability than could be offered under the current governance model. In the new model, local front-line victim services workers will be supported by a core of professional support staff at the zonal level that will provide financial, legal, and human resource services; direct supervision and resource coordination; and personal support and guidance for each employee. There is no reduction in paid positions within the new model, in fact with the new professional support staff there will be approximately 40 additional positions available to Albertans.

To ensure that you and your colleagues have the most accurate and up to date information as to how the new victim services zones will operate, I encourage you to follow up with Trent Forsberg, the director of Victim Services at [Trent.Forsberg@gov.ab.ca](mailto:Trent.Forsberg@gov.ab.ca). He would be happy meet with you and relay further detailed information about the changes to victim services programs, and provide you with the opportunity to ask specific questions.

I also understand that you have a requested a meeting with MLA Jackie Lovely. I welcome the opportunity to have representatives from my office and our department staff who are leading this work attend this meeting. To schedule a meeting, please contact my scheduling coordinator Lisa Gentles at [Lisa.Gentles@gov.ab.ca](mailto:Lisa.Gentles@gov.ab.ca).

I am appreciative of any time you would be willing to dedicate to gaining a complete understanding of the improvements planned to the systems that serve victims of crime in Alberta. Thank you for ensuring the needs of victims in your community continue to be met.

Sincerely,



Honourable Tyler Shandro, QC, ECA  
Minister

cc: Jackie Lovely, MLA Camrose  
Alberta Municipalities  
Rural Municipalities of Alberta

RECEIVED

SEP - 6 2022

M.D of Pincher Creek

September 6, 2022  
Municipal District of Pincher Creek No.9  
PO Box 279  
1037 Herron Ave  
Pincher Creek, AB T0K 1W0

CWR Board of Directors and all lot leasee's are very grateful and extend a sincere thank you to the MD of Pincher Creek, Superintendent of Public Works and all others involved in the recent and future road improvements to Range Road 11, access road to CWR Boat Club.

*Regards - CWR Executive Team*

Rob Muir (President)

Wendy Luther (1<sup>st</sup> Vice)

Karen Nelson (Secretary)

Marty Jurgens

Shirley Isaacson (Treasurer) Sent from my iPad





# TOWN OF PINCHER CREEK

Box 159, 962 St. John Avenue, Pincher Creek, AB T0K 1W0

Phone: 403-627-3156 Fax: 403-627-4784

reception@pinchercreek.ca

www.pinchercreek.ca

I2e



September 1, 2022

RECEIVED

SEP - 7 2022

M.D of Pincher Creek

Reeve and Council  
Municipal District Pincher Creek No. 9  
Box 279  
Pincher Creek, AB  
T0K 1W0

Dear Reeve and Council,

Please be advised that you are invited to attend a meeting with the following community organizations at the Town of Pincher Creek on Thursday October 6, 2022. Supper will be provided at 4:00 pm with the presentations to commence at 5:00 pm.

2023 to 2026 Budget Presentation Agenda:

- 5:00 pm Pincher Creek Search and Rescue
- 5:30 pm Pincher Creek Humane Society
- 6:00 pm Pincher Creek and District Municipal Library Board

I am requesting these organizations send me the information to be presented at this meeting by September 23, 2022. Once I receive this information, I will forward it to everyone to review before the meeting.

We look forward to seeing you there.

Yours truly,

*Wendy D. Catonio, CPA, CGA*

Director of Finance and Human Resources  
Town of Pincher Creek

Telephone: (403) 627-3156

Fax: (403) 627-4784

Email: [finance@pinchercreek.ca](mailto:finance@pinchercreek.ca)

